

UPLAND BOROUGH COUNCIL

MEETING MINUTES

FEBRUARY 9, 2010

The regular scheduled meeting of the Upland Borough Council was called to order at 7:02 pm by President Edward M. Mitchell. The meeting was held in the Upland Municipal Building.

Present were President Edward M. Mitchell and Vice President Christine Peterson. Present were Council members Mr. Leland Hunter, Mrs. Sandra Miazza, Mr. Dennis Walls, Mrs. Georgiana Hicks, Ms. Moira Crawford, Mayor Michael Ciach, Mr. Charles Catania, Sr. P.E., Mr. Robert O'Connor, Esq. and Mrs. Shirley Purcival, Borough Manager/Treasurer/Secretary was present.

Mr. Ken Stark from the Daily Times and approximately 6 residents were also present.

President Mitchell led the Pledge of Allegiance to the Flag and a moment of silence followed by a roll call.

5. Approval of Previous Meeting Minutes

- A-1 Reorganization Meeting Minutes – January 4, 2010
- A-2 Bid Opening Minutes – January 8, 2010
- A-3 Council Meeting Minutes – January 12, 2010
- A-4 Council Meeting Minutes – January 26, 2010

Mrs. Peterson made a motion to accept 5 A-1 through 5 A-4. Ms. Crawford seconded the motion. Council unanimously approved the motion.

6. Treasurer/Manager's Report – Shirley Purcival

- A-1 Treasurer's Report
- A-1a) Income Statements
- A-2 Manager's Report
- A-3 Proof of Publication – Ordinance No. 1 of 2010 – Parking Tax
- A-4 Proof of Publication – Intention to adopt Ordinance No. 1
- A-5 Proof of Publication – Ordinance No. 2 of 2010 – Special Events
- A-6 Proof of Publication - Public Hearing – Parking Tax
- A-7 Proof of Publication – Bid Opening – February 9, 2010 – Dogwood & Elm Lane "A" Frame Roofs

Mrs. Hicks made a motion to accept 6 A-1 through 6 A-7. Mrs. Peterson seconded the motion. Council unanimously approved the motion.

7. Auburn Village Report – Christine Peterson

Mrs. Peterson made a motion to construct new “A” frame roofs on Dogwood and Elm Lanes at a bid of \$ 69,900.00 by Ellis Construction. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

8. Code Official Report – Leland Hunter

Mr. Hunter reported he is very busy handing out violation notices to people who are placing items in the street in an effort to save parking spaces due to the heavy snow. Also, Mr. Hunter has been posting properties who have not shoveled their walks.

Mr. Hunter explained people are putting out everything from lawn furniture and trash cans to grills and household furniture to save parking spaces. Mr. Hunter stated when he finds items in the street he removes them from the street and places a violation notice on them.

There was some discussion on what to do with the items people are placing in the street due to the fact they are getting violation notices and putting items back in the street when Mr. Hunter removes them. Council sympathized with people who dig themselves out only to come home and find a neighbor parked in the spot they shoveled for their car. Council believes people should be more considerate and not steal a spot someone else has worked hard to clear. If neighbors would be more considerate of one another, this problem of furniture in the street would not be an issue.

Mrs. Purcival reported she has sent several phone messages to the residents, at different intervals over the next few days, to be courteous and not park in someone else’s spot. Also, Ms. Crawford reported the information regarding the prohibited practice of placing items in the street has been posted on the web site.

After some discussion, Mr. Mitchell stated he will have the Highway Department confiscate and dispose of these items placed in the street.

- A-1 Fire Marshall’s Report – Dave Favinger
- A-2 Fire Chief’s Report – Dan Smith

Chief Smith reported for the month of January there were 2 fire incidents, 10 non-fire incidents, 14 mutual aids for a total incident of 26 and 1 drill for a total activity of 27. There were 13 assists for fire and 1 cover assignment. There was 1 motor vehicle accident, 1 CO detector, 2 appliances, 3 alarm system failure, 3 good intent, 1 grass fire and 1 trash fire.

We had 12 ½ hours of service for the month, 19 daytime, 8 night time and the average runner is 6.

President Mitchell questioned if George German is in training to drive and Chief Smith reported George will be in attendance at the meeting on Thursday night and he will be ready to start training. The length of training will depend on what George already knows. Chief Smith will keep the Borough Manager updated.

Chief Smith also reported on February 1, 2010 there was a re-certification on the air packs which were purchased last year by all members of the Fire Company.

9. Public Safety Report – Leland Hunter

Mr. Hunter reported things are progressing nicely.

10. Building & Grounds Report – Sandy Miazza

Mrs. Miazza reported painting of the Borough Offices will resume on Thursday, weather permitting. The duct work has been cleaned and the new ceiling has been installed.

The flag pole is being replaced as the old one cracked and could not be repaired. Mrs. Purcival reported she spoke with the vendor today she is looking at a range of \$4,000 to \$ 6,000. Mrs. Purcival stated she has a tentative price of about \$ 4,500. Mrs. Purcival has requested additional specs from the vendor. There was discussion on donating the rooster which was on top of the old pole, as it will not fit on the new pole. The new pole will have the classic ball on top.

11. Finance & Insurance Report – Moira Crawford

A-1 Approval of General Fund Bills - \$ 71,545.15

Ms. Crawford made a motion to approve the January General Fund bills in the amount of \$ 71,545.15. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

A-2 Approval of Auburn Village Bills - \$ 8,135.16

Ms. Crawford made a motion to approve the January Auburn Village Bills in the amount of \$ 8,135.16. Mr. Hunter seconded the motion. Council unanimously approved the motion.

Ms. Crawford made a motion to exonerate the Tax Collector from the delinquent 2009 per capita tax in the amount of \$ 660.00, single per capita tax in the amount of \$ 2,662.00, trash tax in the amount of \$ 9,504, and real estate tax in the amount of \$ 9,746.47 and to have the Borough Manager send all delinquent taxes to the authorized delinquent tax collector. Mrs. Peterson seconded the motion. Council unanimously approved the motion.

12. Ordinances & Resolutions Report – Georgianna Cassidy-Hicks

A-1 Motion to adopt Ordinance No. 1 of 2010 – Parking Tax

Mrs. Hicks made a motion to adopt Ordinance No. 1 of 2010 – Parking Tax. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

A-2 Motion to adopt Ordinance No. 2 of 2010 – Special Events

Mrs. Hicks made a motion to adopt Ordinance No. 2 of 2010 – Special Events. Mr. Hunter seconded the motion. Council unanimously approved the motion.

13. Research & Development – Moira Crawford

Ms. Crawford reported the hits on the web site for the month of January were 813, which is approximately 26 hits per day. Since we started the web site in December we have had 4,925 hits. Our photo bucket account for photos and files in the month of January were 10,775 files viewed, with 150 album visits. Photos and information has been updated on the web site. Ms. Crawford thanked George Patterson and Ken Stark for their photos.

14. Streets & Equipment – Christine Peterson

Mrs. Peterson made a motion to have the curbs repaired at Castle Avenue when weather and finances permit, in the amount of \$ 7,700.00 which was the low bid submitted by Ernell Company. Ms. Crawford seconded the motion. Council unanimously approved the motion.

Mrs. Peterson reported we have obtained a bucket truck and the highway department will be trained on how to use the truck.

At this time Mrs. Peterson reported our highway department has been working for the last 9 days straight and have done a commendable job with the snow removal.

## 15. Community Affairs – Sandy Miazza

Mrs. Miazza reported there will be a Grocery Bingo held at the Upland Baptist Church on February 27, 2010 from 1:00 – 4:00 pm.

On February 27, 2010 from 4:00 – 7:00 we are having an “All you can Eat – Soup and Salad Dinner” in MacQueen Hall.

Also on February 27, 2010 along with the dinner we are having a Bake Sale. Mrs. Hicks has neighbors with relatives in Haiti who will be visiting their family, and we will be sending the proceeds to Haiti with them.

On March 20th there will be another Grocery Bingo at the Upland Baptist Church. Also on March 20<sup>th</sup> The Borough will be having a movie night for the kids in the Borough. Admission is free, and hot dogs, chicken nuggets, popcorn and soda will be sold.

April 3<sup>rd</sup> will be our annual Easter Egg Hunt. Following the Easter Egg Hunt, we will have our annual breakfast with the Easter Bunny in MacQueen Hall.

April 17<sup>th</sup> we will be having another movie night.

April 24<sup>th</sup> the Upland Baptist will have another Grocery Bingo.

May 22<sup>nd</sup> will be our annual “Clean Up Day” from 8:00 – 12:00 pm.

May 31<sup>st</sup> we are having our annual Memorial Day Parade.

July 4<sup>th</sup> we will have our annual picnic in the ball park.

August 13<sup>th</sup> is the Blue Rocks game. Since the game was rained out last year, Mrs. Miazza will be calling the children who went to last year’s game to see if they want to go this year. We are receiving a discount this year and only have to pay for the picnic area and not the game.

On Sunday, September 5<sup>th</sup> for Labor Day we will have fireworks and possibly a Carnival.

At this time Mrs. Peterson wanted to know if we are issuing ID’s for the children and Mayor Ciach responded that program should be starting up in March.

16. Use & Occupancy Report – Shirley Purcival

Mrs. Purcival reported for the month of January there were 10 units who received their certificates, 2 units failed and a total of \$ 1,250.00 was deposited into the General Fund.

17. Mayor's Report – Michael Ciach

Mayor Ciach reported for the month of January, there were 130 citations issued. There was \$ 13,670.00 in fines, half of which is the Borough's share. There were 11 parking tickets issued. The total amount received from the DJ's court was \$ 1, 969.20. There were 33 calls answered and 7 assists.

At this time Mayor Ciach reported he has prepared a statement in the event we have another weather emergency which is identical to the information on the web site.

Also, Mayor Ciach has reported he has been working with the Borough Manager on setting up the annual conference and the cost involved, and asked Council to entertain a motion to cover the cost for the annual conference.

Mrs. Peterson made a motion to cover the cost of the annual conference. Mr. Hunter seconded the motion. Council unanimously approved the motion.

18. Solicitor's Report – Robert O'Connor

Mr. O'Connor wanted to congratulate everyone on the dedication of the new Police Department and Judge Miller. Mr. O'Connor also thanked Council for the award and plaque he received.

Also, Mr. O'Connor reminded Council to check for updates in the confidential portion of his report.

19. Engineer's Report – Charles Catania

Mr. Catania reported his suggestion for the park run-off onto Church Street in the area around the Pavilion would be to have a combination "U" drain about 175 ft. from the Pavilion on down to 6<sup>th</sup> Street and tie in to the existing storm sewer. Mr. Catania informed Council he would have 3 quotes for the work in approximately 1 week.

Mrs. Peterson wanted to know if that would keep the area from flooding and Mr. Catania reported that it would pick up the water coming down alongside the building, take it down to the storm sewer underground and stop the water from from icing and this should solve the problem.

## 20. Old Business

Mrs. Purcival requested Council authorize the Solicitor to have the necessary contracts drawn up for the Auburn Village roofs.

Mrs. Peterson made a motion to authorize the Solicitor draw up the contracts for the Auburn Village roofs. Ms. Crawford seconded the motion. Council unanimously approved the motion.

## 21. New Business

A-1 Police Secretary – full time hours

A-2 Motion for approval for the Main Street School 8<sup>th</sup> Grade Social

A-3 Resignation of Zoning Board Member

Ms. Crawford made a motion to approve A-1 through A-3. Mrs. Miazza seconded the motion. Council approved the motion with Mrs. Peterson abstaining from the vote.

Mrs. Peterson also made a motion to cancel the 2<sup>nd</sup> meeting of the month. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

## 22. Floor Open to the Public

Judge Kenneth Miller wanted to thank the Upland Borough Council and everyone involved in the dedication of the new Police building. Judge Miller expressed what an honor it is to have this building named after him.

## 23. Adjournment

There being no further business Ms. Crawford made a motion to adjourn the meeting. Mrs. Peterson seconded the meeting. The meeting was adjourned at 7:40 pm.

Respectfully submitted,

Shirley Purcival,  
Borough Manager  
Linda Saylor,  
Recording Secretary

