

UPLAND BOROUGH COUNCIL  
MEETING MINUTES  
October 8, 2013

The meeting of the Upland Borough Council was called to order at 7:02 p.m. by President Edward Mitchell. The meeting was held in the Upland Municipal Building.

Present were President Edward Mitchell and Vice President Christine Peterson. Council members present were Ms. Moira Crawford, Mr. Leland Hunter, Mrs. Sandra Miazza, Mr. Harold Peden, Mr. Daniel Smith, Mayor Michael Ciach, Mr. Charles Catania, Sr., P.E., Mr. Robert O'Connor, Esq., and Mrs. Shirley Purcival, Borough Manager / Treasurer/Secretary.

Mr. Ken Stark, Reporter, Ms. Leslie Krowchenko, Reporter from the Delaware County Times, and approximately nine residents/guests were also in attendance.

President Mitchell led the Pledge of Allegiance to the Flag and a moment of silence followed by roll call.

5. Public Comments on Agenda Items Only

Mr. Mitchell asked if anyone wanted to address Council regarding agenda items only. There was no audience participation.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes - September 10, 2013

Mr. Smith made a motion to accept the Council Meeting Minutes of September 10, 2013 as presented and Mrs. Miazza seconded the motion. Council unanimously voted Aye on the motion.

7. Treasurer's Report

A-1 Treasurer's Report

Ms. Crawford made a motion to accept the Treasurer's Report as presented and Mrs. Miazza seconded the motion. Council unanimously voted Aye on the motion.

A-2 Income Statement

Ms. Crawford made a motion to accept the Income Statement as presented and Mrs. Miazza seconded the motion. Council unanimously voted Aye on the motion.

8. Auburn Village Report - Christine Peterson

Mrs. Peterson reported that “we have a problem with a curb-trap on Willow Way. It seems that we have a sewer line broken and Delcora is dealing with that.” Mrs. Peterson mentioned that the other part of her report will be presented when Mr. Catania presents his.

9. Public Safety Report - Harold R. Peden

A -1 Fire Marshall’s Report

Mr. Peden read the Fire Marshall’s September 2013 Report into record.

A-2 Fire Chief’s Report

Mr. Peden requested that BJ Covey present the Fire Chief’s Report. Mr. Covey presented the report for the month of September 2013. There was 1 fire incident, 16 non-fire incidents, 25 mutual aids; for total incidents of 42 and 2 drills for a total activity of 44. There were 21 assists for fire, 4 cover assignments, 1 motor vehicle accident, 1 ambulances assists, 1 electrical wire down, 7 false alarms, 5 good intents, 1 assist to citizen, and 1 multi-family dwelling. They had 28 daytime hours and 16 night time, 7 cover-ups with the average runners of 8; a total of 36 hours in service for the month.

BJ mentioned that this Saturday, October 12, 2013, Upland Fire Company will host the Delaware County Firemen’s Association Parade. We will also be housing the beautiful new fire truck. He asked that Council arrive at the Firehouse at 12 noon on Saturday as they will be sitting at the podium. After the parade and participants settle down, he hopes that Council will help push the truck into the station. Robert mentioned that they will serve refreshments as well. Mr. Mitchell stated “Good. Good. We are looking forward to it.” Mr. Covey mentioned that he hopes the rain holds off. Mr. Mitchell asked “How long has it been? Eighteen months? It had been a long road to come down, eighteen months or so. It’s a good day for the community.” He thanked Mr. Covey.

10. Code Official Report - Leland Hunter

A-1 Code Officer’s Report

Mr. Hunter read his September 2013 report into record. He also reported that “so far this month, I have placed liens on two properties and he has one court case next week. There are still people that believe they do not have to cut their grass and they do not have to clean off their sidewalks of the grass. I am working on them right now. Other than that, that is the end of my report.”

Mr. Mitchell asked “Lee, do you see a solution? I do know that the one situation you had off Fifth Street, where they said they did not have time to cut their grass because they were too busy cutting it down at their shore home. But down at the shore, they charge them \$ 500 if they don’t cut their grass. And then they go in and cut it and it is an additional \$ 500. So maybe we need to know what their ordinance is.” Mr. Mitchell continued “That looks like a good job there, \$ 500 a cut. Maybe this is something we want to look into.”

Mr. O’Connor confirmed the court date was October 26, 2013 and it will be he and Lee in attendance.

11. Building & Grounds Report - Sandra Miazza

Reports progress.

12. Finance & Insurance Report - Moira Crawford

A-1 Approval of General Fund Bills

Ms. Crawford made a motion to approve the General Fund bills for approval for the month of September 2013 in the amount of \$ \$ 284,680.45. Mr. Peden seconded the motion. Mr. Smith abstained from check number 30201 and 30220, with Aye on the rest. Ms. Crawford responded Aye but abstains from check number 30216. Mrs. Peterson replied Aye, but abstains from check numbers 30103 and 30104. Mr. Mitchell responded Aye, but abstains from check number 30148. All other Council voted Aye on the motion.

A-2 Approval of Auburn Village Bills

Ms. Crawford made a motion to approve the Auburn Village bills for the month of September 2013 in the amount of \$ 29,208.37. Mrs. Miazza seconded the motion. Mr. Mitchell stated Aye on everything except check number 5838. All other Council voted Aye on the motion.

13. Ordinances and Resolutions Report - Harold R. Peden

- A-1 Motion to Pass and Adopt Ordinance No. 3 of 2013  
 - *Creating Chapter 148 "Satellite Dish Antennae (SDA's)"*

Mr. Peden made a motion that properly advertised Ordinance No. 3 of 2013 be passed and adopted as presented. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

- A-2 Motion to Pass and Adopt Resolution No. 20 of 2013  
 - *Treasurer to Transfer Monies for Reese Center's Entrance Systems' Installation Roof Coating, Replace Vinyl Siding, Repair Chimney, and Install Ceiling Fans*

Mr. Peden made a motion that Resolution No. 20 of 2013 be passed and adopted as presented. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

- A-3 Motion to Pass and Adopt Resolution No. 21 of 2013  
 - *Elimination of Member's Contributions by the Police Pension Plan Members for the Year 2014*

Mr. Peden made a motion that Resolution No. 21 of 2013 be passed and adopted as presented. Mrs. Miazza seconded the motion. Council unanimously voted Aye on the motion.

14. Research & Development - Moira Crawford

Ms. Crawford reported for the month of September 2013, the website had 2,889 page views and 1,102 visitors, so we had approximately 41 visitors to our website, per day. We added photos of the Spaghetti Dinner to the Photo Bucket account and they are also on the website. She offered special thanks to Ken Stark for taking the photos.

15. Street & Equipment - Christine Peterson

Mrs. Peterson stated that Auburn Village Maintenance and Highway Departments are finally finished moving to the Reese Center. "Our guys worked really, really hard. They have the place looking really nice and they did an excellent job."

Mr. Mitchell replied "Very good. We were up there, the Chief and I and a few others yesterday, and what a difference from the old place. We have plenty of room to put the

equipment and all. We are going to have to schedule an open house, coming pretty soon, to show off our new building.”

16. Community Affairs - Sandra Miazza

Mrs. Miazza reported October 26, 2013 is Welcome Day at the Pusey House from noon until 4 p.m., also later that day, from 4 p.m. to 6 p.m., we have the Annual Halloween party for the kids. November 16, 2013 is the Holiday Dinner for all the seniors in Upland, and that is free. November 29, 2013 is the Tree Lightening and Santa Visit for the kids, which they must sign up no later than November 8, 2013.

17. Use & Occupancy Report - Shirley Purcival

Mrs. Purcival read into the record the Use and Occupancy Report for the month of September 2013.

Mr. Mitchell asked about lateral inspections. “Were these two lateral inspections that just passed, exceed those that needed repairs?” Mrs. Purcival stated “Correct.” Mr. Mitchell replied “Well then, we are really ahead of the game...to the good.” Mrs. Purcival stated that we have had some laterals that were marginal, that the plumbing inspector has given a five-year return lateral inspection.

18. Mayor’s Report - Mayor Ciach

Mayor Ciach reported for the month of September 2013. A total of 103 citations were issued; for a total amount of \$ 15,231.00; with amount received from the District Justice Court of \$ 3,354.33; bringing the year-to-date citations to 1,072. There were 39 parking tickets issued, and we had restitution of \$ 940.00. There were 4 motor vehicle accidents with 14 accident reports copied with 170 calls answered and 9 assists.

Mr. Mitchell replied “Busy little department, very busy.”

Mayor Ciach mentioned a notification that he was informed that the County has moved their employee picnic from Clayton Park to Camp Upland because of the amount of response they received and they will expect over one thousand employees to be in attendance. The picnic will be held on October 19, 2013 from 10 a.m. until 2 p.m. He forewarned that during those hours, there will be a lot of activity surrounding Camp Upland Park.

Mr. Mitchell asked if the Chief heard that. Chief Easton replied “Yes, Sir.”

19. Solicitor's Report - Robert O'Connor

Mr. O'Connor read into record his September 2013 report. Mr. Peden asked if everyone has signed off on the Tow Contract. Mr. O'Connor stated that that was what he was told earlier.

20. Engineer's Report - Charles Catania, Sr., P.E.

Mr. Catania reported on the Upland Fire House renovations and the upgrades on the firehouse. Mr. Catania updated everyone that the executed contracts have been received from the electrical contractor but not the general contractor. As soon as we get the general contractor's contract, we will issue the notice to proceed to all the contractors. He expects after their receipt of notice, that they will start work on the 15th of October, 2013.

The Auburn Village concrete work and fencing project is being done by Ellis Construction Company. This project is approximately one-third complete. Mr. Catania stated that we have an invoice for services in the amount of \$ 24,799.50. Mr. Catania recommends the invoice be approved for payment.

Mrs. Peterson made a motion to make payment to Ellis Construction for the concrete work in the amount of \$ 24,799.50. Mr. Peden seconded the motion. Mr. Mitchell abstained from the motion while all other Council voted Aye.

21. Old Business

A-1 Financing the Fire House Addition

Ms. Crawford stated that she believed that during the last couple of meetings, we have been discussing the mechanical and electrical components of the Fire House. We are going to pay for the transformer to be moved and that will be approximately \$30,000.00. At this time, Ms. Crawford made a motion to move the transformer, for no more than \$30,000.00. Mrs. Miazza seconded the motion. Mr. Smith abstained from the motion while all other Council voted Aye.

Ms. Crawford also mentioned that we are waiting on the figures, to become available and we will let the firehouse know what those figures will be and what they will be obligated to pay the Borough back for and we will pay the vendors for the mechanical and the electrical. Mr. Mitchell added "upon their reimbursement, correct?" Ms. Crawford stated "Correct. I believe right now we are at \$ 81,000 for both, but we don't know what portion of that, I would assume \$ 30,000 for the transformer to be taken off. Mr. Mitchell stated "Okay." Ms. Crawford continued "But we don't know the exact figures. So once

we know, we will let the firehouse know.” Mr. Mitchell asked if there were any questions. No one responded.

Mr. Mitchell mentioned that before we continue, “agenda item #22 A-2 has been stricken from your agenda. There will be no discussion on that this evening. Thank you.”

## 22. New Business

### A-1 Cancel Second Meeting of the Month

Mrs. Peterson made a motion to cancel the second meeting of the month. Mr. Peden seconded the motion. Mr. Mitchell stated “All those in favor, signify by saying Aye.” All Council members responded by saying “Aye.”

### A-2 Stricken

### A-3 Tag Days for the Upland Hurricane’s Youth Association

Mr. Smith made a motion to allow the Upland Hurricane’s Youth Association to perform two tag days in the Borough. The dates will be Friday, October 18, 2013 and Friday, October 25, 2013 from the hours of 4 p.m. to 7 p.m. at the intersection of Upland Avenue and Kerlin Street, pending the proof of insurance to be given to the Borough Manager. Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

There was concern regarding the permissible age to solicit during the tag day. Mr. Mitchell stated that once they make contact, the Borough Manager will fill her in.

### A-4 Discussion on Community Development Block Grant Projects for Year 2014

Mr. Mitchell asked Madame Secretary to cover this topic. Mrs. Shirley Purcival replied “Certainly. We are going into the time where our Community Development Block Grant funding projects must be discussed so that we are able to have a public hearing and have our Engineer fill out the necessary forms, the estimates for our projects. We would need a Priority One Project and a Priority Two Project. We had talked about demolition of 36 Upland Avenue, which is in deplorable condition and we’ve also talked about a possible flagstone wall at the corner of Sixth and Main Streets with some appropriate shrubbery or trees going up so we can close that off. If Council has any suggestions, that they would like to discuss, so that we can have everything ready for our November Council meeting.” Mr. Mitchell asked if that was it. Mrs. Purcival confirmed it was and to “let me know what priorities you may have or other projects.”

23. Floor Open to Public

Malcolm Young, Vice President of the Upland Hurricanes Youth Association, addressed Council to thank them for allowing them the tag days as well as their kind donation. He stated the association appreciates everything Council has done for them.

24. Adjournment

Mrs. Peterson made a motion to adjourn. Ms. Crawford seconded the motion. Mr. Mitchell stated "All those in favor, signify by saying Aye." All Council members responded by saying "Aye."

The meeting adjourned at 7:35 p.m.

Respectfully submitted,

Shirley Purcival  
Borough Manager/Treasurer/Secretary

Shannon Strigle  
Recording Secretary