

MINUTES REGULAR MEETING OF UPLAND BOROUGH COUNCIL

DATE MARCH 8, 2016

TIME 7:00 P.M.

PLACE Upland Municipal Building, 224 Castle Avenue

CALL TO ORDER President Peterson called the Regular Meeting of the Upland Borough Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson led the Pledge of Allegiance and a moment of silence.

ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present, Mr. Dennon – Present; Mr. Peden – Present; Mr. Hunter – Present; Mrs. Miazza – Excused; Mr. Mitchell – Present; Mayor Ciach – Present; Daniel Archdeacon, P.E., Catania Engineering – Present; and Mr. O’Connor – Present.

GUESTS/RESIDENTS IN ATTENDANCE

Officer Meyer of Upland Police Department, Fire Chief Dan Smith, Mr. Ken Stark, Reporter, Ms. Leslie Krowchenko, Daily Times Reporter, and approximately fifteen (15) residents/guests were also in attendance.

5. Public Comments on Agenda Items Only

No one responded.

6. Approval of Previous Meeting Minutes

 A-1 Council Meeting Minutes – February 23, 2016

Ms. Crawford made a motion to accept the Council Meeting Minutes of February 23, 2016 as presented. Mr. Peden seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. All in favor; motion carries.

7. Treasurer’s Report

 A-1 Treasurer’s Report

Ms. Crawford made a motion to accept the Treasurer’s Report of February 2016 as presented. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. All in favor; motion carries. Copy included with minutes.

A-2 Income Statements

Ms. Crawford made a motion to accept the Income Statements of February 2016 as presented and Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. All in favor; motion carries. Copies included with minutes.

8. Auburn Village Report/ Streets & Equipment – Sandra Miazza

Reports progress.

9. Public Safety Report – William Dennon

A -1 Fire Marshall's Report

Mr. Dennon read the Fire Marshal's Report of February 2016 into record. Copy included with minutes.

A-2 Fire Company's Report

Fire Chief Dan Smith read the February 2016 into record. Copies included with minutes.

10. Code Officer's Report - Leland Hunter

Mr. Hunter read the February 2016 into record.

11. Building & Grounds Report – Sandra Miazza

Reports progress.

12. Finance & Insurance Report – Moira Crawford

A-1 Approval of General Fund Bills - \$ 93,826.98

Ms. Crawford made a motion to accept the General Fund Bills for the month of February 2016 in the amount of \$ 93,826.98. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – abstain on check numbers 34055 & 34118 and Aye on all the rest; Mr. Hunter – Aye; Mr. Mitchell – abstained from check number 34084 & 34161 and Aye on the remainder; Ms. Crawford – abstained from check number 34088 and Aye on the remainder; Mrs. Peterson – Aye. Motion carries. Report included with minutes.

A-2 Approval of Auburn Village Bills - \$ 28,622.67

Ms. Crawford made a motion to accept the Auburn Village Bills for the month of February 2016 in the amount of \$ 28,622.67. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr.

Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Report included with minutes.

A-3 Motion to Exonerate Tax Collector

A. Real Estate - \$ 8,856.57

Ms. Crawford made a motion to exonerate the Tax Collector of the Real Estate Taxes of 2015 in the amount of \$ 8,856.57. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. All in favor; motion carries. Copy included with minutes.

B. Trash Tax - \$ 10,840.50

Ms. Crawford made a motion to exonerate the Tax Collector of the Trash Taxes of 2015 in the amount of \$ 10,840.50. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. All in favor; motion carries. Copy included with minutes.

C. Motion to Allow Borough Manager to Forward Delinquent Trash Taxes to Delinquent Tax Collecting Agency

Ms. Crawford made a motion to allow the Borough Manager to forward delinquent trash taxes to the delinquent tax collecting agency. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. All in favor; motion carries. Copy included with minutes.

13. Ordinances & Resolutions Report - Harold R. Peden

A-1 Motion to Pass & Adopt Ordinance No. 2 of 2016

- Chapter 173 “Vehicles and Traffic; Amending Section 173-39, Schedule I: “Speed Limits”

Mr. Peden read Ordinance No. 2 of 2016, *Chapter 173 “Vehicles and Traffic; Amending Section 173-39, Schedule I: “Speed Limits”*. Mr. Peden made a motion to pass and adopt Ordinance No. 2 of 2016 as presented. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

14. Research & Development – Moira Crawford

Ms. Crawford reported for the month of February 2016, the Borough website had 4,975 page views with an average of 172 views per day; there were 2,464 visitors with an average of 85 per day.

Ms. Crawford stated that we broke the all-time record for page views and visitors on February 23, 2016 with 196 visitors and 397 page views.

15. Streets & Equipment – Leland Hunter

Reports progress.

16. Community Affairs – Moira Crawford for Sandra Miazza

Ms. Crawford stated the Soup and Salad Fundraiser was at MacQueen Hall on Saturday, February 27, 2016; with very little if no profit made, maybe a slight loss.

The Ham and Cabbage Luncheon for the Senior Citizens is scheduled for Monday, March 14, 2016 at 12 noon. Breakfast with the Easter Bunny will be held on Saturday, March 26, 2016 at MacQueen Hall, immediately following the Easter Egg Hunt.

17. Use & Occupancy Report – Gregory Grillone

Mr. Grillone read into record the Use and Occupancy Report for the month of February 2016. Copy included with minutes.

18. Mayor's Report - Michael Ciach

Mayor Ciach read the February 2016 report into record. Copy included with minutes.

19. Solicitor's Report - Robert O'Connor

Mr. O'Connor read his report for February 2016 into record. Copy included with minutes.

20. Engineer's Report - Daniel Archdeacon, P.E. for Catania Engineering

Mr. Daniel Archdeacon provided a report. Copy is included with the minutes.

Mr. Peden made a motion to authorize the Borough Manager to advertise for Council to consider a zoning change pertaining to The Family Dollar. Ms. Crawford seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

President Peterson stated the Road Program 2016 will need to have a list. Mr. Mitchell made a motion to file an application for County Aide in the amount of \$ 60,000.00; with the understanding that the resurfacing is to include Borough Line at Our Lady of Charity going down to 6th street including manholes and inlets, grading and the second option near Crozer where the old trolley tracks were. Mr. Peden seconded the motion noting that would include the Engineer to design the bid package. Mr. Mitchell confirmed that it was already included in the paperwork the Engineer completes. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

21. Chester Upland School Board Representative

There was no one present from the school board.

22. Old Business

Me. Dennon provided an update regarding the trash situation of 22nd Street. A letter will be drafted as a suggestion from the Solicitor, Mr. O'Connor, and Mr. Dennon, to help curb the trash situation. This should be addressed at the next Council Meeting.

23. New Business

A-1 Motion to Ratify the Termination of Employee

Ms. Crawford made a motion to ratify the termination of a Highway employee. Mr. Peden seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – abstained. Motion carries.

A-2 Motion to Approve Civil Service Commission to Attend PSAB Training Class -
Exton, PA on April 13, 2016

Ms. Crawford made a motion for the Civil Service Commission to attend a PSAB Training Class in Exton PA on April 13, 2016. Mr. Peden seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-3 Motion to Cancel Second Meeting of the Month – March 22, 2016

Ms. Crawford made a motion to cancel the second meeting of the month, March 22, 2016. Mr. Dennon seconded the motion. Verbally, all Council voted Aye. Motion carries.

A-4 Motion for the Borough Manager to Advertise for the Full Time Position with the
Highway Department

Ms. Crawford made a motion to authorize the Borough Manager to advertise for the position of full time Highway Department position. Mr. Peden seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-5 Motion for the Borough Manager to Advertise for the Part Time Position with Auburn
Village Maintenance

Ms. Crawford made a motion to authorize the Borough Manager to advertise for the position of part time Auburn Village position. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-6 Motion to Authorize to Spend up to \$ 8,000.00 on an Adequate Security Maintenance Check at the Borough Offices and at the Police Department

Ms. Crawford made a motion to authorize to spend up to \$ 8,000.00 on an adequate security maintenance check at the Borough Offices and at the Police Department. Mr. Mitchell seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Peden – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

24. Floor Open to Public

Mr. McClintock, Mulberry Street resident, addressed Council. He saw in the March Uplander newsletter and he had a concern with the \$ 7,000.00 donation to a private entity. Mrs. Peterson replied that we had provided several donations to private entities. Mr. McClintock wondered if this type of donation was legal.

Mrs. Peterson stated she is certain we did check with the Legal Department to see if this donation was legal before we did it.

25. Adjournment

Ms. Crawford made a motion to adjourn. Mr. Peden seconded the motion. Verbally, all Council voted Aye.

The meeting adjourned at 7:33 p.m.

Respectfully submitted,

Gregory Grillone
Borough Manager/Secretary/Treasurer

Shannon Strigle
Recording Secretary