

MINUTES REGULAR MEETING OF UPLAND BOROUGH COUNCIL

DATE June 14, 2016

TIME 7:00 P.M.

PLACE Upland Municipal Building, 224 Castle Avenue

CALL TO ORDER President Peterson called the Regular Meeting of the Upland Borough Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson led the Pledge of Allegiance and a moment of silence.

ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present, Mr. Dennon – Excused; Mr. McClintock – Present, Mr. Hunter – Present; Mrs. Miazza – Excused; Mr. Mitchell – Present; Mayor Ciach – Present; Lisa Catania, Catania Engineering – Present; and Mr. Robert E. O’Connor, Esquire – Excused.

GUESTS/RESIDENTS IN ATTENDANCE

Mr. Ken Stark, Reporter, and approximately eight (8) residents/guests were also in attendance.

5. Public Comments on Agenda Items Only

No one responded.

6. Approval of Previous Meeting Minutes

 A-1 Council Meeting Minutes – May 23, 2016

Mr. Mitchell made a motion to accept the Second Meeting of the Month Meeting Minutes of May 23, 2016 as presented. Mr. Hunter seconded the motion. Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. Motion carries. Copy included with minutes.

7. Treasurer’s Report

 A-1 Treasurer’s Report

Ms. Crawford made a motion to accept the Treasurer’s Report as presented. Mr. Mitchell seconded the motion. Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. Motion carries. Copy included with minutes.

 A-2 Income Statements

Mr. Mitchell made a motion to accept the Income Statements as presented and Mr. Hunter seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. Motion carries. Copies included with minutes.

8. Auburn Village Report/ Streets & Equipment –Sandra Miazza

Reports progress.

9. Public Safety Report – Richard McClintock for William Dennon

A -1 Fire Marshall's Report

Mr. McClintock read the Fire Marshal's Report of May 2016 into record. Copy included with minutes.

A-2 Fire Company's Report

Fire Chief Dan Smith read the May 2016 report into record. Copy included with minutes.

Fire Chief Smith mentioned he recently attended class for the Delaware County Technical Rescue Team. He just completed two (2) FEMA classes; structural class technician certification and technical search specialist. Mrs. Peterson asked if he had everything he needed for fire marshal and if he is ready to move on. Chief Smith replied "I do. I tried to reach out to Dave." Mrs. Peterson stated "Get with Greg. I'm certain he could put that meeting together. And when you are ready to move to Fire Marshal, you let us know."

Mrs. Peterson continued "In caucus we discussed several items. One of which we are going to lease or purchase new police vehicles." One of the Crown Victoria's is down with a blown motor and definitely it is not worth it to replace the motor. They will look into seeing how much it is worth, to put out for bid and sell it. The Manager will look into our insurance to see whether if better to lease, purchase or to lease and purchase. We will discuss that at our next meeting.

10. Code Officer's Report - Leland Hunter

Mr. Hunter read the May 2016 into record. Copy included with the minutes. There was also a court appearance for a property on Castle Avenue. The outcome was the judge gave the property owner a 30-day extension; totaling now 60 day extension.

11. Building & Grounds Report – Sandra Miazza

Reports progress.

12. Finance & Insurance Report – Moira Crawford

A-1 Approval of General Fund Bills - **\$ 135,439.73**

Ms. Crawford made a motion to approve the General Fund Bills for the month of May 2016 in the amount of \$135,439.73. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye, Ms. Crawford – Abstain on check number 34493 and 34457, and

Aye on the remainder; Mrs. Peterson – abstain on check number 34457 and Aye on the remainder. Motion carries. Copies included with minutes.

A-2 Approval of Auburn Village Bills - \$ **72,241.72**

Ms. Crawford made a motion to approve the Auburn Village bills for the month of May 2016 in the amount of \$72,241.72. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. Motion carries. Copies included with minutes.

13. Ordinances & Resolutions Report – Richard McClintock

Reported progress.

14. Research & Development – Moira Crawford

Ms. Crawford reported for the month of May 2016, the website had 5,523 page views with an average of 178 per day and there were 2,787 visitors to the website with an average of 90 per day. We added photos to the website from the Annual Carnival and the Memorial Day Community Picnic and various wreath-laying ceremonies that were done at the Marine Corps League, the Upland Baptist Church, the War Memorial. All those photos were taken by Mr. Stark.

15. Streets & Equipment – Leland Hunter

Mr. Hunter reported there have been several banners and flags placed on poles throughout the Borough, primarily on Main Street and Upland Avenue. The Highway Department is doing a great job keeping up with cutting the grass, they did a fantastic job on the Monument for Memorial Day, they did basically every curb line and sidewalk that needs to be taken care of in the Borough; and they cleaned the inlet out on Kent Lane that keeps flooding all the time. Mrs. Peterson stated that there is an issue with that inlet. Through discussion, Mr. Grillone confirmed the inlet on Kent Lane was already done.

Mrs. Peterson asked how Tim, Highway worker, was doing obtaining his CDL. Mr. Hunter replied that according to another worker, Pete, Tim is doing good and about ready to go for his test.

16. Community Affairs – Moira Crawford for Sandra Miazza

Ms. Crawford reported that the Carnival, held May 25th through May 28th; approximately \$6,000.00 was deposited into Community Affairs account.

The next Community Affairs event will be the Annual July 4th Festivities; July 4th from 11:00am to 2:00 pm at the Bristol Lord Field, free to all Borough residents with verification of residency. There will be free food, water ice, face painting, bounce, water slides, clowns, and music.

The Community Affairs Committee will be sponsoring a free children's event on August 27th from 3:00pm – 4:00pm for a magic show, along with pizza and an ice cream bar. Proof of residency will be needed to participate.

One of the few paying events we hold, to fund all the free events, is the Annual Spaghetti Dinner. This is scheduled for Saturday, September 27th, 4:00pm – 6:00pm. Tickets will be available in the Borough Office. Prices have increased slightly to accommodate the increase in food costs; children 12 and under is \$6.00, Seniors is \$8.00 and Adults will be \$10.00. There is an added cost of \$1.00 if you choose take out. Ms. Crawford wanted to thank all the new volunteers that responded to the newsletter. We have several new volunteers for the carnival, which was very helpful. Hopefully we will have more for some of our other events.

17. Use & Occupancy Report – Gregory Grillone

Mr. Grillone read into record the Use and Occupancy Report for the month of May 2016. Copy included with minutes.

18. Mayor's Report - Michael Ciach

Mayor Ciach read the May 2016 report into record. Copy included with minutes.

Mayor Ciach announced that on Thursday, June 16, 2016, Upland Borough will be hosting the first quarterly meeting for Delaware County Association of Boroughs, under himself as president, at the MacQueen Hall. The meeting will begin at 7:00 pm and Jack Whelan will be the keynote speaker. Topics to include Naloxone, narcotics, prescriptions and the drug epidemic.

Mayor Ciach extended the invitation to the public at the meeting, as his guest. The event is open to all twenty-seven (27) boroughs in Delaware County.

19. Solicitor's Report - Robert O'Connor

Mrs. Peterson stated the Solicitor was excused from the meeting.

20. Engineer's Report – Elizabeth Catania

Ms. Catania read her report into record. Copy included with the minutes. Ms. Catania also mentioned the MS-4 report for DEP; they are currently working on it.

A-1 Authorize the Borough Manager to Advertise for Bids on Police Motorcycle

Ms. Crawford made a motion to authorize the Borough Manager to advertise for bids on the 2017 police motorcycle. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. Motion carries.

A-2 Authorization to have the Borough Manager Advertise for Re-Bid of the Modular Wall

Ms. Crawford made a motion to authorize the Borough Manager to advertise for bids for the CDBG 2015 Modular Wall. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. Motion carries.

A-3 Authorization for the Borough Engineer to Prepare Bid Documents for the 2017-2020 Cycle for Trash Collection

Ms. Crawford made a motion to authorize the Borough Engineer to prepare bid documents for the 2017-2020 cycle for trash collection. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. Motion carries.

21. Old Business

Mrs. Peterson announced she formed a committee that was developed to discuss sewer lateral testing. We are still in discussions and should have something soon as to whether we will revise any part of the ordinance.

Mr. Hunter addressed everyone on the topic of advertising in the Daily Times. As he stated he brought this subject up before, there are a lot of residents in the Borough of Upland who are every upset because we no longer advertise as we no longer advertise in the Daily Times. People cannot get out and get the Spirit, which is where we advertise. There's no advertisement of our meeting nights or anything else. I would like to know if there is any way possible, if we can go back to where we originally advertised at, the Daily Times. People buy the Daily Times. Mrs. Peterson replied that we are in the Spirit, we're on the website and we're in our newsletter. The Daily Times is triple all of that. Mr. Mitchell stated the paper raised its cost to \$1.50.

Through much discussion, Mrs. Peterson stated she will ask Greg, Borough Manager, check into the general cost of running the advertisements and have this addressed in Old Business at the next meeting.

22. New Business

A-1 Acceptance of Part Time Police Officer's Resignation

Ms. Crawford made a motion to accept a part time officer's resignation. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Abstain. Motion carries.

A-2 Motion to Cancel Second Meeting of the Month – Tuesday, June 28, 2016

Mrs. Peterson stated that at this time, we will not cancel the second meeting of the month.

A-3 Motion to Terminate Logan Technologies, LLC as Security Maintenance Vendor

Ms. Crawford made a motion to terminate Logan Technologies, LLC, as the security maintenance vendor. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. Motion carries.

A-4 Motion to Hire Global Security

Ms. Crawford made a motion to hire Global Security as the security maintenance vendor, with proposal to follow. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. Motion carries.

23. Floor Open to Public

Chief Dan Smith, Upland Fire Company, approached Council. He has a concern regarding an overgrown bush, right hand side of the fire house. The bush is approximately 30 feet. The children in the area are playing on it and a possible problem with the fire house sewer system because of the bush/tree. Chief Smith asked Council for their advice on this situation. Mrs. Peterson advised Chief Smith to contact Mr. Grillone, Borough Manager.

Mr. Jesse Richardson, Mulberry Street resident, approached Council.

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|----------------|---|
| Mr. Richardson | Any progress on the investigation or was it a waste of tax payer's money? |
| Mrs. Peterson | There has not been any progress and it was not a waste of tax payer's money, it is still ongoing. |
| Mr. Richardson | As for what Mr. Hunter brought up thought it would be free in the Daily Times, they have a free calendar for each area for meeting. I forget who is in charge of that. There is a section in there, for example when Chester-Upland has their meetings, and all the other areas. I thought that was free. |
| Mrs. Peterson | I don't know that answer. Mr. Grillone, do you? |
| Mr. Grillone | I think the townships and boroughs that are listed there, are those municipalities that regularly advertise with the Daily Times. So, if you don't regularly advertise, you are not included. That's my understanding. |
| Mr. Richardson | Would you check into that, I think it would be a good idea. |
| Mrs. Peterson | We will check it. That is why we will address it again next meeting. |
| Mr. Richardson | Mr. Richardson offered his congratulatory remarks to Mr. Mitchell for his most recent award from PSAB. Mr. Richardson also wanted to thank Mr. Mitchell for his help in removing a sign on a telephone pole located on 12 th Street. We have an ordinance about putting things on the poles; it is the job of the Mayor, Police Department, Borough Manager for when you take a tour of the borough to see these things. And as a tax payer, I'm not going to run over there to say there's a sign here. That is what the elected officials are for. |
| Mr. Richardson | Mr. Richardson stated he reviewed the May bills. I noticed when you went to the Conference. I spoke to the Mayor last month. He informed me that the Borough Plumber, correct me if I'm wrong, the state legislative is working on this mandated sewers. Am I correct? |
| Mayor Ciach | That is what I am hearing. |

Mr. Richardson Did you hear from the State or from the Plumbing Inspector?
 Mayor Ciach I hear it through the Plumbing Inspector. So I am looking at it through the State.
 Mr. Richardson Was it mentioned at your conference?
 Mayor Ciach It was not mentioned at the conference. I was looking for it, particularly.
 (inaudible)

Mr. Richardson The next thing is the Right-To-Know form. He explained, when he gets the bills, it is not much help. Is there anyway, if he could request to see the bills; set aside a couple days a week & sit down to review the active bills themselves. He had a lot of questions about the bills.

Mr. Richardson Has anyone checked out the playground at the Ball Park, for safety. School will be getting out, just wondering if anyone checked it out. Our children will be playing.
 Mrs. Peterson The playground equipment gets checked every year; actually twice a year; when it goes up and when it comes down.
 Mr. Richardson And you can say, it's been inspected and nothing is wrong with anything down there.
 Mrs. Peterson If there is anything wrong, Chuck would be telling Mr. Grillone.
 Mr. Grillone I hear about it. And they are down there, cutting grass all the time. They are usually pretty good about just taking a look, see what's going on there; taking a look at the mulch and the equipment.
 Mr. Richardson Tomorrow morning, it would take five minutes, to ask Chuck to take a look at the equipment down there that needs a repair.
 Mr. Grillone He usually comes to me, but I would be happy to ask him.
 Mr. Richardson OK. The next thing...the tint of the police cars windows. Council caught a police officer some years ago sleeping on the job. With the tinted windows, they could be sitting there, snoring; you see a police car go by, and you don't know who is in there. (inaudible) I did not know we had a female police officer.
 Mrs. Peterson Yes. Right now, she is pregnant and getting ready to go out.
 You don't know who is in the car. For public relations, they should have their windows down. As far as the tinting, we've come far in 8 years, and fortunately, if you know where they are in the car so does someone that's watching them. It's easier to get shot if someone knows where they are at in the car; that's the reasoning.

Mr. Richardson If you are a terrorist...
 Mrs. Peterson We are not talking about terrorist.
 Mr. Richardson The tinted windows, I really don't think it serves a purpose; I just thought I would mention it.
 Mr. Richardson The next thing, this is not mine, rumored to me, does the Plumbing Inspector have a plumbing license?
 Mrs. Peterson Mr. Grillone?
 Mr. Grillone I'm not sure what you mean by a plumbing license. If you do commercial work, you have to have a master plumber's license. If you do residential work, all you need is a registration with the State of PA, and have the proper insurance.
 Mr. Richardson What will our homes be?
 Mr. Grillone If it's residential, any plumbing company, just a registration. As for our Plumbing Inspector, I believe he has his master plumber license. But I don't know that for sure, but that's my understanding.
 Mr. Richardson By the next meeting, you could let us know.
 Mr. Grillone I believe that he does. But I will check.

- Mr. Richardson Why is it we have the plumbing inspector do we contract Tri-County Comfort systems or do we contract the plumbing inspector. Because the checks are made out to Tri-County Comfort Systems. For instance, like Catania Engineering, can they send anyone out to do inspections?
- Mrs. Peterson I believe that is his company, correct?
- Mr. Grillone Yes.
- Mr. Richardson Mr. Richardson explained about the bills. Instead of using the company, you should put a name stating plumbing services.
- Mrs. Peterson He is not an employee Mr. Richardson. He is a sub-contractor and he sub contracts under his company, then that is what it's going to
- Mr. Richardson He is appointed by the Borough of Upland. He is an appointee of the Borough of Upland. Put a name instead of the company.
- Mr. Richardson Mr. Richardson wanted to acknowledge Mr. Hunter as he was the only one to vote against the rejection of the permit to demolish the Sunnyside House. Mr. Richardson also mentioned the Charter School and that house was torn down on Main Street. He wonders where the Historical Society was during this time. That house should have been saved; even though it was falling apart, it was still a part of Upland. Plus have the Charter School there, the traffic alone on that street...(inaudible).
- Mr. Richardson That is all I have.
- Mrs. Peterson Thank you Mr. Richardson
- Mr. Mitchell Madame President, if I may?
- Mrs. Peterson You may.
- Mr. Mitchell Mr. Mitchell voiced appreciation for Mr. Richardson offering congratulatory remarks on his most recent award. Mr. Mitchell stated that at the same awards banquet, four of our Council People received awards, for filling the 66 hours of mandatory instruction on classes. It was Moira, Chris, Lee and his self.
- Mr. Richardson Mr. Richardson offered congratulatory remarks to all recipients.
- Mr. Mitchell Mr. Mitchell replied So, it wasn't just me. Education is good.
- Mr. Richardson Ms. Crawford, when you are done, can I see you for a moment?
- Ms. Crawford You sure can.

Vaugh Nickerson, resident of Castle Avenue, approached Council. His concern was about his neighbor on Castle Avenue. Through conversation, Mr. Nickerson spoke about his concern of the neighboring property and how unkept it is. Mrs. Peterson mentioned that this is currently in the hands of the court system and that we must wait on the outcome.

Wes Fraim, Scott Avenue resident, approached Council. His concern was about a vacant property on Scott Avenue. It was previously rented out in past years; vacant for the last few months and seems property owner is fixing it up again possibly preparing property to be rented again. Mr. Fraim stated he was concerned about the previous owners and privacy issues as well as the amount of people that lived there. Mr. Hunter mentioned our procedure for permits and use and occupancy inspections. Mr. Mitchell stated Mr. Fraim's concerns were valid; the home is a single-family dwelling. Various comments and statements by Council and the public on the Borough Code regarding rental units and how some property owners fail to report their tenant information.. Mr. Hunter asked "How do you prove how many people are living in these houses?" Chief Dan Smith replied "It's in the Borough Ordinance...Fire Inspector has

the right to inspect a rental property any given time....providing he gives 24-hours notice.” Mr. Hunter “You are correct.” Mr. Mitchell addressed Mr. Fraim explaining that we have implemented a new procedure to obtain tenant information. Before an occupancy certificate is issued, we require a tenant information form to be submitted to the Borough Offices. We also retrieve EIT moneys for residents. Mr. Peterson concluded by stating “It’s hard, but we do our best.”

24. Adjournment

Ms. Crawford made a motion to adjourn. Mr. Mitchell seconded the motion. Verbally, all Council voted Aye. Motion carries.

The meeting adjourned at 7:51 p.m.

Respectfully submitted,

Gregory Grillone
Borough Manager/Secretary/Treasurer

Shannon Strigle
Recording Secretary