

MINUTES REGULAR MEETING OF UPLAND BOROUGH COUNCIL

DATE JANUARY 12, 2016

TIME 7:00 P.M.

PLACE Upland Municipal Building, 224 Castle Avenue

CALL TO ORDER President Peterson called the Regular Meeting of the Upland Borough Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson lead the Pledge of Allegiance and a moment of silence.

ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present, Mr. Dennon – Present; Mr. Peden – Present; Mr. Hunter – Present; Mrs. Miazza – Excused; Mr. Mitchell – Present; Mayor Ciach – Present; Ms. Lisa Catania – Present; and Mr. O’Connor – Present.

GUESTS/RESIDENTS IN ATTENDANCE

Chief Nelson Ocasio, Upland Police Department, Mr. Ken Stark, Reporter, Leslie Krowchenko, Reporter for The Delaware County Times, Fire Chief Dan Smith, and approximately eighteen (18) residents/guests were also in attendance.

5. Public Comments on Agenda Items Only

 No one responded.

6. Approval of Previous Meeting Minutes

 A-1 Council Meeting Minutes – December 8, 2015

Ms. Crawford made a motion to accept the Council Meeting Minutes of December 8, 2015. Mr. Mitchell seconded the motion. Verbally all stated Aye; no one opposed. Motion carries.

 A-2 CDBG Meeting Minutes – December 8, 2015

Ms. Crawford made a motion to accept the CDBG Meeting Minutes of December 8, 2015. Mr. Mitchell seconded the motion. Verbally all stated Aye; no one opposed. Motion carries.

 A-3 Re-Organization Meeting Minutes – January 4, 2016

Ms. Crawford made a motion to accept the Re-Organization Meeting Minutes of January 4, 2016. Mr. Mitchell seconded the motion. Verbally all stated Aye; no one opposed. Motion carries.

7. Treasurer's Report

A-1 Treasurer's Report

Ms. Crawford made a motion to accept the Treasurer's Report. Mr. Peden seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. All in favor; motion carries. Copy included with minutes.

A-2 Income Statements

Ms. Crawford made a motion to accept the Income Statements and Mr. Mitchell seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. All in favor; motion carries. Copies included with minutes.

8. Auburn Village Report/ Streets & Equipment – Sandra Miazza

President Peterson noted progress.

9. Public Safety Report – William Dennon

A -1 Fire Marshal's Report

Mr. Dennon read the Fire Marshal's Report of December 2015 into record. Copy included with minutes.

A-2 Fire Company's Report

Mr. Dennon stated the Fire Company report for November 2015 was submitted and will be on record. Mr. Dennon invited Fire Chief Dan Smith to read the December 2015 report and the 2015 Year End Report into record. Copies included with minutes.

President Peterson asked Fire Chief Smith about membership. Chief Smith stated they had one (1) new member last month.

10. Code Officer's Report - Leland Hunter

Mr. Hunter read the December 2015 report into record. Copy included with minutes.

11. Building & Grounds Report – Sandra Miazza

President Peterson noted progress.

12. Finance & Insurance Report – Moira Crawford

A-1 Approval of General Fund Bills - \$ 86,062.03

Ms. Crawford made a motion to approve the General Fund Bills for the month of December 2015 in the amount of \$ 86,062.03. Mr. Mitchell seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – abstained from check numbers 33820 and 33875 and Aye on the remainder; Ms. Crawford – abstained from check numbers 33836, 33867 and 33892 and Aye on the rest; Mrs. Peterson – Aye. Motion carries. Report included with minutes.

A-2 Approval of Auburn Village Bills - \$ 56,867.48

Ms. Crawford made a motion to approve the Auburn Village for the month of December 2015 in the amount of \$ 56,867.48. Mr. Peden seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Report included with minutes. Listed copy included with minutes.

13. Ordinances & Resolutions Report - Harold R. Peden

Mr. Peden announced that A-5 has been removed at this time.

A-1 Motion to Pass and Adopt Resolution No. 1 of 2016
- *Ratify and Affirm the Elimination of Members' Contributions to the Police Pension Plan for Year 2016*

Mr. Peden read into record Resolution No. 1 of 2016 “*Ratify and Affirm the Elimination of Members' Contributions to the Police Pension Plan for Year 2016*”. Mr. Peden made a motion to pass and adopt Resolution No. 1 of 2016. Ms. Crawford seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – abstained. Motion carries.

A-2 Motion to Pass and Adopt Resolution No. 2 of 2016
- *Appointments*

Mr. Peden read into record Resolution No. 2 of 2016 “*Appointments*”. Mr. Peden made a motion to pass and adopt Resolution No. 1 of 2016. Ms. Crawford seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – abstained from Zoning Hearing Board individual and Aye on the remainder; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – abstained from Civil Service Commission individual and Aye on the remainder; Mrs. Peterson – abstained Planning Commission, self, and Aye on the remainder. Motion carries.

A-3 Motion to Pass and Adopt Resolution No. 3 of 2016
- *Robert's Rules of Order*

Mr. Peden read into record Resolution No. 3 of 2016 “*Robert's Rules of Order*”. Mr. Peden made a motion to pass and adopt Resolution No. 3 of 2016. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-4 Motion to Pass and Adopt Resolution No. 4 of 2016
- *Deletion of Line Item on Resolution No. 18 of 2015; Emergency Management Police Liaison*

Mr. Peden read into record Resolution No. 4 of 2016 “*Deletion of Line Item on Resolution No. 18 of 2015; Emergency Management Police Liaison*”. Mr. Peden made a motion to pass and adopt Resolution No. 4 of 2016. Ms. Crawford seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-5 Motion to Pass and Adopt Resolution No. 5 of 2016

Strike

**A-6 Motion to Advertise Ordinance No. 1 of 2016
- Amendment to Ordinance #87-14 (year 1987); Regulating the Disposal of
Municipal Solid Waste**

Mr. Peden read Ordinance No. 1 of 2016, “*Amendment to Ordinance #87-14 (year 1987); Regulating the Disposal of Municipal Solid Waste*”. Mr. Peden made a motion for advertisement with intent for passage at the February 9, 2016 meeting. Ms. Crawford seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

14. Research & Development – Moira Crawford

Ms. Crawford reported for the month of December 2015, the website had 3,977 page views with average of 128 per day; and 2,195 visitors with average of 71 per day. Photos from Santa Touring the Borough with the Upland Fire Company, Senior Citizen’s Club Luncheon and the Blue Ribbon Arts & Craft event were added to the website.

15. Streets & Equipment – Leland Hunter

Mr. Hunter reported that there were two storm water inlet repairs; one at Cypress Lane on McClintock Drive and the other, at 10th Street and Woodside Avenue. Repair to a salt spreader is necessary.

Mrs. Peterson stated she was very impressed as Mr. Hunter found out that he was Chairman to the Street & Equipment Committee; and he prepared his report well.

16. Community Affairs – Moira Crawford for Sandra Miazza

A-1 Christmas Decorating Contest

Ms. Crawford announced the winners of the Christmas Decorating Contest: 1st Place – John & Margaret Marencin of Oak Lane; 2nd Place – Deborah Sutherland of Patton Avenue; and 3rd Place – Howard Novak of Church Street. Ms. Crawford announced prize checks will be mailed out to these individuals within the next couple of weeks.

February 27th is the Soup and Salad Fundraiser at MacQueen Hall, 4 p.m. to 6 p.m. Tickets can be purchased at the Borough Offices.

17. Use & Occupancy Report – Gregory Grillone

Mr. Grillone read into record the Use and Occupancy Report for the month of December 2015. Copy included with minutes. There were no questions for the Borough Manager.

18. Mayor's Report - Michael Ciach

Mayor Ciach read the December 2015 report into record. Copy included with minutes. Also, Mayor Ciach recognized Officer Naegele for a job well done. Mayor Ciach stated a copy of the recognition will be put into his employee file.

Chief Nelson Ocasio stated the Youth Aide Panel training will be held in February and it will last 3 days. If anyone is interested, please see him. Chief Ocasio provided an update on Officer Meyer. He is doing okay and is expected to return in February 2016. He wanted to personally thank Mr. Dennon who initiated this campaign within the Borough and to everyone who came out to support the Blue Ribbon campaign.

Chief Ocasio introduced Mr. Ed Allen and his family to Council and the audience. Mr. Allen is a Chester business owner who donated the cost of a bullet proof vest. Officer Meyer will have a new vest upon his return. Council and the audience offered a round of applause. President Peterson offered Council's gratitude for their generous donation.

19. Solicitor's Report - Robert O'Connor

Mr. O'Connor read his report for December 2015 into record. Copy included with minutes.

20. Engineer's Report - Lisa Catania

Ms. Lisa Catania reported the two (2) projects for the Community Development Block Grant were delivered to the County yesterday, January 11, 2016. Hopefully, they will begin work in March or April 2016.

21. Chester Upland School Board Representative

Unfortunately, there was no one present. Mrs. Peterson asked the Borough Manager to continue the attempts to have a representative attend the Council meetings.

22. Old Business

A-1 Hunt Real Estate and Crozer – Proposal of Family Dollar

Mike McManamey, Hunt Real Estate for Family Dollar, appeared before the Council to follow-up on a pending proposal.

After lengthy conversation, Lisa Catania was able to provide the proper procedure on how to apply to zoning for approval of this project. She told them to apply with application packet to include their proposed plan, sub division, subdivision plan, the land use as well as an agreement with Crozer. President Peterson read into record a letter from The Friends of the Caleb Pusey House, Inc., thanking Council for their help with over this past year. Copy of letter included with minutes.

23. New Business

President Peterson stated that the Second Meeting of the month will be held. If canceled, it will be noted.

Mr. Dennon stated the objective of the Blue Ribbon Campaign; offering our support to our Police by displaying a blue ribbon or a sign on their property. Ribbons and signs will be available to those that wish to have. He thanked everyone who volunteered at the event held at MacQueen Hall on January 9, 2016.

24. Floor Open to Public

No one approached Council.

25. Adjournment

Mr. Mitchell made a motion to adjourn. Ms. Crawford seconded the motion. Council verbally voted Aye on the motion. All in favor. Motion carries.

The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Gregory Grillone
Borough Manager/Secretary/Treasurer

Shannon Strigle
Recording Secretary