

UPLAND BOROUGH COUNCIL  
MEETING MINUTES

November 12, 2013

The regular meeting of the Upland Borough Council was called to order at 7:05 p.m. by President Edward Mitchell. The meeting was held in the Upland Municipal Building.

Present were President Edward Mitchell and Vice President Christine Peterson. Council members present were Ms. Moira Crawford, Mr. Harold Peden, Mr. Daniel Smith, Mayor Michael Ciach, Mr. Robert O'Connor, Esq., Mr. Charles Catania, Sr., P.E., and Mrs. Shirley Purcival, Borough Manager/Treasurer/Secretary. Councilwoman Mrs. Sandra Miazza and Councilman Mr. Leland Hunter were excused due to illness.

Mr. Ken Stark, Reporter, and approximately four residents/guests were in attendance.

Mr. Mitchell proceeded to lead in the Pledge of Allegiance to the Flag and a moment of silence followed by roll call.

Mr. Mitchell asked if everyone had a copy of the agenda, minutes and everything else.

5. Public Comments on Agenda Items Only

Mr. Mitchell asked if anyone wanted to address Council at this time. There was no audience participation.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes - October 8, 2013

Ms. Crawford made a motion to approve the October 8, 2013 meeting minutes as presented. Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

7. Treasurer's Report

A-1 Treasurer's Report

Mr. Smith made a motion to accept the Treasurer's Report as presented and Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

A-2 Income Statement

Mrs. Peterson made a motion to accept the Income Statement as presented and Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

8. Auburn Village Report - Christine Peterson

Mrs. Peterson stated she will report after Mr. Catania's report. Mr. Catania stated we have an invoice for the concrete work in Auburn Village by Ellis Construction, Inc. The total amount for payment is \$ 10,200.50 and he recommends payment in that amount to Ellis Construction. This does not include any payment for the fencing work that was done. Mrs. Peterson made a motion to approve \$ 10,200.50 to Ellis Construction. Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

9. Public Safety Report - Harold R. Peden

A-1 Fire Marshall's Report

Mr. Peden read the Fire Marshall's Report for October 2013 into record.

A-2 Fire Company's Report

Robert Covey presented the report. There were 0 fire incidents, 15 non-fire incidents, 14 mutual aids; a total incidents of 29 with 2 drills for a total activity of 31. There were 12 assists for fire, 2 cover assignment, 3 motor vehicle accidents, 3 ambulance assists, 1 HVAC malfunction, 6 auto false alarms, and 2 good intents. We had 15 day-time hours, 16 night-time hours, and 2 cover-ups with an average runner of 8, with 18 hours in service. Mr. Mitchell stated very good. Mr. Peden thanked Robert for his report. Mr. Covey wanted to thank Council for their support with the County Parade.

Mr. Mitchell asked "Is there was anything we could help you with, as far as membership?" Mr. Covey replied that they were coming along pretty good.

Mr. Smith asked if he may speak. Mr. Mitchell replied "Yes." Mr. Smith continued "The chief officers' met last night for a quick meeting and Thursday's firehouse company meeting; chief officers are recommending the fire house pay the \$ 55,802.00 to the Borough for the final payment of the building addition. Mr. Mitchell stated "Very good." Mr. Peden stated "Excellent." Mr. Mitchell asked if he will let Shirley know the outcome. Mr. Smith stated "Yes, she will know by Friday."

11. Building & Grounds Report - Sandra Miazza

Reports progress.

12. Finance & Insurance Report - Moira Crawford

A-1 Approval of General Fund Bills

Ms. Crawford made a motion to approve the General Fund bills for the month of October 2013 in the amount of \$ 143,479.04. Mr. Peden seconded the motion. Mr. Smith abstained from check number 30342 and Aye to the remainder, Mr. Mitchell abstained from check number 30290 and voted Aye on the rest and all other Council members voted Aye on the motion.

A-2 Approval of Auburn Village Bills

Ms. Crawford made a motion to approve the Auburn Village bills for the month of October 2013 in the amount of \$ 41,517.14. Mr. Peden seconded the motion. Mr. Mitchell abstained from check number 5836 and Aye to the remainder. All other Council voted Aye on the motion.

Ms. Crawford stated that property taxes will not be increased for 2014 and she believes this is the 25th year. Mr. Mitchell confirmed that it is the 26th year.

A-3 Motion to Accept the First Reading of the 2014 Proposed Budget for General Fund

Ms. Crawford read the First Reading of the 2014 Proposed Budget for General Fund in the amount of \$ 3,060,161.00 for Income and the Expenses of \$ 3,060,161.00. Ms. Crawford made a motion to accept the First Reading of the 2014 Proposed Budget for the General Fund. Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

A-3 Motion to Accept the First Reading of the 2014 Proposed Budget for Auburn Village

Ms. Crawford read the First Reading of the 2014 Proposed Budget for Auburn Village in the amount of \$ 778,000.00 for Income and the Expenses of \$ 778,000.00. Ms. Crawford made a motion to accept the First Reading of the 2014 Proposed Budget for Auburn Village. Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

A-5 Motion to Authorize the Borough Manager to Advertise the 2014 Proposed Budgets for General Fund, Auburn Village and Post for Public

Ms. Crawford made a motion to authorize the Borough Manager to advertise the 2014 Proposed Budgets for General Fund and Auburn Village and to Post it for the Public. Mr. Peden seconded the motion. Council unanimously voted Aye on the motion.

A-6 Motion to Purchase Candy Canes for the Fire Company/Santa

Ms. Crawford made a motion to purchase candy canes for the Fire Company for Santa's visit. Mrs. Peterson seconded the motion. Council unanimously voted Aye on the motion.

Mr. Mitchell stated that Council needs to really "give themselves a pat on the back, as it is not too often that we do that. Going through this budget process, and Moira has had us beat up since August on this thing. It finally got finalized last week. Where we are today and the mere fact that we are 26 years into keeping a legacy alive of not increasing taxes, and yet if you look at last year's budget at 2.8 million dollars versus a 3 million dollar budget this year. We haven't raised taxes and it speaks volumes of what's going on between the Manager's office, Finance Committee, and this Council. So, everybody has done an excellent job in light of the fact that on Election Day you saw the County raising their taxes two percent. I am very proud to be part of this Council. I'm proud the young people on here who have stepped up and took an active role on getting and leading the community forward and there's a lot of positive things in that Budget that is going to happen next year. So, it's fun being here. It's a good job. I like this job."

13. Ordinances & Resolutions Report - Harold R. Peden

A-1 Motion to Pass and Adopt Resolution No. 22 of 2013  
- *Application to Participate in the Community Development Block Grant Program for Year 2014*

Mr. Peden made a motion that Resolution No. 22 of 2013 be passed and adopted as presented. Mrs. Peterson seconded the motion. Council unanimously voted Aye on the motion.

A-2 Motion to Authorize the Engineer to Proceed with Community Development Block Grant Application

Mr. Peden made a motion to authorize the Engineer to proceed with the Community Development Block Grant Application. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

- A-3 Motion to Pass and Adopt Resolution No. 23 of 2013  
 - *Authorize the Treasurer to Transfer Monies for Reese Center's Exterior Doors located at the Main Building, Garage and Kelly Building*

Mr. Peden made a motion that Resolution No. 23 of 2013 be passed and adopted as presented. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

- A-4 Motion to Advertise Ordinance No. 4 of 2013  
 - *Tax Levy or Rate Ordinance of Year 2014*

Mr. Peden made a motion to advertise Ordinance No. 4 of 2013. Mrs. Peterson seconded the motion. Council unanimously voted Aye on the motion.

14. Research & Development - Moira Crawford

Ms. Crawford offered a brief report for the month of October 2013. The website had 3,127 page views on the website with 1,379 visitors; with an approximate of 44 visitors per day. Ms. Crawford stated "We added different photos to the Photo Bucket account and the website in October. The first being the Fire Truck Housing and Parade, the Caleb Pusey Welcome Day and the Youth Halloween Party." Ms. Crawford mentioned she wanted to give special thanks to George Patterson and Ken Stark for the photos. Ms. Crawford stated "Also, all the 2014 year information has been added to the website for the Borough calendar, as well as Council Meetings and Special Meetings"

15. Streets & Equipment - Christine Peterson

Mrs. Peterson stated that we have finished cutting grass for the year. We have started collecting leaves. She also mentioned that some days the leaves are heavier than other days, so we may not get to every single road in the Borough the first day, but they will be picked up.

16. Community Affairs - Sandra Miazza

Mrs. Purcival reported for Mrs. Miazza. She mentioned a reminder that this coming Saturday is the Seniors Thanksgiving Day Dinner at MacQueen Hall, 6 p.m. Also, on November 29, 2013 the Friday after Thanksgiving, there will be a tree lighting with Santa arriving at 6 p.m. Toys will be given out to those that have already registered.

17. Use & Occupancy Report - Shirley Purcival

Mrs. Purcival read into the record the Use and Occupancy Report for the month of October 2013.

Mrs. Purcival mentioned that Council has been presented with a Certificate of Appreciation from Aryn's Helping Hands. Mr. Mitchell asked Mrs. Purcival to send them a nice thank you.

18. Mayor's Report - Mayor Ciach

Mayor Ciach reported for the month of October 2013. A total of 66 citations were issued; for a total amount of \$ 10,844.00; with amount received from the District Justice Court of \$ 6,883.47; bringing the year-to-date citations to 1,138. There were 18 parking tickets issued, with 17 parking tickets sent to the DJ's office. There were 5 motor vehicle accidents with 3 accident reports copied with 177 calls answered and 17 assists.

Mr. Mitchell asked "is this this month's report?" Mayor Ciach stated "That is for the month of October, yes Sir. It's this month's report." Mr. Mitchell asked "The Alert System has been adjusted to have the Secretary back into the system, correct?" Mrs. Peterson and Mrs. Purcival both replied "No." Mrs. Purcival stated "It is my understanding that it has not." Mr. Mitchell asked "That did not happen?" Mayor Ciach said "No." Mr. Mitchell asked "Can I retract that? No, leave it there."

19. Solicitor's Report - Robert O'Connor

Mr. O'Connor read the Solicitor's Report for October into record.

20. Engineer's Report - Charles Catania, Sr., P.E.

Mr. Catania mentioned that the only thing on his report is that on Monday, November 18, 2013 we will begin construction on the renovation work at the Upland Fire Company. The contractor, Higgins, will be there to begin the work necessary, so the rest of the contractors can do their jobs once the electrical work is completed.

21. Old Business

No one responded.

22. New Business

A-1 Motion to Afford the Employee Holiday Bonuses

Ms. Crawford made a motion to afford the employees' holiday bonuses. Mr. Peden seconded the motion. Mrs. Peterson abstained from the motion and all other Council voted Aye.

A-2 Motion to Give a Kind Donation to the Senior Citizen Club (\$ 400.00)

Ms. Crawford made a motion to give a kind donation to the Senior Citizens Club in the amount of \$ 400.00 Mrs. Peterson seconded the motion. Council unanimously voted Aye on the motion.

A-3 Motion to Advertise 2014 Meeting Dates

Ms. Crawford made a motion to advertise the 2014 Meeting Dates. Mrs. Peterson seconded the motion. Council unanimously voted Aye on the motion.

A-4 Motion to Cancel the Second Meeting of the Month

Mrs. Peterson made a motion to cancel the second meeting of the month. Ms. Crawford seconded the motion. Mr. Mitchell stated "All in favor signify by saying Aye." All Council voted Aye, no one opposed. Mr. Mitchell stated "Motion carries."

23. Floor Open to Public

No audience participation.

24. Adjournment

Mrs. Peterson made a motion to adjourn. Ms. Crawford seconded the motion. Mr. Mitchell asked "All in favor signify by saying Aye." All Council voted Aye, no one opposed. Mr. Mitchell stated "Motion carries."

The meeting adjourned at 7:30 p.m.

Respectfully submitted by,

Shirley Purcival  
Borough Manager/Treasurer/Secretary

Shannon Strigle  
Recording Secretary