

MINUTES                      REGULAR MEETING OF UPLAND BOROUGH COUNCIL

DATE                              July 11, 2017

TIME                              7:00 P.M.

PLACE                            Upland Municipal Building, 224 Castle Avenue, Upland PA

CALL TO ORDER      President Peterson called the Regular Meeting of the Upland Borough Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson led the Pledge of Allegiance and a moment of silence.

ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present, Mayor Dennon – Present; Mr. McClintock – Present, Mr. Hunter – Present; Mrs. Bush –Excused; Mr. Mitchell –Absent; Sandra Deldeo – Present; Daniel Archdeacon, Catania Engineering – Present; Mr. Robert E. O’Connor, Esquire – Present; and Michael Ciach, Borough Manager/Secretary/Treasurer - Present.

GUESTS/RESIDENTS IN ATTENDANCE

Mr. Ken Stark, Reporter, Upland Fire Chief Dan Smith, and approximately ten (10) residents/guests were also in attendance.

5.        Public Comments on Agenda Items Only

No one addressed Council.

6.        Approval of Previous Meeting Minutes

A-1      Council Meeting Minutes – June 13, 2017

Ms. Crawford made a motion to approve the Council Meeting minutes of June 13, 2017. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

7.        Treasurer’s Report

A-1      Treasurer’s Report

Ms. Crawford made a motion to accept the Treasurer’s Report as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

## A-2 Income Statements

Ms. Crawford made a motion to accept the Income Statements as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

### 8. Auburn Village Report – Mr. McClintock

President Peterson reported progress for Mr. McClintock.

### 9. Public Safety Report – Richard McClintock

#### A-1 Fire Marshall's Report

Mr. McClintock read the Fire Marshal's Report of June 2017 into record. Copy included with the minutes.

#### A-2 Fire Company's Report

The Fire Company Report was not available.

### 10. Code Officer's Report - Leland Hunter

Mr. Hunter read the Code Officer's Report of June 2017 into record. Copy included with the minutes.

### 11. Building & Grounds Report – Judith Bush

President Peterson stated that Mrs. Bush was ill; therefore no report at this time.

### 12. Finance & Insurance Report - Moira Crawford

#### A-1 Approval of General Fund Bills – June/July 2017 **\$ 175,724.42**

President Peterson asked if anyone had any questions on the General Fund Bills for June/July 2017. With no response, Ms. Crawford made a motion to approve the General Fund Bills for the month of June/July 2017 in the amount of **\$ 175,724.42**. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

#### A-2 Approval of Auburn Village Bills – June/July 2017 **\$ 15,758.34**

President Peterson asked if anyone had any questions on the Auburn Village Bills for June/July 2017. With no response, Ms. Crawford made a motion to approve the Auburn Village Bills for the month of

June/July 2017 in the amount of \$ **15,758.34**. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

13. Ordinances & Resolutions Report – Richard McClintock

A-1 Motion to Pass and Adopt Resolution No. 9 of 2017  
- In Support of Chester Water Authority Board

Mr. McClintock read Resolution No. 9 of 2017 – In Support of Chester Water Authority’s Board. Mr. McClintock made a motion to pass and adopt Resolution No. 9 of 2017. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

14. Research & Development - Moira Crawford

Ms. Crawford reported for the month of June 2017, the website had 4,153 page views, with an average of 138 per day. There were 2,008 visitors with an average of 67 per day. We added photos from the Police Award’s Dinner; the Chief or the Mayor could give us a synopsis of that event; and the July 4<sup>th</sup> Celebration.

15. Streets & Equipment – Leland Hunter

President Peterson asked Mr. Hunter if he had anything to report this evening. Mr. Hunter reported progress.

16. Community Affairs – Moira Crawford

Ms. Crawford provided an update on recent activities in the Borough. We had a very nice turnout for the July 4<sup>th</sup> Celebration. We went through forty pounds of hotdogs, 30 dozen rolls, 200 soft pretzels, as well as 300+ water ice and other food.

Ms. Crawford wanted to thank all of the volunteers that helped on a hot and humid day. Judy Bush and I, as well as the Borough, appreciate all of their help. As noted earlier, the July 4<sup>th</sup> Celebration photos have been added to the website.

Our next event will be a free, youth magic show for the Borough children. It will be held at MacQueen Hall, on Saturday, August 19, 2017, beginning at 3:00 p.m. to 5:00 p.m. another free event is scheduled. After the Magic Show, we will have pizza and sundaes for the children. Proof of residency is required to attend.

Fireworks are scheduled for Sunday, September 3, 2017 in the Bristol Lord Field, beginning at dusk. The roads surrounding the area will be closed starting around 7:00 p.m. until the fireworks are completed. The Upland Fire House will be selling refreshments in the Pavilion for individuals to purchase.

The Annual Spaghetti Dinner will be held at MacQueen Hall on Saturday, September 16, 2017. This is a paying event that helps us fund all the free events we offer. Tickets will be available in the Borough Office in August.

Ms. Crawford continued as she wanted to give a reminder that Upland Baptist Church has a Summer Fun and Free Lunch available for children 18 years old or under; on Mondays through Thursday, 11:00 a.m. to 12:15 p.m.; July 17<sup>th</sup> through August 18<sup>th</sup>. Also, if you have a school-aged child in need of breakfast or lunch, text "FOOD" to 877877, and you will receive a message indicating the location where your child could receive free summer meals.

17. Future Projects – Sandra Deldeo

President Peterson reported progress for Mrs. Deldeo.

18. Use & Occupancy Report – Michael Ciach

Borough Manager, Michael J. Ciach, read the June 2017 Use and Occupancy Report into record. A copy is included with the minutes.

19. Mayor's Report – Mayor Dennon

Mayor Dennon read the June 2017 Mayor's Report into record. A copy is included with the minutes.

20. Solicitor's Report - Robert O'Connor, Esq.

Robert O'Connor, Esquire, read the June 2017 Solicitor's Report into record. A copy is included with the minutes.

21. Engineer's Report – Daniel Archdeacon for Lisa Catania

Mr. Archdeacon read the June 2017 Engineer's Report into record. A copy is included with the minutes.

22. Old Business

- A-1 Summer 2017 Council Meeting Dates - Cancelled July 25, 2017 & August 8, 2017; next meeting due to Summer schedule will be on Tuesday, August 22, 2017 unless a pending issue or matter unexpectedly arises

Ms. Crawford made a motion for the Summer 2017 Council Meeting dates to reflect the cancellations of July 25, 2017 & August 8, 2017; and the next meeting due to that Summer schedule will be on Tuesday, August 22, 2017 unless a pending issue or matter unexpectedly arises. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

## 23. New Business

- A-1 Motion to Approve Global Security Systems, Inc. for \$ 2,495.00  
 - 4 Keyscan NetComm Network Interface Cards  
 (Reese, Reese Barn, Pavilion, and Kent Lane)

Ms. Crawford made a motion to approve the Global Security Systems, Inc. for \$ 2,495.00, for 4 Keyscan NetComm Network Interface Cards to link the Reese Center, Reese Barn, Pavilion, and Kent Lane buildings. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

- A-2 Motion to Approve Summer Part-Time Internship Program at \$10 an hour  
 for Highway & Maintenance Departments

President Peterson explained normally we would hire full time summertime part time help. Council decided this year to do a part time internship program for two (2) Borough youth at \$10.00 per hour. Ms. Crawford made a motion to approve summer internship program for two (2) part time employees at \$10.00 per hour for Highway and Maintenance Departments. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

- A-3 Motion to Approve Council, Mayor, Police Chief, and Borough Manager to  
 Attend the 2017 PSAB Fall Leadership Conference October 12 – 15, 2017

Ms. Crawford made a motion to approve Council, Mayor, Borough Manager, and Chief of Police to attend the 2017 PSAB Fall Leadership conference October 12-15, 2017. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

- A-4 Motion to Approve 2 Police Vehicles (1- 2017 Utility Police Interceptor,  
 Sport Utility @ \$33,890.80 & 1- 2017 Utility Police Interceptor, Sedan  
 @ \$32,914.38) on the COSTARS PA State Program

Ms. Crawford made a motion to approve 2 police vehicles (1-2017 Utility Police Interceptor, Sport Utility at \$33,890.80 & 1- 2017 Utility Police Interceptor, Sedan at \$32,914.38) on the COSTARS PA State Program. Mr. McClintock seconded the motion. President Peterson stated “And one of those is replacing a vehicle that was totaled; correct?” Ms. Crawford replied “Correct. One is a budgeted vehicle and one is a replacement of a totaled vehicle.” Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

## 24. Floor Open to Public

Mr. Yousef, a Mulberry Street resident, approached Council. He stated he is picking up trash from the ground almost every day. Also, he explained there is a lot of dog waste on the ground. Another of his concerns was that he feels there is lack of police presence in his area. President Peterson explained to Mr. Yousef that the Borough recently advertised the concerns of individuals not picking up their pets waste. She further explained that his concern regarding lack of police presence will be addressed by the Mayor with the Chief of Police. Mayor Dennon confirmed he would address this concern with the Chief of Police. Mr. McClintock stated that he is a resident of Mulberry Street and he has witnessed police

presence more so now, then he did before. Mr. Yousef replied while Mr. McClintock sees the police, he differs as he does not. President Peterson stated "Any of us can see them at anytime; no one is outside 24/7. We will make sure the Mayor addresses this with the Chief of Police." President Peterson thanked Mr. Yousef.

Mr. Oronzio, a Woodside Avenue resident, approached Council. He wanted to praise all the volunteers for the July 4<sup>th</sup> Celebration. He was in attendance and it was very nice. Mr. Oronzio asked about the Reese Center and if it is being utilized for anything at this time. President Peterson stated that right now they need to see if they can change usage' right now we have several people interested for various things. Right now it is just zoned for recreation. Mr. Oronzio asked another question; it was inaudible. President Peterson replied we would need to see if the usage can be changed and then we can determine where we go from there.

## 25. Adjournment

Mr. McClintock made a motion to adjourn. Ms. Crawford seconded the motion. Verbally, all Council voted Aye. Motion carries.

The meeting adjourned at 7:34 p.m.

Respectfully submitted,

Michael J. Ciach  
Borough Manager/Secretary/Treasurer

Shannon Strigle  
Recording Secretary