

UPLAND BOROUGH COUNCIL

MEETING MINUTES

APRIL 26, 2011

The regular meeting of the Upland Borough Council was called to order at 7:05 p.m. by President Edward M. Mitchell. The meeting was held in the Upland Municipal Building.

Present were President Edward M. Mitchell and Vice President Christine Peterson. Present were Council members Mr. Leland Hunter, Mrs. Sandy Miazza, Ray Peden, Mrs. Georgianna Hicks, Ms. Moira Crawford, Mayor Michael Ciach, Mr. Charles Catania, Sr., P.E., Mr. Robert O'Connor, Esq. and Mrs. Shirley Purcival, Borough Manager/Treasurer/Secretary was present.

Mr. Ken Stark from the Delaware County Times and Willie McGonigle of Community Spirit were present along with approximately six residents and four police officers.

President Mitchell led the Pledge of Allegiance to the Flag and a moment of silence followed by a roll call.

Out of the Normal Order of Business
Swearing in of part time Police Officers

Sean Dougherty
Charles Fuller
William Meyer

President Mitchell called for Mayor Ciach to swear in our new part time Police Officers. All three Officers took the Oath of Office and were congratulated by the members of Council.

President Mitchell called for a return to the normal order of business at 7:08 p.m.

5. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes - March 8, 2011

Ms. Crawford made a motion to approve the March 8, 2011 Council Meeting Minutes. Mr. Peden seconded the motion. Council unanimously approved the motion.

A-2 Motion to approve Bid Opening Minutes for the 2011 Street Improvements

Mrs. Peterson made a motion to approve the Bid Opening Minutes for the 2011 Street Improvements. Ms. Crawford seconded the motion. Council unanimously approved the motion.

A-3 Motion to approve Bid Opening Minutes for Auburn Village/
MacQueen Hall Roofing & Window Improvements.

Mrs. Peterson made a motion to approve the Bid Opening Minutes for Auburn Village/MacQueen Hall Roofing & Window Improvements. Ms. Crawford seconded the motion. Council unanimously approved the motion.

A-4 Motion to approve Bid Opening Minutes for 4th Street playground
equipment

Mrs. Peterson made a motion to approve Bid Opening Minutes for 4th Street playground equipment. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

6. Treasurer's Report

A-1 Treasurer's Report

Mrs. Peterson made a motion to accept the Treasurer's Report as presented. Ms. Crawford seconded the motion. Council unanimously approved the motion.

A-2 Income Statements

Mrs. Peterson made a motion to accept the Income Statements as presented. Ms. Crawford seconded the motion. Council unanimously approved the motion.

7. Auburn Village Report - Christine Peterson

Mrs. Peterson was happy to report we have one more roof to do on Willow Way, and then the project will be complete.

Mrs. Peterson stated the final two units have been filled and we have no vacancies.

Mrs. Peterson also reported we will be starting our spring/summer clean up by power washing the houses.

8. Code Official Report - Leland Hunter

Mr. Hunter reported he had two hearings scheduled in Media, one, Mr. O'Connor will explain and the next one is scheduled for June 14, 2011.

Mr. Hunter contacted Chester Water Authority regarding the sink holes on 3rd Street and the sidewalk where they have not replaced the bricks. They have a contractor going around the Borough to see what else needs to be done.

A-1 Fire Marshall's Report - Dave Favinger

President Mitchell asked if everyone had a chance to review the Fire Marshall's Report and if there were any questions. There were none.

A-2 Fire Chief's Report - Dan Smith

Chief Smith reported for the month of March there was 1 fire incident, 12 non fire incidents and 17 mutual aid for a total incidents of 30. There were 2 drills for a total activity of 32.

There were 15 assists for fire, 2 cover assignments, 2 gas leaks, 2 electric lines down, 2 fire alarms, 3 good intents, 2 malicious false alarms, 1 assist to citizens and 1 single family dwelling.

We had 31.6 hours of service for the month, 16 day time, 16 night time, 2 cover ups with average runners of 7.

Chief Smith commented on the two malicious false alarms which came from 900 Main Street and they have been billed.

The single family dwelling was a kitchen fire on 9th Street. The resident started to cook and then decided to take a shower and turned the knob to high rather than off.

Mr. Hunter asked Chief Smith if it was true that Parkside Fire Company was removed from our calling card list.

Chief Smith replied that it was false and can be backed up by the Borough Manager who it has to go through anyway.

Mr. Peden wanted Chief Smith to know he has many good reports from neighbors along Mulberry and 9th Street on what a good job the Fire Company did in handling the single family dwelling fire.

President Mitchell asked Chief Smith how the membership was doing and if there were any new members.

Chief Smith replied there were none this month, but summer is not here and he is hoping to get a couple more.

President Mitchell asked Chief Smith if there was anything Council could do for the Fire Company.

Chief Smith told President Mitchell in May we will be receiving a letter requesting the annual meeting and the Fire Company will bring some issues to the table to see what can be done.

President Mitchell told Chief Smith he would meet with the Fire Company anytime. Chief Smith thanked President Mitchell.

9. Public Safety Report - Leland Hunter

Mr. Hunter reported progress.

10. Building & Grounds Report - Sandy Miazza

Mrs. Miazza reported the port a potties have been put in the ball field and the rest of the Diamond Tech was delivered.

We have all but one permit still outstanding but it will be finished this week.

The new swing set is up.

The kitchen renovations are complete but there is still some electrical work to be done.

President Mitchell commented on how nice everything turned out.

11. Finance & Insurance Report - Moira Crawford

A-1 Approval of General Fund Bills - \$ 126,689.81

Ms. Crawford made a motion to approve the March General Fund Bills in the amount of \$ 126,689.81. Mrs. Hicks seconded the motion. Council approved the motion with Mrs. Peterson abstaining from check number 26269. President Mitchell abstained from check number 26273. Mr. Peden abstained from check number 26257.

A-2 Approval of Auburn Village Bills - \$ 11,364.51

Ms. Crawford made a motion to approve the March Auburn Village Bills in the amount of \$ 11,364.51. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

12. Ordinances & Resolutions Report - Ray Peden

A-1 Motion to approve Resolution No. 5 of 2011 - Transfer of Funds

Mr. Peden made a motion to adopt Resolution No. 5 of 2011 - Transfer of Funds in the amount of \$ 33,300.00. Ms. Crawford seconded the motion. Council unanimously approved the motion.

A-2 Motion to approve Ordinance No. 2 of 2011 - Alarm Systems

Mr. Peden made a motion to approve Ordinance No. 2 of 2011 - Borough Alarm Systems and fee schedule. Mrs. Peterson seconded the motion. Council unanimously approved the motion.

A-3 Motion to approve Resolution No. 6 of 2011 - Transfer of Funds

Mr. Peden made a motion to approve Resolution No. 6 of 2011 - Transfer of Funds in the amount of \$ 45,628.00. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

13. Research & Development - Moira Crawford

Ms. Crawford reported for the month of March our website had 7,147 page views with 2,259 human views and 4,888 bott views, which means they are in someone else's system and they access the website. We had 1,048 unique IP views with an average of 2.61 page views per visit.

The photo bucket account was updated with the Breakfast with the Easter Bunny pictures. The pictures of the Easter Egg Hunt will be added later this week.

In March we had 6,156 file views to the photo bucket account with 994 album visits.

Ms. Crawford also wanted everyone to know we will be adding the E-Code 360 which will give us a link on the website instead of having the Code on there you

will be able to access the General Code itself and it will also give Council and staff a search ability to search for Ordinances in other Municipalities. We will have approval for five users.

The Borough Manager has completed the PECO incentive forms to submit and we will be in line for approximately \$ 7,000.00 in incentives for the street lights.

14. Streets & Equipment - Christine Peterson

Our highway department has started their spring and summer spruce up. We have started cutting grass.

Also, as far as the street lights are concerned, Lenni Electric has ordered and delivered several wood poles for the new street lights and we will be invoiced monthly as they progress. Due to the rainy weather they are just getting started.

They have, however replaced all the old hat style lights at the Pusey Plantation with new cobra head lights.

Mr. Peden feels this conversion has made a big difference in the area.

15. Community Affairs - Sandy Miazza

The cleanup day for the Pusey Plantation is Saturday May 7, 2011.

May 30th is the Memorial Day Parade and afterward there will be a picnic in the ball park.

June 14 through June 18 we will be having a carnival in the ball park.

July 4th will be in the ball park and this year we will be having registration for the July 4th festivities and issue wrist bands to make sure everyone is an Upland resident or they will not be served.

August 12th is the Blue Rocks game.

Mrs. Miazza reported this past Saturday we had the Easter Bunny Breakfast and it was a big success.

16. Use & Occupancy Report - Shirley Purcival

Mrs. Purcival reported for the month of March, 2011 five units failed their inspection, and ten units passed the inspection. A total of 1,350.00 was deposited into the General Fund for Use & Occupancy.

Mrs. Purcival also wanted to take a moment to advise Council we are going to start recycling of newspaper, cardboard, or any type of paper product on May 20th which is the second recycling day of the month.

The paper products can be put into a paper bag, cardboard box or they can be co-mingled in the regular recycling can.

The residents will be receiving a flyer next week advising them of what they can recycle or co-mingle. Mrs. Purcival stated she is excited about bringing this project back and hopes the residents will get involved in this effort. Also, it will take some of the weight out of the regular trash highway has to pick up, and hopefully increase our recycling totals.

Mrs. Purcival also wanted Council to know she is looking for at least two convertibles or two cars for Council to ride in for the Memorial Day Parade and if anyone knows of anybody who has a convertible to please let her know.

Mrs. Purcival reported we have updated our FEMA Hazardous Vulnerability Assessment and Hazardous Mitigation Plan which has to be updated every five years. The last time we updated it was 2006. Mrs. Purcival has spoken to the Environmental Planner and stated we used the same project we did in 2006 which is the box culvert at Kerlin Street, reconfigure the stream banks to increase the capacity of the water flow and lower the water elevations during a flood and re-vegetation of the area to beautify and possibly produce more wildlife in that area.

Mrs. Purcival stated we do not have the official stamp of approval, however, the Environmental Planner has passed our project on and we won't have to do this for another five years.

President Mitchell asked Mrs. Purcival since the recycling is new can we put out a phone tree. Mrs. Purcival replied that we can and it will also be on the website. There is also a flyer Mrs. Purcival is giving to the press. Mrs. Purcival reported we can take paperback books, telephone books, pizza cartons, paper egg cartons, cereal boxes and anything of the cardboard nature. These items can be co-mingled, or you can get a paper bag or a cardboard box and set it out with your other recyclable materials.

17. Mayor's Report - Michael Ciach

Mayor Ciach reported for the month of March the total citations were 61 and the amount of fines was \$ 7,508.00. The amount received from the District Justice Court was \$ 1,618.14. The total to date is 353, parking tickets issued were 10.

There were 3 motor vehicle accidents and 3 accident reports copied. There were a total of 290 calls answered and 32 total assists.

A-1 Termination recommendation of part time police officer

At this time Mayor Ciach made a recommendation to Council after a recommendation from Police Chief John Easton to dismiss a part time police officer.

Mr. Hunter moved to accept the recommendation. Ms. Crawford, based on the recommendation by the Chief seconded the motion. Council approved the recommendation with Mrs. Peterson abstaining.

President Mitchell commented that he had the privilege on sitting in on the interviews with the new police officers and the excellent schooling they received.

18. Solicitor's Report - Robert O'Connor

Mr. O'Connor reported that number thirty nine of the confidential portion of his report has been withdrawn by the defendant.

Mr. O'Connor also reported he has been working with neighboring municipalities on creek and flooding problems.

Mr. O'Connor stated he has been working on updating the Policies and Procedures Manual.

President Mitchell asked Council if there were any questions for the Solicitor and there were none.

19. Engineer's Report - Charles Catania

A-1 Recommendations of Bids

Mr. Catania recommended rejection of the low bid for the 2011 Street Improvement Program.

Mrs. Peterson made a motion to accept the Engineer's recommendation and reject the low bid for the 2011 Street Improvement Program. Ms. Crawford seconded the motion. Council unanimously approved the motion.

Mr. Catania announced the next set of bids was for 4th Street Park and recommended acceptance of the low bid of \$ 51,704.00 by Buzz Burger from Glen Mills.

Mrs. Peterson made a motion to accept the low bid for the 4th Street Park. Mrs. Miazza seconded the motion. Council unanimously approved the motion.

Mr. Catania recommended rejection of the low bid for the Auburn Village/MacQueen Hall Roofing & Window Improvements and re advertise.

Mrs. Peterson made a motion to reject the low bid for the Auburn Village/MacQueen Hall Roofing Improvements. Mr. Peden seconded the motion. Council unanimously approved the motion.

Mr. Catania stated we need authorization to advertise for bids for exterior repairs on the handrails and sidewalks for Ivy Lane and 3rd Street.

Mrs. Peterson made a motion to advertise for bids for exterior repairs in Auburn Village. Mrs. Hicks seconded the motion. Council unanimously approved the motion.

Mrs. Peterson also made a motion to have the Solicitor draw up the contracts for the C.D.B.G. Mr. Peden seconded the motion. Council unanimously approved the motion.

At this time President Mitchell requested Mr. Hunter not attend any bid opening meetings.

20. School Board Representative - Richard McClintock

Mr. McClintock wanted to thank President Mitchell for the quick response in cleaning the fence at the Hill Street Park.

Mr. McClintock reported he spoke with Dr. Davis regarding a letter he sent to the Borough requesting the use of our parking lot for an affair they are having at the Main Street School as he has not received a reply.

Mrs. Purcival stated she has not received the letter, but Mr. McClintock requested permission and said he will obtain further information and report back to Mrs. Peterson.

Mr. McClintock reported Dr. Joyce Walsh, Superintendent of the Chester Upland School District reported a five million dollar deficit after the last audit and they have taken steps to help the situation.

They have put a freeze on hiring and spending. They have reduced the number of contracts with vendors and the number of students served. They have also reduced the professional staff. They are floating a bond to recoup the money they

took out of the general fund. They are also considering selling a school sometime next year.

Mr. McClintock also stated that as a result of budget cuts, the Chester Upland School District will take a twenty million dollar hit and so many worthwhile programs will be cut.

President Mitchell stated that at the time the School Board reorganized they were supposed to meet with Chester Township, Upland Borough and the city government.

Mr. McClintock stated he did request a meeting, but that was months ago and he still has not heard anything.

President Mitchell expressed great concern over the School District's budget problems as our children will be impacted by these cuts and President Mitchell stated he would still like to have a meeting.

21. Old Business

There was no old business at this time.

22. New Business

A-1 Approval of Upland Fire Company's request to hold Tag Day

Mrs. Peterson made a motion to approve Upland Fire Company's request to hold Tag Day. Ms. Crawford seconded the motion. Council unanimously approved the motion.

President Mitchell called attention to the April 15th package of financial information to inform Council and the public of our projects for the community and what they are costing.

23. Floor Open to the Public

Carol Noriss from 1133 Mulberry Street wanted to ask Council if anything could be done about putting up a stop sign on Church Street at Chelton Avenue as you can't see turning out onto Church Street. Mrs. Peterson stated it would be taken care of.

The next person to address Council was George Oronzio from Woodside Avenue who wanted to complement our highway department on the excellent job they did with last winter's snow removal and the excellent job they do on trash collection.

24. Adjournment

There being no further business at this time Mrs. Peterson made a motion to adjourn the meeting. Ms. Crawford seconded the meeting. The meeting was adjourned at 8:08 p.m.

Respectfully submitted,

Shirley Purcival,
Borough Manager

Linda Saylor,
Recording Secretary

