

MINUTES SECOND MEETING OF UPLAND BOROUGH COUNCIL

DATE AUGUST 22, 2017

TIME 7:00 P.M.

PLACE Upland Municipal Building, 224 Castle Avenue, Upland, PA

CALL TO ORDER President Peterson called the Second Meeting of August 2017 for Upland Borough Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson led the Pledge of Allegiance and a moment of silence.

ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present, Mayor Dennon – Present; Mr. McClintock – Present, Mr. Hunter – Absent; Mrs. Bush – Present; Mr. Mitchell –Absent; Sandra Deldeo – Present; Daniel Archdeacon, Catania Engineering – Present; Mr. Robert E. O’Connor, Esquire – Present; and Michael Ciach, Borough Manager/Secretary/Treasurer - Present.

GUESTS/RESIDENTS IN ATTENDANCE

Mr. Ken Stark, Reporter, and approximately seven (7) residents were in attendance.

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*Out of Normal Order of Business at 7:03 p.m.*

Hiring of Part Time Police Officer - Ryan Eastman

Motion to Hire a Part Time Officer

Mr. McClintock made a motion to hire Ryan Eastman as a part time police officer. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Deldeo - Aye, Mr. McClintock – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; and Mrs. Peterson –Abstain. Motion carries.

Mayor Dennon performed the swearing in of part time police officer, Ryan Eastman. Council and the audience provided a round of applause and photographs were taken.

President Peterson stated that those individuals that wish to leave may be excused. The individual’s that came to pay support of Officer Eastmans’s swearing in, left the meeting.

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Back into the regular order of business at 7:06 p.m.

President Peterson asked for a roll call. Mr. Ciach performed the roll call. Mrs. Peterson – Present; Ms. Crawford – Present, Mrs. Deldeo – Present; Mr. McClintock – Present, Mr. Hunter – Absent; Mrs. Bush – Present; Mr. Mitchell –Absent; Mayor Dennon – Present; Daniel Archdeacon, Catania Engineering – Present; Mr. Robert E. O’Connor, Esquire – Present; and Michael Ciach, Borough Manager/Secretary/Treasurer.

## 5. Public Comments on Agenda Items Only

Denis Geraghty, Church Street resident, approached Council. President Peterson explained about the recent revisions in the Sewer Lateral Ordinance. Mr. Geraghty wanted to restate his objection to the government regulating private property.

President Peterson reiterated the changes. It is an agreement between the buyer and the seller, because the Borough has nothing to do with who takes care of it; that is up to the buyer and the seller. You're objection is noted.

Mr. Geraghty explained about the Pennsylvania Disclosure Law.

President Peterson Whoever you want to use, as long as they have certification.

Mr. Geraghty voiced his objection again.

President Peterson We have been more than fair; I understand your frustrations, I understand your objection, I understand you do not like it, I understand you are against it. We took all of that into consideration, and we changed as much as we possibly can; you can pick your own person; we are not going to change it anymore.

President Peterson continued We do not have final say anymore. You can pick whoever you want as long as they are certified. If they say, it passes, it passes. The Engineer nor the County has nothing to do other than oversight. If you do not pick your own person, the Engineer can recommend someone that is a certified plumbing inspector; we are not even doing it anymore. As long as it is a certified plumbing inspector, it ends there.

Dan Smith, Fire Chief of Upland Fire Company, approached Council.

He addressed the topic of the request for the Tag Day for the Chester Cheetah. In light of what happened in June; referring to an injury during one of their tag days, I believe it has to be looked at more closely.

President Peterson thanked Mr. Smith as this topic will be addressed later in the meeting.

## 6. Approval of Previous Meeting Minutes

### A-1 Council Meeting Minutes – July 11, 2017

President Peterson asked if anyone had questions on the meeting meetings of July 11, 2017. With no reply, Ms. Crawford made a motion to accept the Council Meeting Minutes of July 11, 2017 as presented. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; and Mrs. Peterson –Aye. Motion carries.

## 7. Treasurer's Report

### A-1 Treasurer's Report – July 2017

President Peterson asked if anyone had questions on the Treasurer's Report. With no reply, Ms. Crawford made a motion to accept the Treasurer's Report for July 2017 as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; and Mrs. Peterson –Aye. Motion carries.

### A-2 Income Statements - July 2017

President Peterson asked if anyone had questions on the Income Statement. With no reply, Ms. Crawford made a motion to accept the Income Statements for July 2017 as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; and Mrs. Peterson –Aye. Motion carries.

### A-3 Manager's Report

President Peterson stated that in the past, we have just accepted the Manager's Report; however, he will be reading over a few things. Mr. Ciach read his Manager's Report into record.

Mr. Ciach explained about the Fleetmatic System for vehicle management with an annual cost of \$ 8,000. Ms. Crawford asked if it would cover all the vehicles; police, highway and maintenance cars. Mr. Ciach confirmed it would cover all vehicles and the breakdown would be \$33 per month per vehicle.

Mr. Ciach explained that during the renewal time period for insurance, he discovered some inaccuracies. One property is not our property and it should be removed. Ms. Crawford made a motion to allow the Manager to remove properties that should not be on the property insurance schedules for the Borough of Upland. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; and Mrs. Peterson –Aye. Motion carries.

## 8. Auburn Village Report – Richard McClintock

President Peterson reported progress for Mr. McClintock.

## 9. Public Safety Report – Richard McClintock

### A-1 Fire Marshall's Report

Mr. McClintock read the July 2017 Fire Marshall's report into record.

Mr. McClintock continued as he read a letter from the Upland Athletic Club. The letter recommended placing a cement marker at the final bench at the top of the Bristol Lord Field in the name of Joseph "Parker" Ferguson. Mr. McClintock approved the request as Parker deserves the recognition, as he was a master of baseball. A motion was made by Mr. McClintock to allow this project. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; and Mrs. Peterson –Aye. Motion carries.

## A-2 Fire Company's Report

Chief Dan Smith read the June 2017 report into record. President Peterson asked how membership was. Chief Smith replied it is good. Chief Smith then read the July 2017 Fire Company report into record. Chief Smith explained his reports. For example in July 2017, they had total activity of 19, and 4 of that total was to assist outside of the Borough of Upland. However, 15 of those activities were located within the Borough.

Mr. McClintock asked how many active runners the Fire Company had. Chief Smith replied it could vary how many respond to an event. Daytime events are still light on numbers but they are working on that. Chief Smith stated that they had approximately 20 sets of active gear.

## A-3 Approval to Renew Two Licenses with MetroAlert – Police Department

Mr. McClintock made a motion to approve to renew two licenses with MetroAlert for the Police Department for \$3,000.00 per contract, total \$6,000.00. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

## A-4 Motion to Approve Watch Guard on the COSTARS CONTRACT Cost \$37,673.00

Mr. McClintock made a motion to approve the Watch Guard on the COSTARS Contract with a cost of \$37,673.00. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

## 10. Code Officer's Report – Moira Crawford for Leland Hunter

Ms. Crawford read the Code Officer's Report for July 2017 into record.

## 11. Building & Grounds Report – Judith Bush

### A-1 Fall 2017 Softball Permit Request

President Peterson stated that this item is to be tabled until the next meeting. Mrs. Bush confirmed.

## 12. Finance & Insurance Report - Moira Crawford

### A-1 Approval of General Fund Bills –July/August 2017 \$ 267,047.32

Ms. Crawford made a motion to approve the General Fund Bills for July/August 2017 in the amount of \$267,047.32. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

### A-2 Approval of Auburn Village Bills – July/August 2017 \$ 237,500.37

Ms. Crawford made a motion to approve the Auburn Village Bills for July/August on the amount of \$237,500.37 with a notation of which \$204,206.15 was a transfer into the General Fund. Mr. McClintock

seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mrs. Bush – Aye; Ms. Crawford – Abstained on checks 7364, 7369 and 7370 and Aye on the remainder. Mrs. Peterson – Abstained on check numbers 7344, 7360, 7362, and 7366 and Aye on the remainder. Motion carries.

13. Ordinances & Resolutions Report – Richard McClintock

A-1 Ordinance No. 4 of 2017 - Sewer Lateral Amendment; Approval to Advertise

Mr. McClintock read a brief description of Ordinance No. 4 of 2017, Amending the Sewer Lateral amendment, Chapter 150; Article II, Private Sanitary Sewer Lateral Connections. Mr. McClintock made a motion to approve the advertisement of Ordinance No. 4 of 2017. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

14. Research & Development - Moira Crawford

The website for July 2017, there were a total of 2,888 page views, with an average of 125 per day. And there were a total of 1,449 visitors, with an average of 47 per day. Photos from the Children’s Magic Show from this past weekend were added to the website.

15. Streets & Equipment – Judith Bush

A-1 No bids were received for the Kerlin Street “Upland Ave. Park” Project

President Peterson stated we received no bids on the Upland Avenue Project.

A-2 Motion for Catania Engineering to Advertise to Rebid the “Upland Avenue Park” Project

Mrs. Bush made a motion to authorize Catania Engineering to re-bid the Upland avenue Park Project. Mr. McClintock seconded. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries. A copy is included with the minutes.

A-3 Motion to Approve Fleetmatic System for Vehicle Management Annual Cost \$8,000

Mrs. Bush made a motion to approve the Fleetmatic System for Vehicle Management with an annual cost of \$8,000.00. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries. A copy is included with the minutes.

A-4 Motion to Approve the Solicitor to Draft the Contracts for the 2016 Roads Program

Mrs. Bush made a motion to approve the Solicitor to draft the contracts for the 2016 Roads Program. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

## 16. Community Affairs – Moira Crawford

Ms. Crawford mentioned the Children's Youth Magic Show this past Saturday, August 19, 2017 and we did not have a huge crowd this year. If they had a total of 25 people attend, that would be an exaggeration. We will look into see what participation we have at other events. We would hate to stop this events for the children of the borough.

Ms. Crawford continued that the Spaghetti Dinner that was scheduled for September 16<sup>th</sup> is cancelled. There is another event in the area, at the Marine Corps League; a benefit for someone that has cancer. As Ms. Crawford explained, they did not want to conflict with this event. The Spaghetti Dinner will be rescheduled, but unsure at this time of the date.

The Labor Day Fireworks will be held on Sunday, September 3<sup>rd</sup> in Bristol Lord Field, at dusk. The roads surrounding the area will be closed starting around 7:00 p.m. until the firework display is completed. The Upland Borough Fire Company will be selling refreshment in the Pavilion. Also, prior to that event, Upland Borough Fire Company will be having a Car Show on Saturday, September 2, 2017 from 10:00 a.m. to 2:00 p.m., in the parking lot of the Upland Baptist Church. Ms. Crawford mentioned if you would like to see some nice cars, buy some refreshments, it would benefit the Upland Borough Fire Company.

The Annual Columbus Day Senior Citizen's Trip to Shady Maples will be on Monday, October 9, 2017. Prior registration for the trip is mandatory as seating is limited and it will be first come, first serve basis.

Ms. Crawford read a letter from Police Unity Tour. The letter was from a local police officer, Robert Cleary. Letter is included with the minutes. The letter is a request to use the MacQueen Hall for their fundraising event, Designer Bag Bingo. They are seeking the donation of the Hall on October 21, 2017.

Ms. Crawford made a motion to allow the Police Unity Tour to use the Borough Hall, MacQueen Hall, on October 21, 2017 to hold a bingo, as a donation, with an insurance certificate naming the Borough as an additional insured for the event. Mrs. Bush seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; and Mrs. Peterson – Aye. Motion carries.

Ms. Crawford mentioned that Upland Borough will be hitting a milestone in year 2019. May 24, 2019, the Friday before Memorial Day, will be the 150<sup>th</sup> anniversary of the Borough of Upland's incorporation. At this time, rather it will be the President of Council that will set up the committee for this event. Ms. Crawford asked that Council have the support of all the organizations, the Fire Company and the churches, in the borough to celebrate this milestone. President Peterson suggested that they form a committee, the same individuals that will be on the Beautification Project for the entire Borough, they spoke about earlier. The Beautification Project will occur most likely in the spring of 2018. President Peterson asked Mr. Ciach to send out letters to the churches, the Fire Company, the Upland Athletic Club, and the Marine Corp League. The committee will be composed of the Community Affairs Committee, chief Irey, individuals from the various organizations, Mr. Ciach and Mr. Dennon.

## 17. Future Projects – Sandra Deldeo

President Peterson stated Mrs. Deldeo reports progress.

## 18. Use & Occupancy Report – Michael Ciach

Mr. Ciach read the Use & Occupancy Report for July 2017 into record. A copy is included with the minutes.

19. Mayor's Report – William Dennon

Mayor Dennon read the Mayor's Report for July 2017 into record. A copy is included with the minutes.

20. Solicitor's Report - Robert O'Connor

Robert O'Connor read the Solicitors Report for July 2017 into record. A copy is included with the minutes.

Mr. McClintock asked Mr. O'Connor regarding the property behind Main Street Elementary School. President Peterson and Mr. O'Connor confirmed that there was a meeting just last week regarding this property. Mr. O'Connor stated he would send a copy of the signed agreement regarding this property to Mr. Ciach.

21. Engineer's Report – Daniel Archdeacon for Lisa Catania

Mr. Archdeacon read the Engineer's Report into record. A copy is included with the minutes.

22. Old Business

There was no old business to be addressed.

23. New Business

President Peterson wanted to let everyone know that before Mr. Ciach became the Borough Manager, officially, he was able to complete the required Mitigation Plan. President Peterson wanted to commend Mr. Ciach for all his efforts.

A-1 Delaware County I-95 Pavement Preservation Project

There is a small piece of Interstate 95 that Upland owns. Copy of detailed letter is included with the minutes.

A-2 Chester Cheetahs – Request for Tag Day

President Peterson stated that this topic was discussed in the caucus session. It has been decided that no one under 18 years old will be able to participate in the tag day, insurance must be provided. However, they will not approve anything yet. Ms. Crawford asked if President Peterson wanted a motion on this topic. President Peterson said no at this time. She wanted to see what exactly they wanted and they would discuss it again at next month. Mr. Ciach stated he would call them the next day, as he personally knows the guy who requested the tag day.

President Peterson asked if anyone had any additional questions. Mayor Dennon stated he had some information to share regarding mosquitoes. He met with the DEP (Department of Environmental

Protection) and they toured the Borough. The DEP provided literature handouts and DEET Blocks to be placed in low-lying water, for the Borough residents. The materials are on display in Council Chambers and will be available until supplies run out, at the Borough Offices.

#### 24. Floor Open to Public

Sharon Jackson, resident of Auburn Village Fourth Street, she wanted to thank Mr. Ciach. She had water coming into the kitchen as the cement was tilted the wrong way. The problem was taken care of. She wanted to thank Mr. Bill Kirby as he helped with the situation of her next door neighbor. The problem is in process to be resolved at the current time. President Peterson asked Mrs. Jackson to contact the Borough Manager, Mr. Ciach.

Chief Irey approached Council. He wanted them to know they had their 1<sup>st</sup> Annual National Night Out, on August 1, 2017, at the Upland Police Department. Chief Irey wanted to personally thank Council for their constant support. They had approximately 200-250 people at the event. Chief Irey wanted to mention Sam and Sam's for donating the meats/buns for the event, Ken Stark for the pictures and 10 year-old Aryn Strigle for all her help as she volunteered. Chief Irey reiterated his thanks to Council on behalf of the Police Department.

Sal Deviato approached Council to mention how the Upland Baptist Church has much debris in the graveyard and the fence is opened. He also mentioned about Front Street and the Slow Children at Play signs. President Peterson stated she will look into this concern as Mr. Deviato suggested another sign in the area of Front and Main Streets. Mr. Deviato continued and wanted to thank the Council, Mayor Dennon and the Chief for all their hard work for the 1<sup>st</sup> Nation Night Out. President Peterson stated that the Chief actually did that, he put it together all by himself. Ms. Crawford stated "Next time, we can help you Chief." With approval from Mrs. Bush and other individuals, they all agreed to help if Chief needed it.

Mr. Deviato continued about the graveyard and the debris. President Peterson stated that Mr. Ciach will reach out to Pastor Shaw in the morning.

#### 25. Adjournment

Mr. McClintock made a motion to adjourn. Ms. Crawford seconded the motion. Verbally, all voted Aye.

The meeting adjourned at 7:59 p.m.

Respectfully submitted,

Michael J. Ciach  
Borough Manager/Secretary/Treasurer

Shannon Strigle  
Recording Secretary