

UPLAND BOROUGH COUNCIL
MEETING MINUTES

July 10, 2012

The regular meeting of the Upland Borough Council was called to order at 7:03 p.m. by President Edward Mitchell. The meeting was held in the Upland Municipal Building.

Present were President Edward Mitchell and Vice President Christine Peterson. Council members present were Mr. Leland Hunter, Mr. Harold Peden, Ms. Moira Crawford, Mrs. Sandra Miazza, Mr. Daniel Smith, Mayor Michael Ciach, Mr. Robert O'Connor, Esq., Mr. Charles Catania, Sr., P.E., and Mrs. Shirley Purcival, Borough Manager/Treasurer/Secretary.

Mr. Ken Stark, consultant for Upland Borough, Ms. Leslie Krowchenko from the Delaware County Times and approximately 15 residents/guests were in attendance.

Mr. Mitchell proceeded to lead in the Pledge of Allegiance to the Flag and a moment of silence followed by roll call.

5. Public Comments on Agenda Items Only

Mr. Mitchell asked if anyone wished to address Council on any of the agenda items. No one responded. Mr. Mitchell reminded everyone to either turn off their cell phones or place them on vibrate.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes - June 12, 2012

Mrs. Peterson made a motion to pass the June 12, 2012 meeting minutes as presented. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

A-2 Bid Minutes - June 8, 2012

Ms. Crawford made a motion to pass the Bid Opening Minutes for June 8, 2012 for the new fire apparatus. Mr. Peden seconded the motion. Mr. Dan Smith abstained from the vote while all other Council voted Aye on the motion.

7. Treasurer's Report

A-1 Treasurer's Report

Mrs. Peterson made a motion to accept the Treasurer's Report as presented and Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

A-2 Income Statement

Ms. Crawford made a motion to accept the Income Statement as presented and Mrs. Miazza seconded the motion. Council unanimously voted Aye on the motion.

8. Auburn Village Report - Christine Peterson

Phase II of the concrete project has been completed. Hopefully we can budget in for Phase III next year because we have several more porches that are in poor shape. Also, the next set of shingles has begun today. Another row on Willow Way will be done in August to complete this project. Mr. Mitchell asked about the stucco painting project. Mrs. Peterson replied that it has yet to begin but will in the near future.

9. Public Safety Report - Harold R. Peden

A-1 Fire Marshall's Report

Mr. Peden read the Fire Marshall's Report. Mr. Peden made a motion for the report to be approved and accepted as presented. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

A-2 Fire Company's Report

Robert Covey presented the report. There was 10 non-fire incidents, 14 mutual aids, 4 drills for a total activity of 28. There were 13 assists for fire, 1 cover assignment, 2 motor vehicle accident, 3 false alarms, 3 good intent, and 2 assist police. 18.9 hours in service; 14 daytime, 14 night-times, with average runners of 7. Mr. Mitchell asked how membership has been. Mr. Covey replied that they have 4 individuals to be voted on this Thursday night; a total of 7 in the past 2 months. Mr. Mitchell congratulated the Department, noting a job well done.

10. Code Official Report - Leland Hunter

Mr. Hunter read the June 2012 report into record. Mr. Mitchell inquired on how many outstanding liens we currently have on record. Mr. Hunter stated he did not have that information at this time. Mrs. Purcival offered that this year we have approximately 12 as we have 2 paid off.

11. Building & Grounds Report - Sandra Miazza

Mrs. Miazza reported that we purchased three new large planters. The other three we had have been relocated. We also purchased four new picnic tables for the Ball Park, 2 beer miesters for the Hall, and a few weeks ago, she and Mrs. Purcival ordered the carpeting for the offices, Hall, Council Chambers, and the vestibule. Mrs. Purcival stated that the carpet company will be in the Offices this week to lay the new carpet for the vestibule and the Council Chamber area.

12. Finance & Insurance Report - Moira Crawford

A-1 Approval of General Fund Bills

Ms. Crawford made a motion to approve the General Fund bills for the month of June 2012 in the amount of \$ 112,554.63. Mrs. Miazza seconded the motion. Council unanimously voted Aye on the motion.

A-2 Approval of Auburn Village Bills

Ms. Crawford made a motion to approve the Auburn Village bills for the month of June 2012 in the amount of \$ 22,107.53. Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

A-3 Discussion on Anticipated New Fire Apparatus

Ms. Crawford made a motion to accept the bid but stated its' contingent upon financing. Mr. Peden seconded the motion. Mr. Dan Smith abstained from the vote while all other Council voted Aye on the motion.

A-4 Repealing the Per Capita Taxes for 2013

Ms. Crawford made a motion to complete an ordinance repealing the per capita taxes beginning 2013. Mrs. Peterson seconded the motion. Council unanimously voted Aye on the motion.

13. Ordinances & Resolutions Report - Harold R. Peden

A-4 Motion to Advertise Ordinance No. 10 of 2012
- Amending Chapter 120: "Mobile Homes"

Mr. Peden made a motion to advertise Ordinance No. 10 of 2012 as presented. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

14. Research & Development - Moira Crawford

Ms. Crawford offered a brief report for the month of June 2012. The website had 2,819 page views with 1,039 visitors; with an approximate of 35 visitors per day.

The Photo Bucket account had 10,743 file views with 842 album visits. We have also added new photos and a Fox News video with Mrs. Miazza from July 4th. She also stated she wanted to thank Mr. Patterson, Mr. Stark and Mrs. McKeone for their photo contributions.

15. Streets & Equipment - Christine Peterson

Mrs. Peterson reported that she and Mrs. Purcival met with the Highway Department. The Maintenance Department previously submitted to the office a monthly calendar of job assignments. However, most recently, they have expanded the calendar to include job assignments per day, per time slot. This will allow others to understand in detail what the employees are doing. The list will include what their day entails; e.g. scheduled job assignments, emergency situations, getting pulled away from a job if a Council member needs their assistance. This detailed listing will hopefully enable us to determine if another Highway employee is needed; whether full-time, part-time or a substitute for on-call status only for extraordinarily busy times.

16. Community Affairs - Sandra Miazza

Mrs. Miazza reported the July 4th Celebration was a great success. We dispersed 500 wrist-bands and the children had so much fun. She wanted to thank the Police Department for participating with the kick-ball game. The kids really enjoyed that. Our next event is scheduled for August 17th when we will take the children to the Blue Rocks game. Mrs. Miazza just had the forms printed so parents can complete their child's reservation request.

Mrs. Miazza announced the following upcoming events:
September 2nd we will offer fireworks at dusk at the Ball Park and have refreshments for sale, September 22nd we will host the Annual Spaghetti Dinner, October 8th we will take the Seniors to Shady Maples for lunch and shopping, October 27th is the Kids Halloween Party, November 10th is the Holiday Dinner for the Senior Citizens of Upland, and November 23rd is the Annual Tree Lighting Ceremony and the Kid's Christmas Party.

17. Use & Occupancy Report - Shirley Purcival

Mrs. Purcival read into the record the Use and Occupancy Report for the month of June 2012.

18. Mayor's Report - Michael Ciach

Mayor Ciach reported for the month of June 2012, a total of 165 citations were issued. Total amount of fines equal \$ 23,297.00 with \$ 1,901.01 received from the District Justice Court. Year-to-date citations are 1,007. There were 16

parking tickets issued, 2 motor vehicle accidents, accident reports copied were 8, total calls answered were 247 with 30 assists.

Mayor Ciach mentioned the Bike Patrol grant was received. This is to cover patrol of the Delaware County Housing. The amount of the grant was \$5,000.00.

19. Solicitor's Report - Robert O'Connor

Mr. O'Connor read into the record his report for the month of June 2012. He also mentioned that they finally received the signed deed on the Mascio matter. The matter is coming to a conclusion. Mr. Mitchell informed everyone the property for which Mr. O'Connor referred to is situated between the Armory on 24th Street to Hill Street. For those that attend the meetings, he was informed that we also have a grant that goes from Mulberry Street at the cut-end to the top of Hill Street. We are trying to join and create an emergency route for traffic in flooding and disastrous conditions for those in the lower end of town to get to the upper end of town.

20. Engineer's Report - Charles Catania, Sr., P.E.

Mr. Catania announced the 2012 Road Program has completed and we have received the maintenance and surety bond from A.F. Damon and invoice for release of \$7,772.28 to the contractor A.F. Damon.

Mr. Catania also mentioned that on the 20th of July we will be taking bids on the emergency generator for this building. Mr. Catania confirmed the bid is being advertised and Ms. Crawford assured it was posted on the Borough's website.

Mr. Mitchell asked Mr. Smith to explain to everyone why an emergency generator is necessary for this building. Mr. Smith offered that once we receive a generator into this building, it would take us one step closer to making this building the emergency management facility for storms, flooding, and other power-events. It would allow residents to come into the Borough Hall with comfort, for warmth and food.

21. Old Business

There was no new business.

22. New Business

A-1 Cancel Second Meeting of the Month

Mrs. Peterson made a motion to cancel the second meeting of July. Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

23. Floor Open to Public

Mr. Wesley Fraim, resident of Scott Avenue, addressed Council about a concern. Recently, there has been a red Jeep coming up through Woodside Avenue, through the small patch of Pines, through the goal posts, up through the field onto Scott Avenue. This poses a potential dangerous/deadly situation if children are at play in the field. Mr. Fraim stated that this situation is happening more frequently. He asked if there is something the Borough can do to prevent this from occurring again. Mr. Mitchell stated they will definitely look into this matter.

Mr. Fraim stated he went down to the Police Station last month. He spoke with Mrs. Peterson about a certain landscaper. He has witnessed a landscaper blowing the grass clippings into the storm drain as well as onto his son's car. Mrs. Peterson advised Mr. Fraim to address this situation with his neighbor who hired the contractor. Mr. Mitchell stated that there were many options to address this issue. Mr. Fraim will provide the name of the landscaper to the Borough Manager and she will follow up on this situation.

24. Adjournment

Mrs. Peterson made a motion to adjourn. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

Mr. Mitchell thanked everyone for attending the meeting.

The meeting adjourned at 7:35 p.m.

Respectfully submitted by,

Shirley Purcival
Borough Manager/Treasurer/Secretary

Shannon Strigle
Recording Secretary