

UPLAND BOROUGH COUNCIL

MEETING MINUTES

JULY 2, 2013

The meeting of the Upland Borough Council was called to order at 7:01 p.m. by President Edward Mitchell. The meeting was held in the Upland Municipal Building.

Present were President Edward Mitchell and Vice President Christine Peterson. Council members present were Ms. Moira Crawford, Mr. Leland Hunter, Mrs. Sandra Miazza, Mr. Harold Peden, Mr. Daniel Smith, Mr. Charles Catania, Sr., P.E., and Mrs. Shirley Purcival, Borough Manager/Treasurer/Secretary. Mr. Michael Maddren, Esq., Special Counsel, attended on behalf of Mr. Robert O'Connor, Esq., Borough Solicitor. President Edward Mitchell announced that Mayor Michael Ciach was excused due to a work issue.

Mr. Ken Stark, Reporter, Ms. Leslie Krowchenko, Reporter from the Delaware County Times, and approximately seven residents/guests were also in attendance.

President Mitchell led the Pledge of Allegiance to the Flag and a moment of silence followed by roll call.

5. Public Comments on Agenda Items Only

Mr. Mitchell asked if anyone wanted to address Council regarding agenda items only. There was no audience participation.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes - June 11, 2013

Ms. Crawford made a motion to approve the Council Meeting Minutes of June 11, 2013 meeting minutes and Mrs. Miazza seconded the motion. Council unanimously voted Aye on the motion.

7. Treasurer's Report

A-1 Treasurer's Report

Mrs. Peterson made a motion to approve the Treasurer's Report and Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

A-2 Income Statement

Mrs. Peterson made a motion to approve the Income Statement. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

8. Auburn Village Report - Christine Peterson

Mrs. Peterson reported that Phase II of the Rear Doors had been finished. Hopefully, next year we can budget in Phase III. And also, we will be starting the concrete work. Mrs. Peterson stated that the rest of her report will be in with the Engineer's Report.

Mr. Mitchell asked if there were any questions. There was no response.

9. Public Safety Report - Harold R. Peden

A -1 Fire Marshall's Report

Mr. Peden read the Fire Marshall's June 2013 Report into record.

A-2 Fire Chief's Report

Mr. Peden requested that Dan Smith present the Fire Chief's Report. Mr. Smith presented the report for the month of June 2013. There were 1 fire incident, 14 non-fire incidents, 16 mutual aids; for total incidents of 31 and 3 drills for a total activity of 34. We had 15 assists for fire, 1 cover assignment, 1 motor vehicle accident, 1 water rescue, 1 power-line, 2 fire alarms, 1 C.O. detector, 4 good intent calls, 4 assists to citizens, and 1 multi-family dwelling. We had 23.3 hours in service for the month; 18 daytime and 16 night time with an average runner of 8.

Mr. Peden stated that was all he had. Mr. Mitchell thanked him.

10. Code Official Report - Leland Hunter

A-1 Code Officer's Report

Mr. Hunter read his June 2013 report into record. Mr. Mitchell asked Mr. Hunter how many liens he currently had. Mr. Hunter stated he had six liens, and possibly 3 or 4 more to come this month.

11. Building & Grounds Report - Sandra Miazza

Mrs. Miazza reported progress.

12. Finance & Insurance Report - Moira Crawford

A-1 Approval of General Fund Bills

Ms. Crawford made a motion to approve the General Fund bills for approval for the month of June 2013 in the amount of \$ 164,155.08. Mrs. Miazza seconded the motion. Mrs. Peterson abstained from check numbers 29799 and 29800; and Aye on the rest. Mr. Mitchell abstained from check number 29774 and Aye on the rest. All other Council voted Aye on the motion.

A-2 Approval of Auburn Village Bills

Ms. Crawford made a motion to approve the Auburn Village bills for the month of June 2013 in the amount of \$ 19,989.29. Mr. Peden seconded the motion. Mr. Mitchell abstained from check number 5697 and Aye on the rest. All other Council voted Aye on the motion.

Ms. Crawford wanted to remind everyone that she send out a memo regarding the wish-list for the 2014 Budget and it is due by August 15, 2013.

13. Ordinances and Resolutions Report - Harold Peden

A-1 Motion to Adopt Resolution No. 14 of 2013
 - *Authorize the Treasurer to Transfer Monies for Reese Center's
 Electrical, Various Bay Door and Landscaping Needs*

Mr. Peden read Resolution No. 14 of 2013 into record and made a motion to pass as presented. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

14. Research & Development - Moira Crawford

Ms. Crawford reported for the month of June 2013; "We had 2,364 page views with 1,011 visitors, we were down by 10 this month from last month. We had approximately 34 visitors to the website per day. The Photo Bucket account now has 87 albums; the

newest member to that group is the Seniors Breakfast that Mr. Stark took photos of and that is it, Mr. President.” Mr. Mitchell stated that we still have a lot of activity on that.

15. Street & Equipment - Christine Peterson

Mrs. Peterson stated that she only had one thing. She stated that our Highway employee passed his Commercial Driver’s License. Mr. Mitchell stated “Very good...Finally he got it done.” Mr. Mitchell asked about the pay increase for the employee, Mrs. Peterson and Mrs. Purcival both stated that the increase was a dollar an hour. Mr. Mitchell wanted to clarify that was already done in the original resolution and hiring. Mrs. Peterson and Mrs. Purcival confirmed it was. Mr. Mitchell asked to please let the employee know “how happy we are, we are very satisfied by the work he has done so far.” Mrs. Purcival stated she will and further stated that she will sit down with him and inform him of his upcoming benefits. Mr. Mitchell replied “Very good...thank you.”

16. Community Affairs - Sandra Miazza

Mrs. Miazza stated she only had a few things. She announced that on Thursday, we have the Picnic in the Ballpark for Fourth of July and the Blue Rocks Game is on August 9th. She noted that was all she had right now.

17. Use & Occupancy Report - Shirley Purcival

Mrs. Purcival read into the record the Use and Occupancy Report for the month of June 2013.

18. Mayor’s Report - Mayor Ciach

Mr. Mitchell stated that this report was on hold until next month.

19. Solicitor’s Report - Mr. Michael Maddren for Robert O’Connor

Mr. Maddren stated that Mr. O’Connor submitted a report of which Council has before them. Mr. Maddren read into the record the public portion of Mr. O’Connor’s June 2013 report.

- 1103 Woodside Avenue - Mr. O’Connor received revised plans; for which he believes Mr. Catania’s office is reviewing at this time.

- With regard to satellite dishes; Mr. Maddren stated that Mr. O'Connor is reviewing applicable regulations regarding the reduction of clutter when people do not remove their satellite dishes on their property when they are out of use and he is working with Mr. Peden on that.
- He is researching the Weigh Station issue and researching the 501(c) issue as well. The remainder of his report is subject to the Executive Privileges as it contains litigation matters.

Mr. Mitchell asked if there were any questions of the Solicitor. Without questions, Mr. Mitchell continued the meeting.

20. Engineer's Report - Charles Catania, Sr., P.E.

A-1 Authorize the Borough Manager to Make Payment for the Road Program

Mr. Catania stated the first item he had was the payment for the street resurfacing project for A.F. Damon, Inc. Mrs. Peterson made a motion to approve \$ 51,905.48 for the road work to A.F. Damon, Inc. Mrs. Crawford seconded the motion. Council unanimously voted Aye on the motion.

Mr. Catania stated the completion report for that project has been emailed to PennDOT, as soon as we get that approval, we should be able to get our County-aide check, probably within a two-week period; which would re-pay us for some of the costs we had.

Mr. Catania stated that the concrete work in Auburn Village is under contract with Ellis Construction. We expect it to be started there this week sometime. We also have a quote for wrought-iron fence, a total of 554 feet; we would like to do under a change order to the original contract, not to exceed \$ 8,750.

Mrs. Peterson made a motion to approve the change order, not to exceed \$ 8,750, to Ellis Construction for the fence on Main Street. Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

Mr. Catania stated that they received a copy of the blanket agreement from the County of Delaware for the Community Development Block Grant project this coming year. Mr. Catania asked that if we had not passed a motion yet to execute that, we should probably pass that, execute that and return it to the County. Mrs. Peterson asked if we had done so. Mrs. Purcival stated that we did that last month. Mr. Catania said no motion was needed then.

Mr. Catania mentioned that in regards to the 11th Street Road Construction; we would expect that Verizon will be done their relocation shortly and we will be able to get that work back on its way to completion.

Mr. Catania addressed the Bids or the firehouse renovation/construction. The Bids will be on August 19, 2013. Mr. Catania further stated that should everything be in order, we could be in a position to award on August 27, 2013, at the next Council meeting, if funds are available.

Mr. Catania finished his report by stating that they are working on relocating the truck scale up at the Armory. Mr. Catania stated this concluded his report. Mr. Mitchell asked if there were any questions for the Engineer. There were no questions.

21. Old Business

There was no old business addressed from Council.

22. New Business

There was no new business addressed from Council.

23. Floor Open to Public

Mr. Mitchell asked if there were any questions from the public. There were no comments from the public.

24. Adjournment

Mrs. Peterson made a motion to adjourn. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

The meeting adjourned at 7:18 p.m.

Respectfully submitted,

Shirley Purcival
Borough Manager/Treasurer/Secretary

Shannon Strigle
Recording Secretary