

MINUTES                      REGULAR MEETING OF UPLAND BOROUGH COUNCIL

DATE                              FEBRUARY 9, 2016

TIME                                7:00 P.M.

PLACE                            Upland Municipal Building, 224 Castle Avenue

CALL TO ORDER      President Peterson called the Regular Meeting of the Upland Borough Council to order at 7:02 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson led the Pledge of Allegiance and a moment of silence.

ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present, Mr. Dennon – Present; Mr. Peden – Present; Mr. Hunter – Present; Mrs. Miazza – Excused; Mr. Mitchell – Present; Mayor Ciach – Present; Daniel Archdeacon, P.E., Catania Engineering – Present; and Mr. O’Connor – Present.

GUESTS/RESIDENTS IN ATTENDANCE

Chief Nelson Ocasio, Upland Police Department, Mr. Ken Stark, Reporter, Fire Chief Dan Smith, and approximately nine (9) residents/guests were also in attendance.

OUT OF NORMAL ORDER OF BUSINESS

Resolution No. 6 of 2016 – Hiring of Part-Time Police Officer Daniel Lemmon

Mr. Peden read Resolution No. 6 of 2016 into record. Mr. Peden made a motion to approve Resolution No. 6 of 2016; the hiring of Part-Time Office Daniel Lemmon. Ms. Crawford seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Abstain. Motion carries.

Mayor Ciach performed the swearing in of Officer Lemmon. The Borough Council and audience offered applause and congratulatory remarks.

Back into the normal order of business at 7:08 p.m.

5.        Public Comments on Agenda Items Only

No one responded.

6.        Approval of Previous Meeting Minutes

A-1      Council Meeting Minutes – January 12, 2016

Ms. Crawford made a motion to accept the Council Meeting Minutes of January 12, 2016. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. All in favor; motion carries. Copy included with minutes.

7. Treasurer's Report

A-1 Treasurer's Report

Ms. Crawford made a motion to accept the Treasurer's Report as presented. Mr. Peden seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. All in favor; motion carries. Copy included with minutes.

A-2 Income Statements

Ms. Crawford made a motion to accept the Income Statements as presented and Mr. Peden seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. All in favor; motion carries. Copies included with minutes.

8. Auburn Village Report/ Streets & Equipment – Sandra Miazza

Reports progress.

9. Public Safety Report – William Dennon

A -1 Fire Marshall's Report

Mr. Dennon read the Fire Marshal's Report of January 2016 into record. Copy included with minutes.

A-2 Fire Company's Report

Fire Chief Dan Smith read the January 2016 into record. Copies included with minutes.

President Peterson asked Fire Chief Smith if Council could help with anything. Chief Smith stated the fire company will be having a meeting later in the week. After that, their intentions are to send a letter to reestablish joint meetings with Borough Council.

10. Code Officer's Report - Leland Hunter

Mr. Hunter noted that Council members have the January 2016 report. Mr. Hunter also noted the upcoming court appearance on February 17, 2016 with a resident on Castle Avenue. Copy of January 2016 report included with minutes.

11. Building & Grounds Report – Sandra Miazza

Reports progress.

12. Finance & Insurance Report – Moira Crawford

A-1 Approval of General Fund Bills - \$ 170,801.48

Ms. Crawford made a motion to accept the General Fund Bills for the month of January 2016 in the amount of \$ 170,801.48. Mr. Peden seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – abstained from check number 33984 and Aye on the rest; Ms. Crawford – abstained from check number 33956 and Aye on the rest; Mrs. Peterson – Aye. Motion carries. Report included with minutes.

A-2 Approval of Auburn Village Bills - \$ 43,951.05

Ms. Crawford made a motion to accept the Auburn Village Bills for the month of January 2016 in the amount of \$ 43,951.05. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Report included with minutes.

A-3 Terminate Contract with Berkheimer

Ms. Crawford made a motion to terminate contract with Berkheimer, with a ninety (90) day notice. Mr. Peden seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-4 Terminate Contract with e-Collect

Ms. Crawford made a motion to terminate contract with e-Collect, with a ninety (90) day notice. Mr. Peden seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

13. Ordinances & Resolutions Report - Harold R. Peden

A-1 Motion to Pass and Adopt Resolution No. 5  
- *Fill Vacancy on the Planning Commission – Kenneth N. Miller*

Mr. Peden read into record Resolution No. 5 of 2016; “*Fill Vacancy on the Planning Commission – Kenneth N. Miller*”. Mr. Peden made a motion to pass and adopt Resolution No. 5 of 2016. Mr. Mitchell seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-2 Motion to Pass and Adopt Ordinance No. 1 of 2016  
- *Amendment to Ordinance #87-14 (year 1987);  
Regulating the Disposal of Municipal Solid Waste*

Mr. Peden read Ordinance No. 1 of 2016, “*Amendment to Ordinance #87-14 (year 1987); Regulating the Disposal of Municipal Solid Waste*”. Mr. Peden made a motion to pass and adopt Ordinance No. 1 of 2016. Mr. Mitchell seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

- A-3 Motion to Approve Advertisement of Ordinance No. 2 of 2016  
 - *Chapter 173 “Vehicles and Traffic; Amending Section 173-39, Schedule I: “Speed Limits”*

Mr. Peden read Ordinance No. 2 of 2016, *Chapter 173 “Vehicles and Traffic; Amending Section 173-39, Schedule I: “Speed Limits”*. Mr. Peden wanted to note that we had studies done and the reports are available in the Borough Office with the Borough Manager for the public to view. Mr. Peden made a motion for advertisement with intent for passage at the March 8, 2016 meeting. Mr. Hunter seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

- A-4 Motion to Approve Resolution No. 7 of 2016  
 - *Authorization for Application to the 2015 PECO Green Region Open Space Program*

Mr. Peden noted that this item was added at the last minute. This resolution is intended for the improvements at the park located at Sixth and Main Streets. Mr. Peden read Resolution No. 7 of 2016; *Authorization for Application to the 2015 PECO Green Region Open Space Program* into record. Mr. Peden made a motion to pass and adopt Resolution No. 7 of 2016. Ms. Crawford seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

14. Research & Development – Moira Crawford

Ms. Crawford reported for the month of January 2016. Report is included with the minutes. Ms. Crawford noted that on January 17, 2016 were the most visitors.

15. Streets & Equipment – Leland Hunter

Mr. Hunter mentioned that the Highway Department and the men did a wonderful job with the recent snow storm.

16. Community Affairs – Moira Crawford for Sandra Miazza

Ms. Crawford stated the Soup and Salad Fundraiser will be at MacQueen Hall, Saturday, February 27, 2016 from 4 p.m. to 6 p.m. The event is all-you-can-eat as well as offer take out.

17. Use & Occupancy Report – Gregory Grillone

Mr. Grillone read into record the Use and Occupancy Report for the month of January 2016. Copy included with minutes.

18. Mayor's Report - Michael Ciach

Mayor Ciach read the January 2015 report into record. Copy included with minutes.

Chief Ocasio reported that Officer Meyer should be returning to work next week; his shift is 3:00 p.m. to 11:00 p.m. Also, the Youth Aide Panel's first training will be on this Thursday, February 11, 2016. There are six (6) panel members.

19. Solicitor's Report - Robert O'Connor

Mr. O'Connor read his report for January 2016 into record. Copy included with minutes.

20. Engineer's Report - Daniel Archdeacon, P.E. for Catania Engineering

Mr. Daniel Archdeacon provided a report. Copy is included with the minutes.

21. Chester Upland School Board Representative

There was no one present from the school board.

22. Old Business

A-1 Resignation of Planning Commission Member/Chair

Mrs. Peterson read into record her resignation from the Upland Borough Planning Commission. A copy is included with the minutes.

A-2 Shred-It Day

- Motion to Approve Expenses of \$675.00 plus Fuel for a Community Shredding Day to be held in April 2016

Ms. Crawford made a motion to approve the expenses for the Community Shred-It Day to be held in late April 2016 or early May 2016. Mr. Peden seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

23. New Business

A-1 Motion to Approve a Monetary Donation to the Friends of the Caleb Pusey House, Inc.

Ms. Crawford made a motion to approve a monetary donation to the Friends of the Caleb Pusey House, Inc., in the amount of \$ 7,000.00 which was budgeted. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Abstain; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-2 Motion to Cancel Second Meeting of the Month – February 23, 2016

Mrs. Peterson stated that the Borough Council will hold its' Second Meeting of the Month. And that we also address the Lofland property at this meeting scheduled for February 23, 2016.

A-3 Motion to Accept the Fireworks Contract

Ms. Crawford made a motion to accept the fireworks contract at the budgeted amount of \$ 7,900.00. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

24. Floor Open to Public

Ms. McGuire, resident of West 22<sup>nd</sup> Street, approached Council. She stated she has owned and lived at her property for the last 25 years. She complained of all the trash and how neighbors do not care for the properties. These are mostly tenants. President Peterson suggested Mr. William Kirby to report the addresses to the girls in the office and to Mr. Grillone, and the office will handle any follow-up that will need to be down to cite the landlords.

Ms. McGuire asked about the Do Not Enter signs in the alleyway. She asked if another sign could be posted as some cars tend to drive the wrong way down the alley. Mr. Mitchell stated the islands behind the homes are owned by the residents. It is hard to regulate the traffic. President Peterson suggested we put a "Slow" sign there, to try to slow the traffic. Also, it was suggested to contact the Police Chief regarding any illegal activity.

Mr. Dennon stated he was willing to help Ms. McGuire to address the residents/property owners in that area. Mrs. Peterson suggested to hold off until Mr. Kirby reports the problem addresses to the office. Mr. Peden asked if the Solicitor could look into the Blight Control Ordinance for those ignoring the alleyway that has deteriorated. Mr. O'Connor confirmed he will look into this.

25. Adjournment

Ms. Crawford made a motion to adjourn. Mr. Hunter seconded the motion. Verbally, all Council voted Aye.

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Gregory Grillone  
Borough Manager/Secretary/Treasurer

Shannon Strigle  
Recording Secretary