

MINUTES REGULAR MEETING OF UPLAND BOROUGH COUNCIL

DATE December 13, 2016

TIME 7:00 P.M.

PLACE Upland Municipal Building, 224 Castle Avenue, Upland PA

CALL TO ORDER President Peterson called the Regular Meeting of the Upland Borough Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson led the Pledge of Allegiance and a moment of silence.

ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present, Mr. Dennon – Present; Mr. McClintock – Present, Mr. Hunter – Present; Mrs. Bush – Present; Mr. Mitchell – Present; Mayor Ciach – Excused; Daniel Archdeacon, Catania Engineering – Present; and Mr. Robert E. O’Connor, Esquire – Present.

GUESTS/RESIDENTS IN ATTENDANCE

Mr. Ken Stark, Reporter, and approximately seven (7) residents/guests were also in attendance.

Out of the Normal Order of Business at 7:02 p.m.

2017 Community Development Block Grant Public Hearing

- Council Input on CDBG Funds for Year 2017
- Public (Input) Comments on CDBG Funds for Year 2017
 - No public comments.
- Motion to Pass and Adopt Resolution No. 19 of 2016
 - Application to Participate in the Community Development Block Grant Program (CDBG)

Ms. Crawford read Resolution No. 19 of 2016, Application to Participate in the Community Development Block Grant Program. Ms. Crawford made a motion to pass and adopt Resolution No. 19 of 2016. Mrs. Bush seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

Back into normal order of business at 7:05 p.m.

5. Public Comments on Agenda Items Only

No one approached Council.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes – November 15, 2016

Ms. Crawford a motion to approve the Council Meeting Minutes from November 15, 2016. Mr. McClintock seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

7. Treasurer's Report

A-1 Treasurer's Report – November 2016

Ms. Crawford made a motion to accept the November 2016 Treasurer's Report as presented. Mr. McClintock seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included with minutes.

A-2 Income Statements – November 2016

Mr. Mitchell made a motion to accept the November 2016 Income Statements as presented. Ms. Crawford seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included with minutes.

8. Auburn Village Report

Mr. McClintock reported progress.

9. Public Safety Report – William Dennon

A -1 Fire Marshall's Report

Mr. Dennon read the Fire Marshal's Report of November 2016 into record. Copy included with minutes.

A-2 Fire Company's Report

There was no fire company report available.

10. Code Officer's Report - Leland Hunter

Mr. Hunter read the November 2016 into record. Copy included with the minutes.

11. Building & Grounds Report – Judith Bush

President Peterson announced Mrs. Bush reported progress.

12. Finance & Insurance Report – Moira Crawford

A-1 Approval of General Fund Bills – \$ **173,692.63**

Ms. Crawford made a motion to approve the General Fund Bills for the month of November 2016 in the amount of \$173,692.63. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Mr. Mitchell – Abstained on check number 35288 and Aye on the remainder; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copies included with minutes.

A-2 Approval of Auburn Village Bills – \$ **65,977.74**

Ms. Crawford made a motion to approve the Auburn Village Bills for the month of November 2016 in the amount of \$ 65,977.74. Mr. Mitchell seconded the motion. Roll call was taken: Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Abstained on check number 7106 and Aye on the remainder . Motion carries. Copies included with minutes.

A-3 Motion to Adopt the 2017 Proposed Budget for General Fund

Ms. Crawford made a motion to adopt the 2017 Proposed Budget for *General Fund with Income of \$ 3,142,995.00 and Expenses of \$ 3,142,995.00*. Mr. Hunter seconded the motion. Roll call was taken: Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copies included with minutes.

A-4 Motion to Adopt the 2017 Proposed Budget for Auburn Village

Ms. Crawford made a motion to adopt the 2017 Proposed Budget for *Auburn Village with Income of \$ 811,560.00 and Expenses of \$ 811,560.00*. Mr. McClintock seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copies included with minutes.

13. Ordinances & Resolutions Report – Richard McClintock

A-1 Motion to Pass and Adopt Ordinance No. 5 of 2016
- Authorizing the Condemnation of 3702 6th Street

Mr. McClintock made a motion to pass and adopt Ordinance No. 5 of 2016, authorizing the condemnation of 3702 6th Street. Mrs. Bush seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

- A-2 Motion to Approve Borough Manager to Advertise Ordinance No. 6 of 2016
 - Fixing Tax Levy or Rate for the Fiscal and Calendar Year 2017

Mr. McClintock made a motion to authorize the Borough Manager to advertise Ordinance No. 6 of 2016, Fixing Tax Levy or Rate for the Fiscal and Calendar Year 2017. Ms. Crawford seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

- A-3 Motion to Pass and Adopt Resolution No. 20 of 2016
 - Eliminating Police Officers' Contributions to the Police Pension Plan for the Year 2017

President Peterson stated the resolution wording needs to be consistent with our current Fraternal Order of Police (FOP) contract.

Mr. McClintock made a motion to TABLE Resolution No. 21 of 2016 until the next meeting on December 27, 2016. Ms. Crawford seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

- A-4 Motion to Pass and Adopt Resolution No. 21 of 2016
 - Employment Compensations

Mr. McClintock read Resolution No. 21 of 2016 into record. Mr. McClintock made a motion to pass and adopt the Resolution No. 21 of 2016, Employment Compensations. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Mr. Mitchell – Abstained; Ms. Crawford – Abstained on Administrative Assistant position and Aye on the remainder; Mrs. Peterson – Abstained. President Peterson stated the Motion carries.

- A-5 Motion to Pass and Adopt Resolution No. 22 of 2016
 - Appointments

Mr. McClintock read into record Resolution No. 22 of 2016, Appointments. Mr. McClintock made a motion to pass and adopt Resolution No. 22 of 2016, Appointments. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Abstained on Civil Service Commission and Aye on the remainder; Mr. Hunter – Aye; Mrs. Bush – Abstained on Health Inspector and Code Enforcement Officer and Aye on the rest; Mr. Mitchell – Abstained on Borough Engineer and Aye on the remainder; Ms. Crawford – Abstained on member of Civil Service Commission and Aye on the rest; Mrs. Peterson – Aye. Motion carries.

14. Research & Development – Moira Crawford

Ms. Crawford reported for the month of November 2016, the website had 4,762 page views, with an average of 159 per day. There were 2,651 visitors with an average of 88 per day. Photographs from the Annual Tree Lighting Ceremony were added to the website.

15. Streets & Equipment – Leland Hunter

Mr. Hunter reported progress.

16. Community Affairs – Moira Crawford

Ms. Crawford reported the Free Annual Holiday Celebration took place the day after Thanksgiving. Ms. Crawford wanted to thank all the volunteers that assisted in decorating and wrapping the gifts as well as all the people that helped the night of the event.

The Holiday Decorating Contest is currently being judged. The winners will be announced at the January regularly scheduled meeting. The first prize is \$100.00, second prize is \$50.00 and third prize is \$25.00.

There are no events scheduled until next year.

17. Future Projects – Edward Mitchell

Mr. Mitchell reported progress.

18. Use & Occupancy Report – Gregory Grillone

Mr. Grillone read into record the Use and Occupancy Report for the month of November 2016. Copy included with minutes.

19. Mayor's Report – Mr. Dennon for Mayor Michael Ciach

Mr. Dennon read the November 2016 Mayor's Report into record. Copy included with minutes.

20. Solicitor's Report - Robert O'Connor

Mr. O'Connor read his report for November 2016 into record. Copy included with minutes.

21. Engineer's Report – Daniel Archdeacon for Elizabeth Catania

Mr. Archdeacon read the report for November 2016 into record. Copy included with the minutes with a revision noted for the Gaming Funds. It should read, second sentence: "Installation at 6th and Main Street is pending finalization of that project scope."

22. Old Business

A-1 Discussion on #2 Hill Street – Impact on 8th Street Project

Mrs. Peterson stated that Mr. Wills is moving forward with the 8th Street Beautification Project.

23. New Business

A-1 Motion to Approve 2017 Holiday Schedule

Ms. Crawford made a motion to approve the 2017 Holiday Schedule. Mr. Mitchell seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Abstained. Motion carries.

24. Floor Open to Public

Mr. Sal Deviato, Second Street resident, stated there was a concern regarding the older wall that lines Second Street. There are deteriorated archways in the wall; where children are playing. Cars are speeding down the street there as well. Mr. Deviato asked if there was anyway the deteriorated wall can be addressed, maybe board up the archways. President Peterson advised Mr. Grillone to have the Highway Department look into this matter.

Councilman Hunter addressed Council. On behalf of the Upland Senior Citizen's Club, he wanted to thank Borough Council for their generous donation.

25. Adjournment

Ms. Crawford made a motion to adjourn. Mr. Mitchell seconded the motion. Verbally, all Council voted Aye. Motion carries.

The meeting adjourned at 7:37 p.m.

Respectfully submitted,

Gregory Grillone
Borough Manager/Secretary/Treasurer

Shannon Strigle
Recording Secretary