

**Borough of Upland  
Delaware County, Pennsylvania  
Resolution No. 1 of 2012**

**A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF UPLAND,  
DELAWARE COUNTY, PENNSYLVANIA**

**BE IT RESOLVED BY THE COUNCIL OF THE BOROUGH OF UPLAND  
AND IT IS HEREBY RESOLVED THAT:**

**WHEREAS**, the Council of the Borough of Upland recognizes that references to various fee amounts and charges levied for borough services, permits, inspections, licenses, hearings, activities, rentals, documents and codes are found spread throughout the Upland Borough Codified Ordinances and Resolutions, and are sometimes inconvenient to look up; and

**WHEREAS**, the Council wishes, to create an “**Upland Borough Comprehensive Fee Schedule**” to accurately organize borough information concerning ordained and appropriate fees and charges which will enable more convenient administration of borough business and citizen access to this information; and

**WHEREAS**, the Upland Borough Council desires to adopt a Resolution establishing such a Schedule of Fees for permits, licenses, and other ordained and appropriate borough fees and charges;

**NOW, BE IT RESOLVED AND ENACTED** by the Council of the Borough of Upland, Delaware County, Pennsylvania, and it is hereby resolved that; the following Upland Borough Comprehensive Fee Schedule to be paid to the Borough upon submission of an application for any permit or license, and for other identified charges by the Borough in accordance with the codified ordinances of the Borough of Upland is hereby created and adopted, and shall remain in effect until updated by future resolution(s) of Borough Council:

**UPLAND BOROUGH  
COMPREHENSIVE FEE SCHEDULE**

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17. Stormwater Management Fees
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FEES

1. **BUILDING PERMIT FEES**

**Note:** *In addition to the fees below, all UCC building and construction permits will include a State \$4.00 administrative and enforcement fee as required by ACT 13 of 2004, payable to the Borough of Upland.*

*Any UCC appeal fee is \$500.00.*

**Building, Mechanical, Electrical and Plumbing Permit Fees are as follows:**

*As per Resolution 17 of 2010*

- Residential Permit Fee:
  - \$50.00 per \$1,000.00 of work performed
- Commercial Permit Fee:
  - \$75.00 per \$1,000.00 of work performed
  - *Plan Reviews: \$95.00 per hour*
  - Accessibility inspections: \$126.00 per Hour

**Note:** *1) Additional inspections and any required re-inspections shall be completed at the cost of \$80.00, at the discretion of the inspector.*

*2) Where any work, for which a permit is required by the Upland Borough Codes, is started prior to obtaining said required permit, the fees set forth in the codes for such permit shall be doubled as per §140-17A.*

2. **CRAFTSMEN LICENSE AND CERTIFICATION FEES**

- Master Plumber License Fee  
*As per Upland Code §140-8* \$100.00
- Journeyman Plumber License Fee  
*As per Upland Code §140-8* \$50.00
- Master Electrician Registration Certificate Fee  
*As per Upland Code §81-2* \$100.00
- Journeyman Electrician Registration Certificate Fee  
*As per Upland Code §81-2* \$50.00
- Mechanical Contractor – Master Registration Certificate Fee  
\$100.00
- Mechanical Contractor – Journeyman Registration Certificate Fee  
\$50.00
- Video Pipe Inspector Qualification Certificate Fee  
*As per Upland Code §150-14* \$100.00

3. **STREET OPENING PERMIT FEES**

*As per Upland Code §158-26*

- Up to one-hundred (100) feet longitudinal excavation \$10.00
- Over one-hundred feet (or part thereof) linear foot \$ 5.00 per additional

NOTE: 1) All fees and costs incurred by the borough, for work performed by the Borough Engineer pursuant to the provisions of any street opening, shall be borne solely by the applicant and shall be paid promptly upon presentation of a bill by the borough. Said payment shall be in addition to the fees required above. If said bill is not promptly paid by the applicant, the borough may revoke the permit in question until said bill is paid. The fees set forth above are to cover the costs of inspections by employees of the borough other than the Borough Engineer.

4. DEMOLITION PERMIT FEES

Buildings and structures as follows:

As per Resolution No. 1 of 2012

- Residential Permit Fee:  
\$50.00 per \$1,000.00 of work performed
- Commercial Permit Fee:  
\$75.00 per \$1,000.00 of work performed

5. CONTRACTOR BUSINESS LICENSE FEES

As per Upland Code §60-9

For any and all contractors doing business within the corporate limits of the Borough of Upland:

- All contractors - flat fee of \$100.00 per calendar year

6. USE AND OCCUPANCY (U&O) INSPECTION FEES

As per Upland Code §69-5

- |  |          |
|--|----------|
| • Residential - All U&O Inspections            | \$100.00 |
| • Re-inspections                               | \$75.00  |
| • Certificate of Temporary Use and Occupancy   | \$100.00 |
| • Escrow Agreement & Account Preparation Fee * | \$175.00 |

Note: 1) The seller and/or the buyer of the property escrows with the Borough of Upland at the time of settlement an amount of money which, in the judgment of the Building Code Official, is sufficient to pay at least one-third (1/3) of the costs of the required repairs. The form of the escrow agreement shall give the Borough of Upland the authority to seize the monies from the escrow account if the owner has not completed the repairs within 18 months of settlement. \* The Borough of Upland shall be entitled to impose a reasonable administrative fee for the preparation of the escrow agreement and the establishment of the separate escrow account.

2) At the end of the eighteen-month period, the Borough of Upland shall have the right to re-inspect the applicant's property. If at the time of said re-inspection the applicant's property continues to have one or more substantial violations, as determined by the Building Code Official for the Borough of Upland, then the applicant shall forfeit her or his escrow monies and shall be subject to liability to the Borough of Upland for fines and/or penalties as further set forth in the Upland Borough Code.

- |  |              |         |
|--|--------------|---------|
| • Lateral Compliance Certificate Fee -     | Code §150-14 | \$35.00 |
| • Piping System Tester Qualification Fee   | Code §150-14 | \$50.00 |
| • Video Equipment and Testing Approval Fee | Code §150-14 | \$50.00 |
| • Video Disk Image Sample Evaluation Fee   | Code §150-14 | \$50.00 |

7. ZONING HEARING BOARD APPLICATION FEES

As per Resolution No. 7 of 2008

Zoning Hearing Board Fees for a Variance/Special Exception/Interpretation of Law:

- Request for Zoning Board Hearing - Residential \$500.00

- Request for Zoning Board Hearing - Commercial \$1,000.00
- Postponement (caused or requested by the applicant) \$600.00
- Conditional Use Application \$600.00

8. **PLANNING COMMISSION HEARING APPLICATION FEES**

*\*As per Resolution No. 7 of 2008*

**Planning Commission Hearing Fees for Subdivision and Land development:**

- \*Request for Planning Commission Hearing - Residential \$500.00
- \*Request for Planning Commission Hearing - Commercial \$1,000.00
- Revision to a Plan of Record \$200.00
- Sketch Plan for Record \$200.00

**Note:** 1) In addition to the fee schedule above, all engineering costs and/or legal costs associated with reviewing the subdivision or land use development plan shall be paid by the applicant (subdivider/developer) to the Borough of Upland.

2) The applicant (subdivider/developer) shall also pay the Borough of Upland for all costs for inspection of utilities and/or improvements for the subdivision or land use development.

3) Any person, partnership, corporation or other entity initiating any such action(s) shall pay the applicable fee(s) to the Borough of Upland at the time such action(s) is initiated.

9. **MACQUEEN HALL AND BALL FIELD FEES**

*As per Resolution No. 1 of 2012*

MacQueen Hall – Weekdays or Holidays

\$400.00 per event  
MacQueen Hall Security Deposit  
\$200.00 per event

Bristol Lord Softball field  
season

\$ 200.00 per team, per

10. **PEDDLING AND SOLICITING LICENSE FEES**

*As per Upland Code §137-1*

- One day \$ 10.00
- One calendar week or fraction thereof \$ 25.00
- One calendar month or fraction thereof \$ 75.00
- One calendar year or fraction thereof \$ 400.00

11. **FOOD SERVICE INSPECTION FEES**

*As per Resolution No. 6 of 2008*

- Annual Food Service Inspection \$ 100.00
- Any required re-inspection during the same year \$ 100.00
- Upland Food handlers Card Fee \$ 5.00

12. **POLICE DEPARTMENT SERVICE FEES**

*As per Resolution No. 1 of 2012*

- Police incident reports \$ 15.00

- Police accident reports \$ 15.00
- Reproduction of photographs from police \$25.00 fee  
per request plus \$1.00
- Incidents/accidents \$3.00 per standard 3"x5" photograph  
or \$8.00 per 8"x11" photograph
- Copies
  - One sided \$ .10
  - Two sided \$ .15
  - Color copy \$ .50
  - 8 1/2 x14 copy \$ .25
- Oversize copies Actual cost to reproduce plus mileage of \$.50  
(IRS rate) to drive to copy center, plus employee  
time to drive to/from facility at \$25 per hour

13. PUBLICATION FEES

- Zoning Ordinance \$ 25.00
- Comprehensive Plan \$ 25.00
- Floodplain Ordinance \$25.00
- Building - Codes IBC Books Refer people to Online Codes

14. AMUSEMENT DEVICE FEES

*As per Upland Code §45-2*

- First device \$ 65.00
- Each additional device permitted under the same application \$ 25.00
- Each and every re-inspection necessitated in a license year \$ 25.00

15. SEXUALLY ORIENTED BUSINESSES

*As per Upland Code §152-5*

- Operator's License \$ 500.00
- Operator's License – Annual Renewal \$ 500.00
- Employee License \$ 50.00
- Employee License – Annual Renewal \$ 50.00

16. TATTOO AND BODY PIERCING FACILITIES

*As per Upland Code §160-2*

- Facility License \$ 100.00
- Facility License – Annual Renewal \$ 100.00
- Operator License \$ 40.00
- Employee License – 3 Year Renewal \$ 40.00

**Note:** All licenses relating to Chapter 160 must be obtained from the Upland Board of Health.

17. STORMWATER MANAGEMENT FEES *As per Upland Code - Chapter 157*

- Drainage Plan Review Fee \$95.00

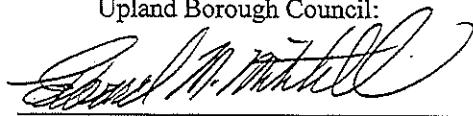
18. MISCELLANEOUS FEES

- Dumpster Permit Fee – (For any purposes within the Borough) \$15.00
- Fire Safety Inspection Fee – *As per Upland Code §85-13* \$100.00
- Special Event Application Fee – *As per Upland Code §156-4* \$50.00
- Audio tape duplicate of Borough meetings \$35.00
- Return Check Charge \$30.00
- Copies
  - One sided \$ .10
  - Two sided \$ .15
  - Color copy \$ .50
  - 8 1/2 x14 copy \$ .25
- Oversize copies Actual cost to reproduce plus mileage of \$.50 (IRS rate) to drive to copy center, plus employee time to drive to/from facility at \$25 per hour

NOW, THEREFORE, BE IT RESOLVED THAT THE Council of the Borough of Upland, Delaware County, Pennsylvania hereby adopts the *Upland Borough Comprehensive fee Schedule*.



PASSED AND ADOPTED THIS 14<sup>TH</sup> DAY OF FEBRUARY, 2012

Upland Borough Council:



Edward M. Mitchell, President of Council

Attest:

  
Shirley Purcival, Borough Manager  
Michael J. Glach, Mayor