

UPLAND BOROUGH COUNCIL

MEETING MINUTES

NOVEMBER 10, 2009

The regular scheduled meeting of the Upland Borough Council was called to order at 7:00 pm by President Edward M. Mitchell. The meeting was held in the Upland Municipal Building.

Present were President Edward M. Mitchell and Vice President Christine Peterson. Present were Council members Mr. Leland Hunter, Mrs. Sandra Miazza, Ms. Moira Crawford, Mayor Michael Ciach, Mr. Charles Catania, Sr., P.E., Mr. Robert O'Connor, Esq. and Mrs. Shirley Purcival, Borough Manager/Treasurer Secretary was present. Mr. Dennis Walls and Mrs. Georgianna Hicks were absent.

Approximately 5 residents were also present.

President Mitchell led the Pledge of Allegiance to the Flag and a moment of silence followed by a roll call.

5. Approval of Previous Minutes

A-1 Council Meeting Minutes – October 13, 2009

Ms. Crawford made a motion to approve the Council Meeting Minutes of October 13, 2009. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

A-2 Bid Opening Minutes – October 13, 2009

Mrs. Miazza made a motion to accept the Bid Opening Minutes for October 13, 2009. Ms. Crawford seconded the motion. Council unanimously approved the motion.

6. Treasurer/Manager Report – Shirley Purcival

A-1 Treasurer's Report

A-1a) Income Statements

A-2 Manager's Report

A-3 Proof of Publication – Ordinance No. 4 Amend Chapter 170
"Vehicles Abandoned"

A-4 Proof of Publication – Ordinance No. 5 – Historic Resources &
Preservation Policy

A-5 Proof of Publication – Re-bid the C.D.B.G. Project

Ms. Crawford made a motion to accept A-1 through A-5. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

7. Auburn Village Report – Christine Peterson

A-1 GFI upgrades – Auburn Village

Mrs. Peterson reported the GFI upgrades are progressing nicely.

Mrs. Peterson also reported 26 railings have been repaired this month. The bottoms were rusted creating a safety hazard.

Mrs. Peterson commented on the good work of Doug Miles and Dave Edwards in completing 3 units in one month, there are 2 left and all should be completed by mid December.

8. Code Official Report – Leland Hunter

Mr. Hunter reported a vehicle has been removed which was a health and safety concern and another vehicle will be removed tomorrow.

A-1 Fire Marshall's Report – Dave Favinger

A-2 Fire Chief's Report – Dan Smith

Chief Smith reported for the month of October there was 1 fire incident, 12 non-fire incidents and 19 mutual aid for a total of 32. There were 3 drills for a total activity of 35.

The loss summary was \$ 12,000.00 on vehicles from the incident in the Crozer Parking Garage on Upland Avenue. There were 16 assists for fire, 3 cover assignments, 4 motor vehicle accidents, 2 wire calls, 1 appliance, 2 fire alarms 3 good intent and 1 vehicle fire. We had 25.7 hours of service for the month. 23 day time, 12 night time. Average runner 7.

One new member was voted in last month and is actively in the vehicle rescue class. This Thursday, there will be a vote on another new member. Also on Thursday nominations will be held for Officers. The elections will be held next month.

President Mitchell reported that George German, who is active in the Tinicum Township Fire Company, is able to be a driver in the event no one is available.

The Fire Truck has been repaired and is back in service, which brought up the issue of having a contract with a towing service capable of handling a fire truck in the event the truck breaks down while in service.

9. Public Safety Report

Mrs. Purcival reported there has been progress.

10. Building & Grounds Report – Sandra Miazza

Mrs. Miazza made a motion to pay Mr. Chiaravalloti a deposit of \$1,500.00 now for his work on the mural in Council Chambers and \$1,500.00 when the mural is completed next year. Mrs. Peterson seconded the motion. Council unanimously approved the motion.

Mrs. Miazza also reported the railing has been repaired on the side of the building by Pete O’Konski.

Also the rest of the CDBG monies have been secured for the pavilion at the Ball Park; Council previously voted to approve the re-bids from Land-Tech Enterprises, Inc.

11. Finance & Insurance Report – Moira Crawford

A-1 Approval of General Fund Bills - \$ 140,258.42

Ms. Crawford made a motion to approve the October bills for approval in the amount of \$ 140,258.42. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

A-2 Approval of Auburn Village Bills - \$ 54,969.40

Ms. Crawford made a motion to approve the October Auburn Village bills for approval in the amount of \$ 54,969.40. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

A-3 Motion to approve the 2010 General Fund Budget

Ms. Crawford made a motion to accept the second reading of the 2010 General Fund Budget Income in the amount of \$ 2,431,217.00 and the 2010 General Fund Budget Expenses in the amount \$ 2,431,217.00. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

At this time Ms. Crawford made a motion to adopt the 2010 General Fund Budget in the amount of \$ 2,431,217.00. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

A-4 Motion to approve the 2010 Auburn Village Budget

Ms. Crawford made a motion to accept the second reading of the 2010 Auburn Village Fund Budget Income in the amount of \$ 752,105.00 and the 2010 Auburn Village Fund Budget Expenses in the amount of \$ 752,105.00. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

Ms. Crawford made a motion to adopt the 2010 Auburn Village Budget in the amount of \$ 752,105.00. Mrs. Peterson seconded the motion. Council unanimously approved the motion.

12. Ordinances & Resolutions Report – Mrs. Purcival for Georgianna Cassidy-Hicks

A-1 After a reading of Ordinance No. 6-“Qualifications for Applicants for a full time Police Officer’s Position” by Borough Manager Purcival, Mrs. Peterson made a motion to approve Ordinance No. 6. Mrs. Hicks seconded the motion. Council unanimously approved the motion.

A-2 After a reading of Ordinance No. 7 – Amending Chapter 90 “Floodplain Management” by Borough Manager Purcival, Mrs. Peterson made a motion to approve Ordinance No. 7 and Ms. Hicks seconded the motion. Council unanimously approved the motion.

A-3 Mrs. Purcival asked for a motion allowing her to advertise, in December, Ordinance No. 8 - “Fixing Tax Levy for Fiscal and Calendar year 2010”. Mrs. Peterson made a motion to advertise Ordinance No. 8 and Mr. Hunter seconded the motion. Council unanimously approved the motion.

A-4 Mrs. Purcival asked for a motion to approve Resolution No. 21 – Transportation & Community Development Initiative Funds. Mrs. Peterson made a motion to approve Resolution 21 and Mr. Hunter seconded the motion. Council unanimously approved the motion.

A-5 Mrs. Purcival asked for a motion to approve Resolution No. 22 – Multi-Municipal Comprehensive Plan for Brookhaven, Parkside and Upland Boroughs. Mrs. Peterson made a motion to approve Resolution No. 22 and Mr. Hunter seconded the motion. Council unanimously approved the motion.

13. Research and Development – Moira Crawford

Ms. Crawford reported she has updated the photo gallery with the Halloween party pictures. The hit counter for the month of October for the web site is 2,802 total hits with October having 562 hits which averages about 18 hits per day.

The scrolling text bar has been changed to advise residents of the Holiday Celebration the day after Thanksgiving. The monthly calendar has been updated to reflect the 2010 events for the various churches as well as the the Borough's meetings.

The Photobucket account for the six month period from May 2009 to October 2009 indicates 1,002 total files in the account. Total files viewed were 138,552 for the sixth month period. There were 623 album visits and for October alone we had 8,928 file views and 81 album visits.

14. Streets and Equipment – Christine Peterson

Mrs. Peterson reported leaf collection has begun and this Saturday we will start the tree and the following Tuesday and Wednesday we will start hanging 80 Christmas banners throughout the Borough.

15. Community Affairs – Sandra Miazza

Mrs. Miazza reported that on November 27 the annual Tree Lighting Ceremony will take place at 6:00 pm followed by the Children's Christmas Party. This year we have close to 70 children who signed up which is a little less than last year due to the age limits being lowered. It's reported that Santa will also be in attendance.

16. Use & Occupancy Report – Shirley Purcival

Mrs. Purcival reported that for the month of October, 9 units passed the inspections, a total of 11 units failed the inspection with a total of \$1,400.00 deposited into the General Fund Account for the inspections.

17. Mayor's Report – Michael Ciach

Mayor Ciach reported for the month of October there were 186 citations issued for a total amount of \$23,819.50 half of which is the Borough's share of \$ 11,909.75. To date we have issued 3,486 citations. The amount received from the DJ's court from last month was \$ 1,419.19. Total calls answered were 447 with 39 assists.

President Mitchell expressed displeasure with the amount received from the DJ's Court monthly, to Mayor Ciach, and would like to have the Solicitor draft a letter looking into the problem to see if there is a solution.

18. Solicitor's Report – Robert O'Connor

Mr. O'Connor reported they are constantly updating and amending the private portion of the report for the CDBG Contract, and he will keep the Borough updated.

19. Engineer's Report – Charles Catania

The plans and specs have been prepared for the underground storage tanks and gas dispensing system for the maintenance garage and are ready for the Borough to review.

The Police Station is progressing nicely and should be completed by the end of the year. Gateway Project Management has requested an additional payment which was not on the bill list and Mr. Catania has requested that Council would authorize payment of the bill.

Mrs. Peterson made a motion to approve the 5% payment to Gateway and Mrs. Miazza seconded the motion. Council unanimously approved the motion.

The Auburn Village Window Replacement Program has been completed by Ellis Construction and we have received a 1 year maintenance bond. Final payment is now due and should be on the list of bills. Mrs. Purcival reported the final payment will be sent out next week.

Mrs. Peterson expressed her satisfaction with the completed job, commenting on how nice the windows look and the many compliments she has received from our tenants.

20. Old Business

Mrs. Peterson made a motion to re-establish the Civil Service Commission and Mrs. Miazza seconded the motion. Council unanimously approved the motion.

21. New Business

A-1 Cancel the 2nd Council Meeting of the Month

Mrs. Peterson made a motion to cancel the 2nd Council Meeting of the month and Ms. Crawford seconded the motion. Council unanimously approved the motion.

A-2 Motion to authorize the Borough Manager to order candy canes

Mrs. Miazza made a motion to authorize the Borough Manager to order candy canes and Mrs. Peterson seconded the motion. Council unanimously approved the motion.

A-3 Request from the Main Street School PTO

Council tabled the request from the Main Street School pending our receiving their insurance information.

A-4 Employee Christmas Bonuses

Council discussed Christmas Bonuses for the employees. It was decided to give gift cards to the employees from TD Bank this year and not from Giant Food Store. Mrs. Miazza made a motion to give \$100.00 gift cards to the full time employees and \$50.00 gift cards to the part time employees. Mr. Hunter seconded the motion. Council unanimously approved the motion.

22. Floor Open to the Public

There were no comments from the floor.

23. Adjournment

There being no further business at this time, Vice President Peterson made a motion to adjourn the meeting and Mrs. Miazza seconded the motion.

The meeting adjourned at 7:45 pm.

Respectfully submitted,

Shirley Purcival
Borough Manager

Linda Saylor
Recording Secretary