

MINUTES REGULAR MEETING OF UPLAND BOROUGH COUNCIL

DATE June 13, 2017

TIME 7:00 P.M.

PLACE Upland Municipal Building, 224 Castle Avenue, Upland PA

CALL TO ORDER President Peterson called the Regular Meeting of the Upland Borough Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson led the Pledge of Allegiance and a moment of silence.

ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present, Mr. Dennon – Present; Mr. McClintock – Present, Mr. Hunter – Present; Mrs. Bush – Present; Mr. Mitchell –Absent; Mayor Dennon – Present; Daniel Archdeacon, Catania Engineering – Present; Mr. Robert E. O’Connor, Esquire – Present. Mr. Ciach, Borough Manager/Secretary/Treasurer, was present.

GUESTS/RESIDENTS IN ATTENDANCE

Mr. Ken Stark, Reporter, Upland Fire Chief Dan Smith, and approximately ten (10) residents/guests were also in attendance.

- Personnel Matter discussed in Executive Session

Ms. Crawford made a motion to ratify a decision on a personnel matter made in Executive Session. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Abstain. Motion carries.

Out of the Normal Order of Business at 7:02 p.m.

- *Resignation*

President Peterson read into record the resignation of Sandra Deldeo, Chairperson of the Vacancy Committee effective June 13, 2017. Ms. Crawford made a motion to accept the resignation of Sandra Deldeo from the Vacancy Committee. Ms. Bush seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

- *Resolution No. 8 of 2017 – Appointment of New Councilperson*

Ms. Crawford read Resolution No. 8 – Appointment of Sandra Deldeo as Councilmember into record. Ms. Crawford made a motion to accept Resolution No. 8 of 2017 appointing Sandra Deldeo as a Councilmember. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

• *Swearing In of New Councilperson*

Mayor Dennon performed the swearing in of newly appointed Councilwoman Sandra Deldeo. Council and the audience provided applause and congratulatory remarks. Councilwoman Deldeo took her seat at Council.

Back into the Normal Order of Business at 7:06 p.m.

5. Public Comments on Agenda Items Only

No one addressed Council.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes –May 23, 2017

Ms. Crawford made a motion to approve the Council Meeting minutes of May 23, 2017. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Abstain; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

7. Treasurer’s Report

A-1 Treasurer’s Report

Ms. Crawford made a motion to accept the Treasurer’s Report as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Abstain; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

8. Auburn Village Report – Mr. McClintock

President Peterson reported progress for Mr. McClintock.

9. Public Safety Report – Mayor Dennon

A-1 Fire Marshall’s Report

Hon. William Dennon read the Fire Marshal’s Report of May 2017 into record. Copy included with the minutes.

A-2 Fire Company’s Report

Upland Fire Chief Dan Smith read the May 2017 Fire Company Report into record. Copy included with the minutes.

10. Code Officer’s Report - Leland Hunter

Mr. Hunter read the Code Officer's Report of May 2017 into record. Copy included with the minutes.

11. Building & Grounds Report – Judith Bush

President Peterson reported progress for Mrs. Bush.

12. Finance & Insurance Report - Moira Crawford

A-1 Approval of General Fund Bills – May/June 2017 **\$ 39,292.00**

President Peterson asked if anyone had any questions on the General Fund Bills for May/June 2017. With no response, Ms. Crawford made a motion to approve the General Fund Bills for the month of May/June 2017 in the amount of \$ 39,292.00. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Abstain; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-2 Approval of Auburn Village Bills – May/June 2017 **\$ 1,270.00**

President Peterson asked if anyone had any questions on the Auburn Village Bills for May/June 2017. With no response, Ms. Crawford made a motion to approve the Auburn Village Bills for the month of May/June 2017 in the amount of \$ 1,270.00. Ms. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Abstain; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

13. Ordinances & Resolutions Report – Richard McClintock

A-1 Motion to Pass and Adopt Ordinance No. 3 of 2017

- Section 15-4B; Historical Commission - Amending Members Term of Office

Mr. McClintock read Ordinance No. 3 of 2017 - Section 15-4B; Historical Commission - Amending Members Term of Office. Mr. McClintock made a motion to pass and adopt Ordinance No. 3 of 2017. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Deldeo – Abstain; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

14. Research & Development - Moira Crawford

Ms. Crawford reported for the month of May 2017, the website had 4,577 page views, with an average of 148 per day. There were 2,246 visitors with an average of 72 per day. Photographs from the Memorial Day Parade, Services at the Upland Baptist Church and the War Memorial, as well as the Picnic in the Park were added to the website. Photos from the Carnival, which ended on Saturday June 10, 2017, were also added to the website.

15. Streets & Equipment – Leland Hunter

President Peterson reported progress for Mr. Hunter.

16. Community Affairs – Moira Crawford

Ms. Crawford provided an update on recent activities in the Borough. Despite the predicted inclement weather forecast for Memorial Day, the Parade and the Picnic in the Park had a very nice turnout. On Friday June 9th and Saturday June 10th, the Carnival had a very nice turnout. The community Affairs Committee deposited \$ 7,245.00.

Ms. Crawford wanted to take a moment to thank the Borough Manager and the staff for all they did getting everything ready for the Carnival. She also thanked all the volunteers, as without their help, Community Affairs would not be able to offer these events or any of the free events for our residents. Ms. Crawford stated if any resident wished to volunteer in the future, to please contact the Borough Office.

The next event scheduled is the July 4th Celebration. The Celebration will be held on Tuesday, July 4th in the Bristol Lord Field from 11:00 a.m. to 2:00 p.m. It is a free event offering much food and drink, moon bounces, slip and slide, DJ, and clowns that will do face painting as well as balloons for the children. Proof of residency is required.

Also, on Saturday, August 19, 2017, another free event is scheduled. The Youth Magic Show is scheduled from 3:00 p.m. to 5:00 p.m. at MacQueen Hall. There will be a magician, pizza and ice cream party for the Borough youth. Proof of residency is required.

17. Future Projects – Richard McClintock

President Peterson reported progress for Mr. McClintock.

18. Use & Occupancy Report – Michael Ciach

Borough Manager, Michael J. Ciach, read the May 2017 Use and Occupancy Report into record. A copy is included with the minutes.

19. Mayor's Report – Mayor Dennon

Mayor Dennon read the May 2017 Mayor's Report into record. A copy is included with the minutes.

20. Solicitor's Report - Robert O'Connor, Esq.

Robert O'Connor, Esquire, read the May 2017 Solicitor's Report into record. A copy is included with the minutes.

21. Engineer's Report – Daniel Archdeacon for Lisa Catania

Mr. Archdeacon read the May 2017 Engineer's Report into record. A copy is included with the minutes.

22. Old Business

A-1 Ratify the Employee Contract

Ms. Crawford made a motion to ratify the employee contract. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Abstain; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-2 Discussion on Sewer Laterals – NASSCO

President Peterson stated that Council has discussed the events with the Solicitor and with each other; and the Lateral Ordinance, at this time, will stay. We feel the laterals are not getting any newer and at some point they will have to be replaced. However, we did hear everyone's complaints, and next month we will amend the Lateral Ordinance where the plumbing inspector will no longer have the last say on the results. They will go to Catania Engineering to be read unless, as there was a question asked, if the plumber doing the lateral inspection is NASSCO certified. President Peterson emphasized that not every plumber is certified to read the lateral videos. Therefore if not certified, they will go to Catania Engineering to be read and reviewed for the results.

President Peterson stated that the residents have asked and Council is following through with their request not to have the Plumbing Inspector to read the sewer lateral videos; however, there will be a time lapse where it will not be immediate as it has to go to the Engineering firm. If there is an emergency, the Engineers office will have someone available to go to the site of the incident.

23. New Business

A-1 Discussion of Proposal of Global Security Systems – Amount \$2,950.00 - Relocating and Replacement of Police Department Surveillance DVR & Replacement of Borough Offices Surveillance DVR

President Peterson explained our current systems no longer hold the information that our offices require, at both the Police Station as well as the Borough Offices. Ms. Crawford made a motion to approve the proposal to purchase 2 HD Surveillance DVRs, one (1) for the Police Department in the amount of \$ 1,475.00 and one (1) for the Borough Offices in the amount of \$1,475.00. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Abstain; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-2 Cancellation of the Council Meetings of July 25, 2017 and August 8, 2017 – Unless a Pending Issue/Matter and to Accommodate the Summer Schedule

Ms. Crawford made a motion to cancel the Council Meetings of July 25, 2017 and August 8, 2017 unless a pending issue or matter and to accommodate the summer schedule. The late summer meeting will take place on August 29, 2017. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Abstain; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

President Peterson asked if anyone had any other matter to discuss. Borough Manager Michael Ciach stated the Shred It Day and Drug Drop-Off Day with Jack Whelan was a huge success. The totals were calculated and included with the minutes.

Mayor Dennon wanted to thank everyone for their help with the Memorial Day Parade, especially Fire Chief Dan Smith, Council and all involved.

Mayor Dennon also stated that they did a "Keeping PA Clean" Community Clean-Up Day in the lower area of Upland, for the Memorial Day Parade. With help and assistance from PennDot, this will be an ongoing project.

He wanted the public to know that he will be available anytime to all residents. Any messages he has received so far, have been getting through to him. Mrs. Peterson is doing a great job relaying any messages with issues within the Borough. We have a pretty good communication system.

24. Floor Open to Public

Dana Dudek, Church Street resident, approached Council. Mrs. Dudek thanked the Borough for offering the Shred-It Day. She wanted to know if Main Street issues will be addressed; there are issues with the roadway. President Peterson stated that we cannot spend taxpayer's monies to fix that road; it is a State Road. A letter was already sent to PennDot asking them to fix the area. Hopefully they will hear our cries and do something; especially since Septa utilizes that road. Mrs. Dudek asked is there anything the borough residents can do to help expedite the request. President Peterson replied no, that she already has Lisa Catania working on this issue.

25. Adjournment

Mr. McClintock made a motion to adjourn. Ms. Crawford seconded the motion. Verbally, all Council voted Aye. Motion carries.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Michael J. Ciach
Borough Manager/Secretary/Treasurer

Shannon Strigle
Recording Secretary