

UPLAND BOROUGH COUNCIL
MEETING MINUTES
July 8, 2014

The meeting of the Upland Borough Council was called to order at 7:00 p.m. by President Edward Mitchell. The meeting was held in the Upland Municipal Building.

Present were President Edward Mitchell and Vice President Christine Peterson. Council members present were Mr. Harold Peden, Ms. Moira Crawford, Mr. Leland Hunter, Mr. Daniel Smith, Mayor Michael Ciach, Mr. Charles Catania, Sr., P.E., Mr. Robert O'Connor, Esq., and Shirley Purcival, Borough Manager/Secretary/Treasurer. Mr. Mitchell announced Councilwoman Sandra Miazza was on vacation.

Mr. Ken Stark, Reporter, and approximately eleven residents/guests were also in attendance.

President Mitchell led the Pledge of Allegiance to the Flag and a moment of silence followed by roll call.

5. Public Comments on Agenda Items Only

No one responded.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes - June 10, 2014

Ms. Crawford made a motion to approve the Council Meeting Minutes of June 10, 2014. Mr. Mitchell stated he had one change. "Madame Secretary, at the tail end with our discussion with the Fire Company, the President, Mr. Scott had referenced on his way out the door that 'Thanks for nothing' and the minutes did not reflect that." Mrs. Purcival stated she will have that changed. Mr. Peden seconded the motion. All Council voted Aye on the motion.

7. Treasurer's Report

A-1 Treasurer's Report

Ms. Crawford made a motion to accept the Treasurer's Report as presented and Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

A-2 Income Statement

Ms. Crawford made a motion to accept the Income Statement as presented and Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

8. Auburn Village Report - Christine Peterson

A-1 Achievement/Recognition Letter from Dale Carnegie for Michael Diggins

Mrs. Peterson announced that at this time she wanted to recognize Michael Diggins. She asked Mr. Diggins to stand in case no one knew who he was. Mrs. Peterson continued “We sent Mikey to the Dale Carnegie course and he joined the select group of award winners and he received the Breakthrough Award in Session 4 on May 29, 2014. It says ‘This award is especially significant because it was presented by a vote of Michael’s fellow class members. An accomplishment such as this reflects favorably on the entire organization.’” Mrs. Peterson ended by stating “I just wanted to tell Mikey good job at school.” Mr. Mitchell stated “Very good.” Council and the audience offered applause to Mr. Diggins.” Mr. Mitchell asked Mrs. Purcival to note on his personnel record. Mrs. Purcival replied “Yes, I will.” Mr. Mitchell stated “Very good. Outstanding Mike, you did good.” Mr. Diggins replied “I appreciate it.”

Mr. Mitchell announced that we will go out of normal order of business and turn the meeting over to the Mayor.

Out of Normal Order of Business - Mayor Ciach

- Presentation to Crozer Security Guards

Mayor Ciach stated “Thank you, Mr. President. Good evening everyone. At this time, I would like to read an incident report. On this day, June 11th at 22:26 hours, the Upland Police Department was dispatched to Crozer Chester Medical Center Emergency Room for a stabbing. John Hood was attacking his stepfather with a knife. Before the arrival of the Upland Police, Crozer Security Officers Michael Powell and Graham Williams arrived on location. Without regard for their safety, Officer Powell and Officer Williams attempted to subdue Hood, who was in the possession of a knife. Officer Powell and Officer Williams were able to restrain Hood into handcuffs. When Police arrived in scene, Hood was taken into custody. On behalf of Upland Borough Police Department and the Upland Borough Council, we would like to thank Officer Williams and Officer Powell for their heroic act.” Council and the audience provided the two Crozer officers with a round of applause.

Chief Ocasio presented a unit citation to the two security officers. The citations are usually used for the police officers, but Chief Ocasio felt the two security officers, Powell and Williams, displayed true heroics and the work that they showed, they deserved the unit citation. Mr. Mitchell stated “very good.” Chief Ocasio stated he was unsure if Mr. Jackson, Lead of Security for Crozer, would allow the men to wear the bars. Mr. Jackson was present and stated “Wear them proudly.”

Chief Ocasio also presented Officer John Bogan and Officer Sean Dougherty (Officer Diana Pullman will accept for Officer Dougherty as he is on vacation), with a unit citation for their professionalization in handling the situation. The Upland Police also want to award Investigator DeLuise and Officer Curran for taking the lead investigation and ensuring that it was handled properly. Although, this situation was tragic, with the proper teamwork, the victim made out okay and the bad guy is behind bars.

Council and the audience presented the officers with kudos and a round of applause.

- Recognition of Chief Ocasio - F.B.I. Training

Mayor Ciach stated he had one more citation to award. He recognized Chief Ocasio with a recognition award by the F.B.I. Mayor Ciach stated he wanted to recognize Chief Ocasio for exceptional service and highly incredible accomplishment. His dedication and service is crucial to the continuing growth of the Upland Borough Police Department. Chief Ocasio was the youngest attendee in the history of the F.B.I.

program. Council and attendees offered congratulatory remarks and applause to Chief Ocasio on his accomplishment.

Normal order of business resumed at 7:12 p.m.

9. Public Safety Report - Harold R. Peden

A -1 Fire Marshall's Report

Mr. Peden read the Fire Marshall's Report for June 2014 Report into record.

A-2 Fire Company's Report

Mr. Peden requested Dan Smith to read the June 2014 report for the Upland Fire Company.

Mr. Smith read the report. They had 2 fire incidents, 12 non-fire incidents, 10 mutual aid; for total incidence of 24; with 5 drills for a total activity for the month of 29. They had 10 assists for fire, 1 motor vehicle accident, 3 ambulance-assists, 1 haz-mat incident, 4 fire alarms, 3 good intents, and 2 vehicle fires. We had 26.9 service hours for the month; 16 day time and 13 night time with an average runners were 7. Mr. Peden thanked Mr. Smith. Mr. Peden stated "That is all we have tonight, Mr. President." Mr. Mitchell replied "Very good, very good; a lot of activity there."

10. Safety / Code Committee - Daniel Smith

A-1 Code Officials Report

Mr. Smith read the June 2014 report into record. Mr. Mitchell asked Mr. Hunter if he had an additional lien property. Mr. Hunter stated yes he did, but that will be reported for July.

11. Building & Grounds Report - Sandy Miazza

Mr. Mitchell reported progress on behalf of Mrs. Miazza.

12. Finance & Insurance Report - Moira Crawford

A-1 Approval of General Fund Bills

Ms. Crawford made a motion to approve the General Fund Bills for the month of June 2014 in the amount of \$ 234,095.67. Mr. Peden seconded the motion. Mr. Smith stated Aye, however Mr. Mitchell stated "Point of Order". Mr. Smith stated "I'm sorry." Mr. Mitchell replied "On Mr. Smith, I have...Dan you need to abstain on..". Mr. Smith replied "I was just catching myself when you said Point of Order, sir. I abstained from check numbers 31395, 31401, 31403, and 31422 and Aye on the remainder." Mrs. Purcival stated "Thank you." Mr. Smith replied "Sorry Mr. President." Mr. Mitchell said "Still a Point of Order. Check number 30773 in the amount of

\$ 1,873.00; that would be for the Fire Chief's car, four tires and some work done on that." Mr. Smith replied "No, sir, that is not true. There was no work done on the fire Chief's car." Mr. Mitchell stated as he referred to an invoice "It says 'Fire Chief's Car'. Do you want to review this?" Mr. Smith reviewed the invoice and stated "January 17th, Sir." Mr. Mitchell replied "Well, they just now submitted for payment." Mr. Smith replied "Oh. (something inaudible)." Mrs. Purcival stated "I'd have to see it, I'm sorry." Mr. Smith stated "My car was inspected in January." Mrs. Purcival stated "Okay." Mr. Smith asked "You're saying it's just being brought up for payment." Mrs. Purcival stated "I believe it was just presented recently." Mr. Smith replied "It says the date it was paid was January 27th." Mrs. Purcival stated "Okay. I would have to look into it. I believe there was a question as to whether it was paid." Mr. Mitchell stated "Okay. Well, for clarity, abstain." Mr. Smith replied "I did abstain from this back in January, I'm sure." Mr. Mitchell asked "did you?" Mr. Smith replied "Yes, 'cause I usually look at the bills." Mr. Mitchell stated "Okay. Continue on, please." Mrs. Purcival resumed taking votes. Mr. Peden voted Aye, Mrs. Crawford voted Aye, Mrs. Peterson voted Aye, and Mr. Mitchell voted "Aye on everything but abstain on check 31387 and 31513. Mrs. Purcival stated "Thank you."

A-2 Approval of Auburn Village Bills

Ms. Crawford made a motion to approve the Auburn Village Bills for the month of June 2014 in the amount of \$ 24,734.05. Mr. Peden seconded the motion. Mr. Mitchell abstained from "check number 6206 and Aye on everything else." All other Council voted Aye on the motion.

A-3 Motion to Accept TD Bank's Re-Term of Loan

Ms. Crawford made a motion to accept TD Bank's Re-Term of the Loan for the Police Station at a fixed, bank-qualified tax pre-rate of 3.5 percent for a period of 5 years until August 1, 2019 and also for a fee of .5 percent or \$ 3,632.43. Mr. Peden seconded the motion. Mr. Mitchell asked if anyone had any questions. Hearing no questions, Mr. Mitchell called for a roll call. All Council voted Aye on the motion.

Mr. Mitchell stated "That's a good job on that; excellent job." Ms. Crawford stated "Yes, we saved approximately 1.33 percent from the initial." Mr. Mitchell stated "That's a big shavings in today's market. Very good."

A-4 Update of turnKey Taxes

Ms. Crawford offered a brief update on the turnKey Taxes. "Everyone on Council received a letter from turnKey Taxes, giving us an update on their progress on the EIT, the property and the business information. On the EIT, all the information provided to the Borough has been uploaded and merged to records with delinquent lists from e-Collect. Currently, they are only pending account I.D.'s from Keystone Collections and will require an additional conversion import to the turnKey system. After that is completed, turnKey will need to work with the Borough to identifying any missing tax payers and forward that information to e-Collect. As far as the property, all the information from Delco Tax Office has been uploaded and ready to accept the payment into the Tax Collectors. And pending validation of that data, they should audit that for one additional time, prior to release of that information. As far as the Business Tax, new records from provided lists has been uploaded and merged with e-Collect and the tax payers list. They are pending additional lists including the 2013-2014 Landlord/Tenant hardcopies as well as Keystone's business listing and they expect the first computer part of it to be done by the end of July and the final list will be mid-August. So it looks as though we are making some progress

with turnKey. Mr. Mitchell replied “Very good. Good stuff.” Ms. Crawford stated “That’s all I have tonight Mr. President.” Mr. Mitchell replied “Very good. Thank you.”

13. Ordinances and Resolutions Report - Harold Peden

A-1 Resolution No. 8 of 2014: Appointment of a Five-Member Historical Commission Panel

Mr. Peden read Resolution No. 8 of 2014: Appointment of a Five-Member Historical Commission Panel into record. Mr. Peden made a recommendation that Resolution No. 8 of 2014 be passed and adopted as presented. Ms. Crawford seconded the motion. Mrs. Peterson abstained; all other Council voted Aye on the motion. Mrs. Peterson asked “Can I let the record show that I abstain from Brock Peterson and I consent to the others?” Mrs. Purcival stated “Yes.” Mrs. Peterson replied “Thank you.” Mrs. Purcival asked if Mrs. Peterson had an additional abstain form there. Mrs. Peterson replied “I do not.” Mrs. Purcival stated “I’ll get you one.”

14. Research & Development - Moira Crawford

Ms. Crawford reported “For the month of June, the website had 3,683 page views; a little down from last month. Last month was a record month.” Ms. Crawford continued with this month’s report “Visitors of 1,535, so we had approximately 51 visitors per day.” Ms. Crawford continued “We’ve added photos to the website for the Senior’s Flea Market as well as the July 4th Celebration. That’s it Mr. President.” Mr. Mitchell replied “Very good, very good. Thank you.”

15. Streets & Equipment - Christine Peterson

Mrs. Peterson stated “First, I wanted to give the Highway Department kudos on the 11 blocks; 44 feet of curb that they did down Main Street. They did a really good job on that and they also repaired an inlet on Oak Lane. It was a big job.”

A-1 Authorize the Engineer to Advertise/Bid for CDBG’s Projects

Mrs. Peterson stated she “needed a motion to authorize the Borough Engineer to Advertise/Bid for CDBG’s Projects. Ms. Crawford seconded the motion. All Council voted Aye on the motion.

16. Community Affairs - Sandra Miazza

Reported Progress

17. Use & Occupancy Report - Shirley Purcival

Mrs. Purcival read into record the Use and Occupancy Report for the month of June 2014. Mr. Mitchell asked if anyone had any questions of the Borough Manager. No one responded.

18. Mayor’s Report - Michael Ciach

Mayor Ciach reported for the month of June 2014, a total of 77 citations were issued; total amount of citation fines \$8,050.00; the amount received from DJ Court was \$ 2,810.39. Year to date citations totals 571. We had 40 parking tickets issued, 37 sent to the District Court; tow releases were \$ 810.00. There were 5 motor vehicle accidents, 3 accident reports copied, and total of 421 answered calls for the month with 67 assists; year to date total of calls at 1,954. Mayor Ciach reported under the Crimes section of the report: we had 1 attempted murder, 1 assault with weapon, 1 assault, 22 domestic abuse, 3 burglaries, 3 narcotics sales/possession, and 1 suicide.

Mayor Ciach asked for Council to pay attention to the second page of the report. "The Chief has spelled out the amount of types of Phase One Crimes. Particularly the first item on June 3, 8, 9, 19, 27, and 29 we responded to Crozer Emergency Room for gunshot victims. We are very active in responding to Crozer, obviously for gunshot issues down in the City (of Chester), but we just wanted to bring it to your attention. On June 7, they stopped a vehicle for a traffic infraction which led to an arrest 11 bags of marijuana. On June 11th, they responded to a previous awarded incident where the stabbing occurred in Crozer Emergency Room and on the 24th, they responded to a sexual assault, this is still under investigation. That is all I have for my report."

A-1 Update on ID Badge Program (Logan Technology)

Mayor Ciach asked if Council would consider the previously discussed proposal for the ID Badge. Mr. Peden asked "Mr. Mayor, may I answer that?" Mayor Ciach replied "Sure." Mr. Peden stated "We wanted to talk about the I.D. Access Badging System, where we will have the employee I.D. cards that will be used for identification and for accessing all or predetermined access points. The new photo badges will be incorporated into the KeyScan Access Control. And at this time, in order to cover the costs associated with this, not to get into every little detail of it, I would like to make a motion that Council approve the total costs for the installed items of \$ 5,025.00. Ms. Crawford seconded the motion. All Council voted Aye on the motion.

Mr. Mitchell stated he had a question on the stabbing. "Is that the father and son that was reported in the paper?" Mayor Ciach replied "Yes it was." Mr. Peden asked "Mr. President, can I ask the Mayor a quick question?" Mr. Mitchell replied "Sure." Mr. Peden began "You know the answer better than I would about this. But with all the added activity at night, down there at the hospital, are we having any problems covering the Borough and covering that with our current coverage? Mayor Ciach stated "I hadn't heard anything. But obviously we respond quite a bit more to Crozer now, we haven't discussed that." We actually are entertaining a meeting tonight before Mr. Jackson left today. I mentioned we've been trying to coordinate a meeting between ourselves and Crozer which would include some higher officials from Crozer to discuss some of that." Mr. Peden replied "Okay. Thank you for that." Mayor Ciach continued "Is there an increase, absolutely. Is it taxing our officers, obviously it is going to take up more time. Should our residents wear that burden? That is probably something we need to discuss." Mr. Peden stated "Thanks, Mike." Mr. Mitchell stated "It's keeping in mind, Moira did not cover it, but I find it hard to believe she did not talk about money but, it is budget time, wish list time, and this is something we really need to take a hard-ball look at because when you start seeing these numbers. It used to be we had an occasional emergency room issue but now you're doing it by dates. You know, there are six dates here." And then we got, if you have rapes and you have fathers and sons...all kinds of stuff." Mayor Ciach replied "...our crime has increased during the summer, and it's only June, only as of June's report, we are going to have July and August to deal with this." Mr. Mitchell stated "Well, let me ask you Mike, from what I know, as I don't stick my nose into Police Department, that I venture to say that it's less than 10% of all this, is Upland's problem or

is this being created from surrounding communities and we have to respond to?” Mayor Ciach responded “Well, the shootings themselves are obviously responses from Chester. Correct me if I’m wrong Chief (Ocasio)?” Chief Ocasio replied “Yes, sir.” Mayor Ciach replied “So, we are responding to violence that is occurring in Chester, but obviously coming to Crozer E.R. for assistance.” Mr. Mitchell stated “Mike, my concern is that when people hear that, I don’t want them to think that this is Upland’s...somebody that has 11 bags of marijuana in their car. This wasn’t an Upland incident, this was just a routine stop according to this.” Chief Ocasio stated “That is correct. Most of the arrests that we get, involving drugs and vehicles, are usually people passing through between the surrounding areas.” Mr. Mitchell stated “Okay and they were in some violation and that sort of caused that.” Chief Ocasio replied “Absolutely, correct.” Mr. Mitchell stated “You guys are busy.”

Mr. Peden stated “If I may... That was my concern for the Mayor. As if we are sitting here and talking about budgeting, and how we stay in line with the budget that we set up last year, it appears to me beyond unfair that we expect the Police Department to stay in line with the budget we set up last year when this sort of thing is happening. I guess going forward we need to address that.” Mayor Ciach stated yes. Mr. Smith asked “Do we supply an officer, I’m sorry Mr. President.” Mr. Mitchell stated “No, no..go ahead.” Mr. Smith continued “Do we supply an officer on just Friday night or is it Friday and Saturday nights at Crozer?” Chief Ocasio stated “It’s Friday and Saturday nights which usually ended up being, for the most part, maybe a year or two ago it used to be more busier nights. However, it is too hard to determine when it is busy. Mr. Smith asked “But that is funded through Crozer, that officer?” Mr. Mitchell stated “No.” Mr. Peden stated “That is just us.” Mr. Mitchell reiterated “It’s us. Very Good, very good. Well, you guys certainly did a good job, good questions, good questions. We need to have more open dialogue with the Mayor. I would hope that you take a serious active role in this budget, this year.” Mayor Ciach replied “Okay.”

19. Solicitor’s Report - Robert O’Connor

Mr. O’Connor read the Solicitor’s Report for June 2014 into record. Mr. Mitchell asked if there were any questions of the Solicitor. Hearing no response, Mr. Mitchell moved onto the next item.

20. Engineer’s Report - Charles Catania

A-1 Ratify Payment for A.F. Damon 2014 Road Program

Mr. Catania stated that A. F. Damon completed the 2014 Street Resurfacing Program. We now request a payment to A.F Damon, the amount of \$ 59,458.92.

Mrs. Peterson made a motion to pay A.F. Damon for the 2014 Road Resurfacing Program in the amount of \$ 59, 458.92. Mr. Peden seconded the motion. All Council voted Aye on the motion.

21. Old Business

A-1 Mr. Mitchell announced this item has been stricken.

A-2 Review of Upcoming Planned Fundraisers for Upland Fire Company

Mr. Smith stated he wanted to briefly “bring up some of the fundraisers that are going to finish off the year 2014, and continue in the future years. This year’s fund drive that goes out to the residents now states the ordinance that allows the Fire Company to bill for any calls to landlords and business owners, who do not contribute to the Firehouse Fund Drive. We will take an aggressive approach to this in hopes to either increase our revenues from the Fund Drive or receive monies from billing. The Fire Company also will be selling pretzels and water and glow sticks at this year’s Labor Day fireworks celebration. We will be hosting a Nelson’s Barbeque fundraiser in September. At the end of October, a pamphlet will be going out to the residents for Holiday Wreath Fundraiser, which Council has a sample of that in their packet; and hopes to sell Christmas trees out front of the Station this year, from around the end of November till Christmas Eve. This is only the beginning of figuring out ways to bring money into the Fire House. I’m sure there will be many more fundraisers throughout the year and we’ll keep Council abreast of it.”

Mr. Mitchell stated “Very good.” Mr. Mitchell asked “Dan, was there anymore discussion on the ambulance?” Mr. Smith replied “As for the ambulance stuff, I’ve had some meetings with numerous people in regards to the ambulance, it will take time to get all the figures and data together to make sure it is a profitable, successful venture for both, the Borough and the Firehouse. I have met with Crozer’s Chief of Paramedics, Bob Reeder and Deborah Love, I have been working with them on it. Bob Reader has put me in touch with a billing company to see what the revenues that other companies are getting in. I’ve also meet with other Chiefs that are actively using their own ambulance service. My next step is to get ahold of Bob VanLeer from the County to get the data of what has come out of the Borough of Upland to make sure the compiled data and pricing would be a successful venture; so I am actively working on it.”

Mr. Mitchell asked “Okay. So are we looking at a successful venture or the need; which one is it a priority or both? I don’t anybody to fail but if you don’t know our current census; I think that kinda sets a theme for where we are. With 72% of our population’s is on a fixed or reduced income and senior; so the populations here. You don’t have to spend too much time listening to the police scanner to hear how many times a day there’s an ambulance in our community or how many times our Police Department assisting or requested to assist.” Mr. Smith replied “The numbers that I did get from Crozer hospital, were in my opinion, were not accurate to what you would think. That’s why my next step would be to reach out to the 911 Center to get our compiled data. Is it successful for a venture or need? The need would show the successful venture; I would not reach out there and spend money if it wasn’t going to be a successful need. so, that is why...” Mr. Mitchell asked “Is there a time line you have ‘cause it is budget time?” Mr. Smith stated “I will get as much information as fast as I can.” Ms. Crawford stated “We would need to know how many vehicles you are talking about, how many employees you are talking about, hours of coverage I would assume...there is a lot entailed regarding...” Mr. Mitchell stated “We are not saying no I mean I...” Mr. Smith replied “(inaudible) Yeah, like I said, I am actively involved in this, Van Leer is supposed to contact me tomorrow and that will give me the next number. The billing cycle gentleman will. I can’t go off numbers that I have received because, of course, they are protecting their own identity. So, I have to...” Mr. Mitchell stated “Imagine that.” I have to kind of get the numbers for Upland, then bring the numbers back for Upland not with anybody wants to give me because it can be a secret.” Mr. Mitchell stated “The Fire Board can give us how many ambulance calls we’ve had, Dan.” Mr. Smith replied “The problem with getting the amount of ambulance calls Mr. President, is that, we dispatch an ambulance to every fire alarm. They don’t do transports so there’s no money made on that dispatching. So you have to separate calls to transports, and that’s what is being done now. That’s why I’m hoping to get those numbers...” Mr. Mitchell asked “Can you give us a rough ballpark date, time?” Mr. Smith replied “I’m hoping to have them the next couple of weeks.” Mr. Mitchell reiterated “The next couple of weeks, so by

next Council meeting we should have something?” Mr. Smith replied “Absolutely.” Mr. Mitchell stated “Okay. Let the record show that then.” It sounds like you are aggressively going after some money; that’s a good thing. It makes us happy...thanks, Dan.” Mr. Smith replied “No problem, Sir.”

Mr. Mitchell asked if anybody had any old business. With no response, he preceded into New Business.

22. New Business

A-1 Motion to Cancel Second Meeting of July 2014 (7/22)

Mrs. Peterson made a motion to cancel the second meeting of July 2014 (7/22). Ms. Crawford seconded the motion. All Council verbally voted Aye on the motion.

A-2 Motion to Cancel First Meeting of August 2014 (8/12)

Mrs. Peterson made a motion to cancel the first meeting of August 2014 (8/12). Ms. Crawford seconded the motion. All Council verbally voted Aye on the motion.

A-3 Motion to Hold Second Meeting of August 2014 (8/26)

Mrs. Peterson made a motion to hold the second meeting of August 2014 (8/26). Ms. Crawford seconded the motion. All Council voted Aye on the motion.

Mr. Mitchell explained to the public that they had given everybody a vacation until the end of August, so we can all get our vacations in.

23. Floor Open to Public

Marsh Scott, resident of Willow Way, approached Council. Mrs. Scott stated “In the minutes, it does state my husband saying ‘No, no thank you for nothing.’ It is in there, it didn’t have to be brought back up again.” Mr. Mitchell replied “Well, keep in mind, I get an early copy.” Mrs. Scott “Okay, I just wanted you to know it’s there, that’s all.” Mr. Mitchell stated “Very good. Thank you.” Mrs. Scott replied “You’re welcomed.”

Mr. Mitchell asked if the public had any other comments. No one approached Council

24. Adjournment

Mrs. Peterson made a motion to adjourn. Mr. Smith seconded the motion. All Council voted Aye on the motion verbally.

The meeting adjourned at 8:07 p.m.

Respectfully submitted,

Shirley Purcival
Borough Manager/Secretary/Treasurer

Shannon Strigle
Recording Secretary