

UPLAND BOROUGH COUNCIL

MEETING MINUTES

DECEMBER 8, 2009

The regular scheduled meeting of the Upland Borough Council was called to order at 7:08 pm by President Edward M. Mitchell. The meeting was held in the Upland Municipal Building.

Present were President Edward M. Mitchell and Vice President Christine Peterson. Present were Council members Mr. Leland Hunter, Mrs. Sandra Miazza, Mr. Dennis Walls, Mrs. Georgianna Hicks, Ms. Moira Crawford, Mayor Michael Ciach, Mr. Charles Catania, Sr. P.E., Mr. Robert O'Connor, Esq. and Mrs. Shirley Purcival, Borough Manager/Treasurer Secretary was present.

Mr. Ken Stark from the Daily Times and 6 residents were also present.

President Mitchell led the Pledge of Allegiance to the Flag and a moment of silence followed by a roll call.

President Mitchell asked to step out of the normal order of business to have the Mayor present the Police with awards.

At this time President Mitchell turned the meeting over to Mayor Ciach who awarded Chief John Easton with his M-4 Certification Pin and congratulated him on his achievement.

Chief Easton also awarded M-4 Certification Pins to the members of the Upland Police Department, as well as Officer Brian Boyd with his S.W.A.T. Certification Pin.

President Mitchell expressed his appreciation for the efforts of the Upland Police Department and the wonderful job they have done in cleaning up the Borough. The Mayor and the members of Council also expressed their appreciation for the fine job being done by our Police.

President Mitchell requested a motion to return to the normal order of business. Mrs. Peterson made the motion and Mr. Hunter seconded the motion. Council unanimously approved the motion.

5. Approval of Previous Minutes

A-1 Council Meeting Minutes – November 10, 2009

Ms. Crawford made a motion to approve the Council Meeting Minutes for November 10, 2009. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

6. Treasurer/Manager Report – Shirley Purcival

A-1 Treasurer's Report

A-1a) Income Statements

A-2 Manager's Report

A-3 Proof of Publication – Ordinance No. 8

A-4 Proof of Publication – C.D.B.G. Hearing

Mrs. Peterson made a motion to accept the Treasurer/Manager Report A-1 through A-4. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

7. Auburn Village Report – Christine Peterson

Mrs. Peterson reported many of the upgrade projects from the year are being finished and further upgrades will start up in the spring of 2010.

8. Code Official Report – Leland Hunter

A-1 Fire Marshall's Report – Dave Favinger

A-2 Fire Chief's Report – Dan Smith

Chief Smith reported for the month of November there were 0 fire incidents, 12 non-fire incidents, 12 mutual aid for a total of 24 incidents. There was no loss summary for the month. There were 10 assists for fire, 2 cover assignments, 3 motor vehicle accidents, 4 fire alarms, 2 good intent, 3 assists for police, 13 hours total for service, 16 day time, 8 night time, with an average runner of 7.

Chief Smith stated he submitted an invoice from Clayton Auto indicating he was not charging us for towing Engine #571.

Also reported 8 members of the Fire Company are involved in vehicle rescue training which is a 9 week course. Sunday is the final test and hopefully there will be 8 new members certified through the government as Vehicle Rescue Technicians.

President Mitchell requested a list of the new Fire Company Officers when elections are over be given to Mrs. Purcival and Ms. Crawford to update the website. President Mitchell also requested a dinner meeting in January to discuss getting George German and Dave Edwards trained for daytime activity, and discuss plans and concerns.

9. Public Safety Report – Ed Mitchell

Mr. Hunter made a motion to accept the resignation of a part-time police officer. Ms. Crawford seconded the motion. Council approved the motion. Mrs. Peterson abstained from voting.

10. Building & Grounds Report – Sandy Miazza

Mrs. Miazza reported the painting in the Borough's office has been completed. After the Police move into their new building those offices will be painted.

11. Finance & Insurance Report – Moira Crawford

A-1 Ms. Crawford made a motion to approve the General Fund Bills for the month of November 2009 in the amount of \$ 123,948.97. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

A-2 Ms. Crawford made a motion to approve the Auburn Village Bills for the month of November 2009 in the amount of \$ 15,280.96. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

12. Ordinances & Resolutions Report – Georgianna Cassidy-Hicks

A-1 Ordinance No. 8 – Tax Levy for 2010

Mrs. Hicks made a motion to approve Ordinance No. 8 and Mrs. Peterson seconded the motion. Council unanimously approved the motion.

A-2 Motion to approve Resolution No. 23 – Application to participate in the C.D.B.G. Program.

A-3 Motion to approve Resolution No. 24 – Compensation

A-4 Motion to approve Resolution No. 25 – Appointed Positions

A-5 Motion to approve Resolution No. 26 – Transfer of Funds

A-6 Motion to approve Resolution No. 27 – Advisory Committee

A-7 Motion to advertise proposed Ordinance No. 1 of 2010 & all necessary advertisements relative to proposed Ordinance No.1 of 2010

Mrs. Hicks made a motion to approve Resolution No. 23 through Resolution 27, and also made a motion to advertise proposed Ordinance No. 1 of 2010. Mrs. Miazza seconded the motion. Council unanimously approved the motion with the exception of Mrs. Peterson who abstained from voting on Resolution No. 24.

At this time President Mitchell read into record the appointments to the Advisory Committee to the Historic Commission for Resolution No. 25.

The appointees are as follows: President of Council – Edward Mitchell
 Vice President of Council – Christine Peterson
 Councilwoman – Sandra Miazza
 Mayor – Michael Ciach
 Borough Manager – Shirley Purcival
 Resident – Howard Peden
 Resident – Brock Peterson

13. Research & Development – Moira Crawford

Ms. Crawford reported she has updated the home page of the Borough web site, noting the layout is different. The Holiday Tree Lighting with photos from George Patterson and Ken Stark have been added. Also, some new photos of the Police Station have been added.

Several new documents have also been added The Fall/Winter Newsletter, minutes from the last meeting as well as the Prepare, Plan & Stay Safe During Winter Months, Trash & Recycling Calendar for 2010, Upland Borough Recyclables Flier and a link to the EPA Stormwater Management.

The scrolling text bar now Wishes Everyone a Happy Holiday and New Year and the events calendar shows new activities and events.

Ms. Crawford gave a brief overview of the increase in traffic on the Borough's web site and the photo bucket account.

14. Streets & Equipment Report – Christine Peterson

Mrs. Peterson reported a truck had to be taken in for repair and the highway department will be finishing picking up leaves this week. If residents have leaves after this week, they must be bagged and put out with the trash.

15. Community Affairs – Sandra Miazza

Mrs. Miazza reported the Tree Lighting Ceremony and the Children's Christmas Party went well and everyone had a great time.

Mrs. Miazza also reported since the Blue Rocks Baseball Game was rained out after a few innings, there will be no cost for tickets for the next season game we attend.

The Community Affairs Committee will be meeting soon to discuss events for the new year.

16. Use & Occupancy Report – Shirley Purcival

Borough Manager Purcival reported for the month of November two units have received certificates and two units have failed their inspections. A total of \$475.00 was deposited into the General Fund Account for Use & Occupancy Inspections.

17. Mayor's Report – Michael Ciach

Mayor Ciach reported for the month of November the total citations issued were 136, and the total citations fines were \$22,640.50, the Borough's share of which is half. To date we have written 3,622 citations. This month we have issued 11 parking tickets. There were 13 motor vehicle accidents and the total amount received from DJ court is \$ 1,692.74. There were 216 calls answered.

Mayor Ciach noted we have doubled the number of citations written from last year. Mayor Ciach also noted that the Police Department is doing a fine job.

18. Solicitor's Report – Robert O'Connor

Mr. O'Connor reported that President Mitchell asked him to see if we had any liability with the Delaware County Waste Management System after an article had appeared in the Delaware County Daily Times. Mr. O'Connor reported we have no liability.

19. Engineer's Report – Charles Catania

Mr. Catania reported that we expect to put a fence at the 6th Street parking lot and we have sent a notice to the property owner to remove the hedges so the fence can be erected. Mr. Catania noted the owner has ten days to comply or the Borough will do the work and charge the owner.

Mr. Catania also reported on the Municipal Park Pavilion Project, which is C.D.B.G. funded. We expect to receive a notice from the County this week and we will be able to get the job moving.

Next month we expect to receive bids for the used bucket truck and the fuel tanking and fueling system installation at the Borough's new Police Station and we expect to do a final CO inspection on the 30th of December.

20. Old Business

Mrs. Miazza wanted to know if the letters sent by Mr. Hunter for abandoned vehicles are sent certified mail. Mr. Hunter reported he writes the letters and gives them to the Police.

Mrs. Peterson wanted to know how much the postage for each letter is and Mr. Hunter replied \$5.54.

After some discussion, it was decided Mr. Hunter should send the letters both regular mail and certified mail to prohibit residents claiming they did not receive the letters.

21. New Business

A-1 Cancel 2nd Council Meeting of the Month

Mrs. Peterson made a motion to cancel the 2nd meeting of the month and Mrs. Miazza seconded the motion. Council unanimously approved the motion.

A-2 Motion to advertise 2010 Meetings

Ms. Crawford made a motion to advertise 2010 Meetings and Mrs. Hicks seconded the motion. Council unanimously approved the motion.

22. Floor Open to the Public

There was a comment from the floor on the wonderful job the Borough did on the Christmas Tree Lighting and the children's party. Also mentioned was the good job by the Police Department.

There were no further comments from the floor

23. Adjournment

There being no further business, Mrs. Peterson made a motion to adjourn the meeting and Mrs. Miazza seconded the motion.

The meeting was adjourned at 7:50

Respectfully submitted,

Shirley Purcival,
Borough Manager

Linda Saylor,
Recording Secretary