

UPLAND BOROUGH COUNCIL

MEETING MINUTES

JANUARY 12, 2010

The regular scheduled meeting of the Upland Borough Council was called to order at 7:09 pm by President Edward M. Mitchell. The meeting was held in the Upland Municipal Building.

Present were President Edward M. Mitchell and Vice President Christine Peterson. Present were Council members Mr. Leland Hunter, Mrs. Sandra Miazza, Mr. Dennis Walls, Mrs. Georgianna Hicks, Ms. Moira Crawford, Mayor Michael Ciach, Mr. Charles Catania, Sr., P.E. Mr. Robert O'Connor, Esq. and Mrs. Shirley Purcival, Borough Manager/Treasurer/Secretary was present.

Mr. Ken Stark from the Daily Times and approximately 9 residents were also present.

President Mitchell led the Pledge of Allegiance to the Flag and a moment of silence followed by a roll call.

5. Approval of Previous Minutes

A-1 Council Meeting Minutes – December 8, 2009

Ms. Crawford made a motion to approve the Council Meeting Minutes for December 8, 2009. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

A-2 C.D.B.G. Meeting Minutes – December 8, 2009

Mrs. Peterson made a motion to approve the C.D.B.G. Meeting Minutes for December 8, 2009. Mr. Hunter seconded the motion. Council unanimously approved the motion.

At this time, President Mitchell suspended the normal order of business and turned the meeting over to Detective Mike Curran.

Detective Curran gave a presentation on the State funded "Smooth Operator Program" which targets aggressive driving. Detective Curran reported numerous statistics from the State on the number of car crashes and deaths related to aggressive driving.

Detective Curran reported our Police Department has stopped 388 cars for various violations. Several arrests were made as a result of these traffic stops, including drugs, arrest of a felon, suspended licenses and DUI.

Detective Curran reported that over \$1,000.00 has been reimbursed to the Borough for participation in this program.

Detective Curran gave thanks to Chief Easton and Council for their support and a special thanks to Mrs. Purcival for all her work with the accounting aspects of this program.

Council returned to the normal order of business at 7:18 pm.

6. Treasurer/Manager Report – Shirley Purcival

- A-1 Treasurer's Report
- A-1a) Income Statements
- A-2 Manager's Report
- A-3 Proof of Publication – 2010 Meeting Dates
- A-4 Proof of Publication – Civil Service Commission
- A-5 Proof of Publication – Bid Opening – January 8, 2010

Ms. Crawford made a motion to approve the Treasurer/Manager's Report A-1 through A-5. Mr. Hunter seconded the motion. Council unanimously approved the motion.

7. Auburn Village Report – Christine Peterson

- A-1 Motion to authorize the Engineer at the beginning of February to draw up specifications for bids for Dogwood & Elm Lane "A" Frame Roofs.

Mrs. Peterson made a motion to authorize the Engineer at the Beginning of February to draw up specifications for bids Dogwood & Elm Lane "A" Frame Roofs. Ms. Crawford seconded the motion. Council unanimously approved the motion.

8. Code Official Report – Leland Hunter

Mr. Hunter reported he is having much success with Code Enforcement issues.

- A-1 Fire Marshall's Report – Dave Favinger
- A-2 Fire Chief's Report – Dan Smith

Chief Smith reported that for December 2009 there were 0 fire incidents, 15 non-fire incidents, 22 mutual aids for a total of 37 incidents. There were 11 drills for a total activity of 48. There was one minor firefighter injury for the month. There were 20 mutual assist calls, 2 cover assignments, 2 motor vehicle accidents, 2 ambulance assists, 1 fuel

spill, 2 wire calls, 1 HVAC equipment, 5 fire alarms and 2 good intent. We had 79 hours in service for the month – 27 daytime, 21 night time, with an average runner of 8.

For the year 2009 we had 9 fire incidents, 145 non-fire incidents, 205 mutual aid, for a total of 359 incidents. There were 35 drills for a total activity of 394 which has surpassed last year. There was \$31,000.00 worth of structure loss, \$20,000.00 worth of content loss, and \$12,000.00 for vehicle loss for a total loss of \$63,000.00. There were 177 assists for fire, 25 cover assignments, 3 rapid intervention calls, 19 motor vehicle accidents, 1 motor vehicle accident with entrapment, 7 fuel spills, 3 gas leaks, 11 wire calls, 1 carbon monoxide in structure, 1 HVAC, 6 appliance motors, 41 fire alarms, 1 alarm human error, 1 controlled burn, 3 CO detector, 33 good intent, 1 bomb threat, 5 police assist, 3 single family dwelling fire incidents and 1 garage fire, 2 vehicles, 1 trailer fire and 2 brush fires. There was a total of 333 hours in service for the year. 223 daytime calls and 171 night time and the average runner were 8.

At this time, President Mitchell announced there was an executive session with the Fire Company prior to the meeting and noted it was very informative and felt that everyone was very supportive. Also, President Mitchell would like to have a quarterly meeting with the Fire Company and looks forward to working alongside the Fire Company for the benefit of our Borough.

9. Public Safety Report – Shirley Purcival

Mrs. Purcival reported this past Friday, the Upland Police Department moved into their new headquarters. There are still some issues which require tweaking, but things are moving in the right direction.

10. Building & Grounds Report – Sandy Miazza

Mrs. Miazza reported after the Police moved into their new headquarters, the old office was thoroughly cleaned. We will be having the ductwork cleaned and new ceiling tiles installed. The offices will be painted, and the inspectors, will be moving into our new Code Department.

Mrs. Peterson wanted to know the cost of having the ductwork cleaned. Mrs. Miazza reported the cost would be \$835.00 for time, labor and materials.

Mrs. Miazza made a motion to have the ductwork cleaned and Mrs. Hicks seconded the motion. Council unanimously approved the motion.

11. Finance & Insurance Report – Moira Crawford

A-1 Approval of General Fund Bills - \$ 100,306.50

Ms. Crawford made a motion to approve the December 2009 General Fund Bills in the amount of \$ 100,306.50. Mrs. Peterson seconded the motion. Council unanimously approved the motion.

A-2 Approval of Auburn Village Bills - \$ 11,207.36

Ms. Crawford made a motion to approve the Auburn Village Bills in the amount of \$11,207.36. Mrs. Peterson seconded the motion. Council unanimously approved the motion.

12. Ordinances & Resolutions Report – Georgianna Cassidy-Hicks

A-1 Motion to adopt Resolution No. 1 - Additional Employment Policy

Mrs. Hicks made a motion to adopt Resolution No. 1 – Additional Employment Policy. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

A-2 Motion to adopt Resolution No. 2 – Participate in the C.D.B.G. Program – Restoration of Carriage House

Mrs. Hicks made a motion to have the Borough Manager advertise Resolution No. 2 – Participate in the C.D.B.G. Program and Mrs. Miazza seconded the motion. Council unanimously approved the motion.

13. Research & Development – Moira Crawford

Ms. Crawford gave a brief report on the updates on the web site. Storm Water Management information has been added also the newsletter section has been changed to allow more than 1 newsletter at a time to be posted. The Ordinances have been updated. The total hits for the website in December were 650, approximately 21 hits per day.

Ms. Crawford also gave a brief report on website activity for the year.

14. Streets & Equipment – Christine Peterson

Mrs. Peterson praised the highway department for the excellent job in our recent heavy snowstorm. About 30 tons of salt were used which we replenished with 50 tons of salt. No problems were reported except for a bent blade.

At this time Mrs. Peterson made a motion to suspend a highway department employee for 30 days without pay. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

Mrs. Peterson made a motion to hire Labor Ready, when needed, to fill in for the employee. Mr. Hunter seconded the motion. Council unanimously approved the motion.

15. Community Affairs. – Sandra Miazza

There are events in the planning stages and at this time there is nothing to report.

16. Use & Occupancy Report – Shirley Purcival

Mrs. Purcival reported for the month of December there were 6 certificates issued and 6 units failed their inspection. A total of \$ 1,100.00 was deposited into the General Fund for Use & Occupancy inspections.

17. Mayor's Report – Michael Ciach

The Mayor reported for the month of December there were 114 total citations issued. The total amount in fines were \$13,528.00, the Borough's share of which are half. To date, the total amount of citations is 3,736. Parking tickets issued were 9, there were 14 motor vehicle accidents, 9 reports and the amount received from the DJ's court was \$ 1,636.19. The total calls answered were 227, and 42 assists.

Mayor Ciach reported he is working on the invitations for the Open House and Ribbon Cutting for the new Police Station which will be held on February 5, 2010 at 10:00 am.

18. Solicitor's Report - Robert O'Connor

Mr. O'Connor reminded Council to review the confidential portion of the Solicitor's Report which he updates monthly.

19. Engineer's Report – Charles Catania

Mr. Catania reported the CDBG applications will be submitted to the County before January 20th.

Mr. Catania has received a quote from Pete O’Konski for the installation of a fence along the side of the 6th Street parking lot which should be completed this week.

20. Old Business

There was nothing at this time.

21. New Business

A-1 Motion for Hearing at our 2nd meeting for Ordinance No. 1 –
Parking Tax

Mrs. Peterson made a motion for a hearing on Ordinance No. 1 – Parking Tax. Mr. Hunter seconded the motion. Council unanimously approved the motion.

A-2 Motion to adopt Civil Service By-Laws

Mrs. Peterson made a motion to adopt Civil Service By-Laws. Ms. Crawford seconded the motion. Council unanimously approved the motion.

A-3 Discussion on bid for bucket truck

Mrs. Peterson made a motion to approve a 1 year warranty on the bucket truck for \$ 3,000.00 bringing the total to \$ 24, 900.00. Ms. Crawford seconded the motion. Council unanimously approved the motion.

A-4 Discussion on bid for gasoline tanks

Mrs. Peterson asked for a motion to table the pumps. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

At this time, Mrs. Purcival requested Council have the Solicitor draw up the necessary documentation to purchase the bucket truck.

President Mitchell also noted, due to the tabling of the gas pumps, we need a motion to return the bid bonds for the gas tanks.

Mrs. Peterson made a motion to return the bid bonds for the gas pumps. Ms. Crawford seconded the motion. Council unanimously approved the motion.

22. Floor Open to the Public

There were no comments from the floor.

23. Adjournment

Mrs. Peterson made a motion to adjourn the meeting. Mr. Hunter seconded the motion.

The meeting was adjourned at 7:46 pm.

Respectfully submitted,

Shirley Purcival,
Borough Manager
Linda Saylor,
Recording Secretary