

UPLAND BOROUGH COUNCIL
MEETING MINUTES

November 10, 2015

The meeting of the Upland Borough Council was called to order at 7:01 p.m. by Vice-President Christine Peterson. The meeting was held in the Upland Municipal Building.

President Edward Mitchell was excused from the meeting and Vice-President Christine Peterson presided. Council members present were Mr. Harold Peden, Ms. Moira Crawford, Mr. Leland Hunter, Mr. William Dennon, Mayor Michael Ciach, Robert O'Connor, Esq., and Gregory Grillone, Borough Manager/Secretary/Treasurer. Gregory Grillone announced Mrs. Sandra Miazza and Mr. Charles Catania, Sr., P.E. were absent from the meeting.

Upland Police Chief Nelson Ocasio, Upland Fire Chief Daniel Smith, Mr. Ken Stark, Reporter, and approximately twelve (12) residents/guests were in attendance.

Vice-President Peterson led the Pledge of Allegiance to the Flag. A moment of silence was observed followed by a roll call.

Out of Normal Order of Business

Vice-President Peterson went out of normal order of business as B&L presented Council with an award. Lou and Vanessa Bizzari, B&L Disposal, presented Council a certificate thanking the citizens of Upland Borough with their electronic recycling efforts. The proceeds of this recycling program were given to veterans in need. Mrs. Peterson thanked B & L Disposal and stated "For a really great cause." A round of applause was offered by Council and the audience and photographs were taken.

Mrs. Peterson stated "Thank you. Being tomorrow is Veteran's Day; that was a really great cause to be able to do that for."

Normal order of business resumed at 7:07 p.m.

5. Public Comments on Agenda Items Only

No one responded.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes – October 13, 2015

Ms. Crawford made a motion to accept the Council Meeting Minutes of October 13, 2015. Mr. Peden seconded the motion. All Council present verbally voted Aye on the motion.

7. Treasurer's Report

A-1 Treasurer's Report

Ms. Crawford made a motion to accept the Treasurer's Report as presented. Mr. Peden seconded the motion. All Council voted Aye on the motion.

A-2 Income Statements

Ms. Crawford made a motion to accept the Income Statements as presented. Mr. Peden seconded the motion. All Council voted Aye on the motion.

8. Auburn Village Report/ Streets & Equipment - Christine Peterson

Mrs. Peterson reported progress and things were moving along and getting everything up to date.

9. Public Safety Report – Harold R. Peden

A -1 Fire Marshal's Report

Mr. Peden read the Fire Marshal's Report of October 2015 into record.

A-2 Fire Company's Report

Mr. Peden asked Dan Smith, Fire Chief, to read the report into record. Mr. Smith read the October 2015 report into record.

Mr. Peden asked Chief Ocasio to approach as he has something for Public Safety. Chief Ocasio stated the Police Department had a detail assignment with Dream Smile Dental on Halloween. Dream Smile sent the Police Department a thank you note and Chief Ocasio read it to Council and the public.

Vice-President Peterson stated "Very good. How did everything go?" Chief Ocasio expressed positive outcome and also stated the Police Department was also involved with the Trunk or Treat at the Upland Baptist Church parking lot.

Chief Ocasio addressed Council regarding the Youth Aid Panel Program. Chief Ocasio provided informational packets and asked if anyone wanted to volunteer for the Youth Panel, to contact him. Vice-President Peterson stated "That I'm sure if this is something we decide to do we can put it on the website and have Ken put it in the newsletter." Chief Ocasio thanked Council and Vice-President Peterson thanked Chief Ocasio.

10. Code Officer's Report - Leland Hunter

Mr. Hunter read the code Officer's Report for October 2015 into record.

11. Building & Grounds Report – Sandra Miazza

Vice-President Peterson stated Mrs. Miazza reports progress.

12. Finance & Insurance Report –Moirra Crawford

A-1 Approval of General Fund Bills- \$ 233,335.53

Ms. Crawford made a motion to approve the General Fund Bills for the month of October 2015 in the amount of \$ 233,335.53. Mr. Dennon seconded the motion. Ms. Crawford abstained from check number 33667 and Aye on all the rest. All other Council voted Aye on the motion.

A-2 Approval of Auburn Village Bills - \$ 97,289.45

Ms. Crawford made a motion to approve the Auburn Village Bills for the month of October 2015 in the amount of \$ 97,289.45. Mr. Dennon seconded the motion. All Council voted Aye on the motion.

A-3 Motion to Accept the First Reading of the 2016 Proposed Budget for General Fund

Ms. Crawford read the proposed budget for the General Fund for income is \$ 2,967,809.00; and for expenses for the General Fund, it is \$ 2,967,809.00. Ms. Crawford made a motion to accept the first reading of the 2016 Proposed Budget for the General Fund. Mr. Peden seconded the motion. All Council unanimously voted Aye on the motion.

Vice-President Peterson asked if anyone had any questions on the General Fund Budget. There was no response.

A-4 Motion to Accept the First Reading of the 2016 Proposed Budget for Auburn Village

Ms. Crawford announced the proposed budget for Auburn Village for income is \$ 811,560.00; and for expenses for Auburn Village, it is \$ 811,560.00. Ms. Crawford made a motion to accept the first reading of the 2016 Proposed Budget for Auburn Village. Mr. Dennon seconded the motion. All Council unanimously voted Aye on the motion.

Vice-President Peterson asked if anyone had any questions on the Auburn Village Budget. There was no response.

A-5 Motion to Authorize the Borough Manager to Advertise the 2016 Proposed Budgets for General Fund and Auburn Village and to Post for Public

Ms. Crawford made a motion to authorize the Borough Manager to advertise the 2016 Proposed Budgets for General Fund and Auburn Village and to Post for the Public. Mr. Peden seconded the motion. All Council unanimously voted Aye on the motion.

A-6 Motion to Purchase Candy Canes for the Fire Company/Santa

Ms. Crawford made a motion to purchase candy canes for the Fire Company/Santa. Mr. Dennon seconded the motion. All Council unanimously voted Aye on the motion.

13. Ordinances & Resolutions Report - Harold R. Peden

Vice-President Peterson stated "Mr. Peden reports progress."

14. Research & Development – Moira Crawford

Ms. Crawford reported for the month of October 2015, the website had a total of 4,185 page views, with an average of 135 per day. There were a total of 1,195 visitors with an average of 64 per day. Ms. Crawford reported the only added to the photo section of the website were the Youth Halloween Party.

15. Streets & Equipment / Auburn Village Report - Christine Peterson

Mrs. Peterson reported the Highway Department has begun leaf collection. She reminded all if they have leaves, to please place at curb line.

16. Community Affairs – Moira Crawford for Sandra Miazza

Ms. Crawford reported for Mrs. Miazza. Community Affairs has two (2) events scheduled for the remainder of the year: the Senior's Holiday Dinner on Saturday, November 14 at 6:00 p.m. at MacQueen Hall. Also on Friday, November, 27th, we have our annual Santa visit and Tree Lighting Ceremony and that begins at 6:00 p.m. outside at MacQueen Hall.

17. Use & Occupancy Report – Gregory Grillone

Mr. Grillone read into record the Use and Occupancy Report for the month of October 2015. Vice-President Peterson asked if anyone had any questions of the Borough Manager. There were no replies from the audience or Council.

18. Mayor's Report – Mayor Ciach

Mayor Ciach read the Mayor's Report of October 2015 into record.

19. Solicitor's Report - Robert O'Connor

Mr. O'Connor read his report for October 2015 into record.

20. Engineer's Report - Charles Catania

A-1 Motion to Award Ellis Construction - Modular Wall, low bid \$ 38,500.00

Mr. Peden made a motion to award Ellis Construction, Modular Wall at the low bid at \$38,500.00. Ms. Crawford seconded the motion. All Council unanimously voted Aye on the motion.

A-2 Motion to Award BRB Construction
- Demolition of 36 Upland Ave.; low bid \$ 10,500.00

Mr. Peden made a motion to award BRB Construction, Demolition of 36 Upland Avenue's project at the low bid at \$10,500.00. Ms. Crawford seconded the motion. All Council unanimously voted Aye on the motion.

21. School Board Representative – Chester Upland School Board

There was no representative present for the meeting.

22. Old Business

There was no old business addressed.

23. New Business

Mr. Dennon stated that they have a tentative date for the Parade Committee. It is scheduled for Tuesday, December 1, 2015 at 6:00 p.m. in Council Chambers. Mr. Dennon stated that there has been interest from approximately half dozen residents to help with the Blue Ribbon Campaign; a campaign to honor our Police Officers. Target date for kick-off campaign is set for January 2016.

Vice-President Peterson reiterated that Mr. Dennon will follow up with those involved with the Parade Committee and Blue Ribbon Campaign. Mr. Dennon confirmed.

A-1 Motion to Authorize a Kind Donation to the Upland Senior Citizen's Club

Ms. Crawford made a motion to authorize a kind donation to the Upland Senior Citizen's Club in the amount of \$ 200.00. Mr. Peden seconded the motion. Mr. Hunter abstained and all other Council present voted Aye on the motion.

A-2 Motion to Authorize Employee Christmas Bonuses

Ms. Crawford made a motion to authorize Employee Christmas Bonuses for \$50 part time and \$100 full time. Mrs. Peterson abstained on herself and Aye on all the others. All other Council voted Aye on the motion.

A-3 Shred It - Christine Peterson

Vice President Peterson stated that this was addressed in the Caucus meeting. She is working with Shannon on this project. It is the intent to offer Upland Borough community a Shred-It event in Spring 2016.

A-4 Motion to Cancel Second Meeting of the Month - November 24, 2015

Ms. Crawford made a motion to cancel the second meeting of the month, November 24, 2015. Mr. Dennon seconded the motion. Council verbally voted Aye on the motion.

24. Floor Open to Public

No one approached Council.

25. Adjournment

Mrs. Peterson made a motion to adjourn. Ms. Crawford seconded the motion. Council verbally voted Aye on the motion.

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Gregory Grillone
Borough Manager/Secretary/Treasurer

Shannon Strigle
Recording Secretary