

UPLAND BOROUGH COUNCIL

MEETING MINUTES

December 11, 2012

The meeting of the Upland Borough Council was called to order at 7:05 p.m. by President Edward Mitchell. The meeting was held in the Upland Municipal Building.

Present were President Edward Mitchell and Council members Mr. Leland Hunter, Ms. Moira Crawford, Mr. Harold Peden, Mrs. Sandra Miazza, Mr. Daniel Smith, Mayor Michael Ciach, Mr. Robert O'Connor, Esq., Mr. Charles Catania, Sr., P.E., and Mrs. Shirley Purcival, Borough Manager/Treasurer/Secretary. Vice President, Christine Peterson, was excused.

Mr. Ken Stark, Reporter, Ms. Leslie Krowchenko, Reporter from the Delaware County Times, Chief John Easton, and Officer Nelson Ocasio, along with approximately 5 residents/guests were in attendance.

President Mitchell led the Pledge of Allegiance to the Flag and a moment of silence followed by roll call.

Out of Normal Order of Business

Planning Commission Update

Robert O'Connor stated we had a few guests in attendance regarding the Charter School proposal. Mr. O'Connor introduced Councilman Smith to present a motion. Mr. Smith made a motion to notify to affirm the recommendation of the Borough Planning Commission to grant the applicant, 1100 Main Street, aka The Charter School, with preliminary and final approval of the subdivision and land development which will also include all the stipulations that were incorporated into the approval by the Planning Commission, which are on the record from the Planning Commission Hearings. Mr. Smith asked the Applicant if they agreed to all stipulations from the Planning hearings. Mr. Cordis stated they agreed.

Mr. Smith made a motion, upon recommendation of the Borough's Planning Commission, to grant final approval for the Charter School and Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

Mr. Mitchell welcomed The Charter School to the area and stated we are looking forward to working with them. Mr. Cordis thanked Mr. Mitchell and all members of Council.

Regular Council Meeting resumed its' normal order of business at 7:07 p.m.

5. Public Comments on Agenda Items Only

Mr. Mitchell asked if anyone wanted to address Council regarding agenda items only. There was no audience participation.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes - November 13, 2012

Ms. Crawford made a motion to pass the November 13, 2012 meeting minutes as presented and Mr. Smith seconded the motion. Council unanimously voted Aye on the motion.

A-2 11th Street Extension Bid Opening Minutes - December 3, 2012

Ms. Crawford made a motion to pass the CDBG Bid Opening for the 11th Street Extension meeting minutes from December 3, 2012 as presented and Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

A-3 Northwest Human Services Meeting Minutes - November 19, 2012

Mr. Peden made a motion to pass the November 19, 2012 Northwest Human Service's minutes as presented and Mrs. Miazza seconded the motion. Council unanimously voted Aye on the motion.

7. Treasurer's Report

A-1 Treasurer's Report

Ms. Crawford made a motion to accept the Treasurer's Report as presented and Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

A-2 Income Statement

Ms. Crawford made a motion to accept the Income Statement as presented and Mr. Smith seconded the motion. Council unanimously voted Aye on the motion.

8. Auburn Village Report - Edward Mitchell

Mr. Mitchell reported progress.

9. Code Official Report/Public Safety Report - Leland Hunter

Mr. Hunter read his November 2012 Code Official Report into record. He also mentioned that there will be an upcoming meeting with PennDot and Senator Pileggi's representative regarding Kerlin Street problems, including the bridge.

A -1 Fire Marshall's Report

Mr. Peden read the Fire Marshall's November 2012 Report into record.

A-2 Fire Chief's Report

Mr. Peden presented the report for the month of November 2012. There were 11 non-fire incidents, 25 mutual aids, 5 drills for a total activity of 41. There were 22 assists for fire, 3 cover assignments, 1 motor vehicle accident, 1 electrical line down, 1 electrical fixture, 4 auto alarm system failures, and 3 good intent calls with 1 assist to the Police. Mr. Mitchell stated very good. Mr. Mitchell stated that seemed like a lot of activity; he asked Mr. Smith if this was considered a normal activity month. Mr. Smith stated it was a little higher than normal. There was an increase in activity recently and most likely due to the cold weather.

10. Building & Grounds Report - Sandra Miazza

Mrs. Miazza noted progress.

11. Finance & Insurance Report - Moira Crawford

A-1 Approval of General Fund Bills

Ms. Crawford made a motion to accept the General Fund bills for approval for the month of November 2012 in the amount of \$ 108,768.98. Mr. Peden seconded the motion.

Council voted Aye on the motion with exception of abstention for the following: Mrs. Miazza for check numbers 28923 and 28976, Mr. Hunter for check numbers 28923 and 28977, and Mr. Mitchell for check number 28897.

A-2 Approval of Auburn Village Bills

Ms. Crawford made a motion to approve the Auburn Village bills for the month of November 2012 in the amount of \$ 36,679.54. Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

A-3 Motion to Accept the Second Reading of the 2013 Proposed Budget for General Fund

Ms. Crawford read into record the Second Reading for the General Fund Proposed Budget for 2013; for Income \$ 2,968,742.00 and for Expenses, \$ 2,968,742.00.

Ms. Crawford made a motion to accept the Second Reading of the Proposed General Fund Budget. Mrs. Miazza seconded the motion. Council unanimously voted Aye on the motion.

Ms. Crawford made a motion to adopt the General Fund Budget for 2013. Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

A-4 Motion to Pass and Adopt 2012 Auburn Village Budget

Ms. Crawford read into record the Second Reading for the Auburn Village Proposed Budget for 2013; for Income \$ 763,500.00 and for Expenses, \$ 763,500.00.

Ms. Crawford made a motion to accept the Second Reading of the Proposed Auburn Village Budget. Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

Ms. Crawford made a motion to adopt the Auburn Village Budget for 2013. Mrs. Miazza seconded the motion. Council unanimously voted Aye on the motion.

Mr. Mitchell stated that tonight makes a quarter of a century that Upland Borough has not raised taxes; they were consecutive years. It has been at 2 mills, the lowest in the State, for 25 years. Mr. Mitchell stated "That is a wonderful tradition." Everyone applauded the information. Ms. Crawford mentioned that they have rescinded the per capita tax, beginning 2013.

12. Ordinances and Resolutions Report - Harold Peden

A-1 Motion to Pass and Adopt Ordinance No. 17 of 2012 - Tax Levy or Rate Ordinance

Mr. Peden read Ordinance No. 17 of 2012 then made a motion to pass and adopt as presented. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

- A-2 Motion to Pass and Adopt Resolution No. 10 of 2012
- Application to Participate in the Community Development Block Grant Program

Mr. Peden read Resolution No. 10 of 2012 then made a motion to pass and adopt as presented. Mrs. Miazza seconded the motion. Council unanimously voted Aye on the motion.

- A-3 Motion to Pass and Adopt Resolution No. 11 of 2012
- Employment Appointments

Mr. Peden read Resolution No. 11 of 2012 then made a motion to pass and adopt as presented. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

- A-4 Motion to Pass and Adopt Resolution No. 12 of 2012
- Employee Compensation

Mr. Peden read Resolution No. 12 of 2012 then made a motion to pass and adopt as presented. Ms. Crawford seconded the motion. Mrs. Miazza and Mr. Hunter abstained from one section only, Contracted Employees, but voted Aye on all other sections. The other Council members voted Aye on the motion.

- A-5 Motion to Advertise Ordinance No. 1 of 2013
- *Revising Borough Code Chapter 157 "Stormwater Management"*

Mr. Peden read Ordinance No. 1 of 2013 then made a motion to advertise as presented. Mr. Smith seconded the motion. Council unanimously voted Aye on the motion.

13. Research & Development - Moira Crawford

Ms. Crawford offered a brief report for the month of November 2012. The website had 3,595 page views with 1,309 visitors; with an approximate of 44 visitors per day. The Photo Bucket account had 843 album visits. She has added photos from the Seniors Dinner and the Holiday Celebration, and thanked Ken Stark for taking the photographs. Ms. Crawford added information to the website for year 2013, the Event Schedule and the Meeting Dates, as well as the calendar.

14. Street & Equipment - Christine Peterson

Mr. Mitchell stated that progress was reported.

15. Community Affairs - Sandra Miazza

The Soup and Salad Dinner, a fundraiser, will be held on February 23, 2013. A Doo Wop Dance Party will be held on March 9, 2013. Mrs. Miazza confirmed the group as well as the price will be \$25 per person which includes beer, wine and set-ups for mixed drinks, and food. The Senior Ham and Cabbage Dinner for St. Patrick's Day is scheduled for March 18, 2013. The Easter Egg Hunt followed with the Breakfast with the Easter Bunny will be held on March 30, 2013. The Carnival will be held May 21-25, 2013. May 27, 2013 will be the Memorial Day Parade followed with the picnic and various events in the park.

16. Use & Occupancy Report - Shirley Purcival

Mrs. Purcival read in the record the Use and Occupancy Report for the month of November 2012.

17. Mayor's Report - Michael Ciach

Mayor Ciach reported for the month of November 2012, a total of 129 citations were issued; 107 traffic citations and 12 non-traffic citations. Total amount of fines equal \$ 19,614.00 with \$ 3,234.31 received from the District Justice Court. Year to date citations totals 1,922. We had 63 parking tickets issued, amount of tickets/reports paid restitution was \$664.18, parking tickets sent to the DJ was 15, 5 motor vehicle accidents, 4 accident reports copied, and total of 260 answered calls for the month with 22 assists.

18. Solicitor's Report - Robert O'Connor

Mr. O'Connor read the Solicitor's Report for November 2012 into record.

19. Engineer's Report

A-1 Low Bid Approval on 11th Street CDBG Project

Mr. Catania mentioned we took bids on the 11th Street Extension on Monday, December 3, 2012. The low bidder was Premier Concrete in Broomall, PA at \$ 69,050 versus an allocation of 35,000. In reviewing the plans, we recommended that we prepare a change of eliminating the drainage facility which would bring the total cost down to \$ 38,750.00. We recommend the award of the contract to Premier Concrete at that specific amount, subject to approval of OHCD.

Mr. Peden made a motion to accept the low bid with the specified recommendations. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

20. Old Business

Mr. Mitchell asked if there was any old business. No one responded.

21. New Business

A-1 Motion on Civil Service Recommendation of Officer Ocasio for the Position of Deputy Chief

Ms. Crawford made a motion on the Civil Service Recommendation of Officer Ocasio for the Position of Deputy Chief. Mrs. Miazza seconded the motion. Council unanimously voted Aye on the motion.

Mr. Mitchell offered congratulations to Officer Ocasio. A round of applause was offered by all Council and audience.

Chief John Easton approached Council. He apologized to Council as they were schedule to swear in a Penn State University student as their intern. Her major is Criminal Justice. He explained they had to deviate from that because, as some folks may know, Auburn Village had been victimized by three daytime burglaries. He could not address all the facts and circumstances about the burglaries, however, he feels good by reporting that they got the suspect. The suspect confessed to all three burglaries. He further explained that he could not get into it as it is an ongoing investigation, but proud to report they have someone in custody. There was a round of applause by all.

Mr. Peden wanted to mention that this past Saturday, at the Annual Board Meeting of the Friends of the Caleb Pusey House, Mr. Dan Smith was elected to be a new board member. Mr. Smith accepted that position. A congratulatory round of applause was offered.

A-2 Motion to Cancel December 18, 2012 Meeting

Ms. Crawford made a motion to cancel the December 18, 2012 meeting. Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

22. Floor Open to Public

Mr. Nickerson, resident of Castle Avenue, asked where he could dispose of old paint cans. Mrs. Purcival asked the resident if they were dried up. She explained if they are dried up, you may put them in with regular trash. If they are not dried up, the County always has the Hazardous Waste Material drop-offs. We have their 2013 schedule posted on our bulletin board.

Mr. Nickerson asked if the apartments for rent in the Borough of Upland are checked for lead paint. Mr. Mitchell confirmed that they are.

23. Adjournment

Mr. Smith made a motion to adjourn. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Shirley Purcival
Borough Manager/Treasurer/Secretary

Shannon Strigle
Recording Secretary