

UPLAND BOROUGH COUNCIL

MEETING MINUTES

April 22, 2014

The meeting of the Upland Borough Council was called to order at 7:02 p.m. by President Edward Mitchell. The meeting was held in the Upland Municipal Building.

Present were President Edward Mitchell and Vice President Christine Peterson. Council members present were Ms. Moira Crawford, Mr. Leland Hunter, Mrs. Sandra Miazza, Mr. Daniel Smith, Mayor Michael Ciach, Mr. Charles Catania, Sr., P.E., and Mr. Robert O'Connor, Esq. Councilman Harold Peden was excused as he had a prior commitment. Ms. Shannon Strigle, Administrative Assistant was present for Shirley Purcival, Borough Manager/Secretary/Treasurer as she was on vacation.

Mr. Ken Stark, Reporter, Deputy Chief Nelson Ocasio, police officers and approximately ten residents/guests were also in attendance.

President Mitchell led the Pledge of Allegiance to the Flag and a moment of silence followed by roll call. Mr. Mitchell wanted the record show we do have a quorum.

Out of Normal Order of Business - Mayor Ciach

- Swearing in of Part-Time Police Officers - Brian Boyd, Jr.

Mr. Mitchell suspended the normal order of business at 7:02 and turned the meeting over to the Mayor. Mayor Ciach performed the swearing in of part-time police officer Brian Boyd, Jr. A round of applause was provided by Council and guests.

- Presentation of Service Award - Catherine "Cathy" Warfield

Mayor Ciach presented Mrs. Warfield with a plaque for her outstanding service as the Borough Health Inspector. Mrs. Warfield had resigned at the beginning of the year and the Borough wanted to thank her and recognize her for the six years of service to us. Mrs. Warfield wanted to thank everyone, stating that we have been fantastic. Mr. Mitchell stated that we had appreciated all her efforts.

- Presentation on the PAL Program - Deputy Chief Nelson Ocasio and Officer Michael Curran

Mayor Ciach stated prior to handing the subject over to Deputy Chief Nelson Ocasio and Officer Michael Curran, he had the opportunity to attend the

Philadelphia PAL Program. He was extremely impressed not only with their PAL program, but how they treated us when we got up there.

Officer Curran stated that before they addressed the PAL Program, he wanted to note that they received a letter from the Office of the Attorney General Kane with a one thousand dollar grant check. This amount represents what Upland Borough is eligible to receive as reimbursement for the Office of the Attorney General Community Drug Abuse Prevention Grant Program. The grant was used to purchase two Intoximeter units to help prevent drug and alcohol use amongst our youth. Officer Curran sent a return letter to Attorney General Kane, stating our gratitude to her for the grant monies and what the money was used to purchase. Officer Curran also included a copy of an article that was published in the Delaware County Times on the grant and the purchase of the two portable breath-testing instruments. Officer Curran stated he believed this grant money will be a reoccurring yearly support method for our program.

Deputy Chief Nelson Ocasio proceeded to give the information on the Police Athletic League. They prepared a power point presentation that included a video that would help everyone understand what PAL actually is followed by a bulleted list of key elements on how they plan to establish the PAL Program. The PowerPoint presentation is attached to the official minutes.

A few key points Deputy Chief Ocasio and Officer Curran stated that the PAL Program is to include homework club/tutoring, sports and educational activities that will provide a positive environment for those that participate. The mission is to enhance the youth's values and we want to be their stepping stone.

To get these kids into the door, we would need to use the aspect of sporting activities. However, they won't even realize that we would be teaching some valuable life lessons of integrity, honor, sportsmanship, and respect.

The sponsorship aspect is to come from marketing the program on our website, the Uplander newsletter, in newspapers, advertise within local schools, as well as soliciting corporate entities.

Individuals that would volunteer may include police officers, college/high school students who seek internships, residents, and community leaders as well as possible church members. There will be mandatory background checks every year for those that wish to volunteer. When the police officer would volunteer, they will be in street clothing as not to intimidate the student; to gain trust and bonds. They suggested staff to eventually to include a Center Director. The Center's Director is to be a full time PAL police officer with some part time officer assistance, a secretary, part time activities coordinator and a grant writer.

Funding is to include donations from the Borough of Upland, individual donors, corporations, foundations and other government sources. Funding will be

solicited for activities, events and trips. Officer Curran suggested silent auctions to raise funds to help with the operation of the program.

The PAL Program would increase safe afterschool programs, positive activity, respect and trust in police officers, accountability and sense of personal responsibility, and sense of purpose and self-direction. Other facts to include sense of community and belonging, reduce of illegal behavior and reduce use of drug and alcohol. This program is not a daycare, but a safe environment for the kids to be kids. "It's about the kids."

Council and the audience presented Chief Deputy Ocasio and Office Curran with a round of applause for their presentation. Mrs. Miazza asked if this program will be every day. The response was the hours of operation for our PAL Program will be approximately 1 p.m. to 9 p.m., Monday thru Friday with the target group of 6 - 18 year olds. Mrs. Miazza asked if the kids are still there at dinnertime, would they buy meals or anything? The response was that they will provide food and drinks, as Wawa can donate that. Deputy Chief stated they are just laying the foundation for this program. Mr. Hunter asked if a resident of Upland could bring their out of town friend with them to the PAL program? The response was that we will only admit Upland residents, as that is where they are at this time. Officer Curran stated to expand on their explanation, the program will be offered to those youth that are involved with the community; such as the schools.

Mr. Mitchell stated that there is not a whole lot of budgeted money coming out of any government. The whole purpose of the 501(3) (c) is to generate our own funds. Looking at what Michael and the guys brought back, ninety-five percent of what is going on in the Philadelphia PAL for as big as it is, is paid for by Delaware County sponsors. If a corporation should make a sizable contribution, we will definitely entertain any provisions they may suggest.

Mr. Mitchell stated that Deputy Chief Ocasio and Officer Curran did a great job in presenting the program. Mayor Ciach spoke of how he was impressed with Philadelphia's PAL Program and how well they received him and the police officers; offering them valuable information to form our own program. This program may peek interest from the area municipalities to form their own program. The funding should be out there and be self-sufficient. This program is to be designed for the betterment and safety of our children, it's for the kids. Mr. Mitchell asked if Philadelphia offered any clubs that would include the Boy Scouts or the Girl Scouts? Mayor Ciach stated they didn't, as they are their own organization.

Mr. Mitchell stated that he wanted to thank the guys for their presentation. Mr. Mitchell offered the guys an open invitation to address Council at the Council meetings for any updates. Mr. Mitchell suggested to have the Mayor put it on the schedule because this is good stuff; this is what that building is all about; we have been waiting for ten years to get it. It is no secret we have been depriving the kids

and the youths in this community for recreation and educational needs for centuries. Playing ball is not the answer to everything. Mr. Mitchell stated “I could not be any more proud to see that building come alive with youth, that’s a good thing. Good job.”

A round of applause was offered by Council and the audience.

Mr. Mitchell stated we were to return to normal order of business at 7:47 p.m. but Officer Curran stated he wanted to provide Council with an update.

Officer Curran stated that they received an additional \$1,000.00 from the State for the Aggressive Driver so I am certain you will see the officers out there, pulling over and writing citations. In June, we will be doing a Buckle-Up for Safety Program.

Mrs. Miazza inquired if there are flashing lights at a school, are we still supposed to obey them. Officer Curran stated yes. Mrs. Miazza explained that maybe SEPTA should be told about this; because they were behind me going out Sixth Street, right on her bumper beeping their horn. She asked they pull them over. Deputy Chief stated that they have someone that will pull over the buses.

Normal order of business resumed at 7:49 p.m.

5. Public Comments on Agenda Items Only

No one responded.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes - March 11, 2014

Ms. Crawford made a motion to approve the Council Meeting Minutes of March 11, 2014 and Mrs. Miazza seconded the motion. All Council voted Aye on the motion verbally.

A-2 Bid Opening Minutes - April 8, 2014
- 2014 Road Program

Ms. Crawford made a motion to approve the Bid Opening Minutes from April 8, 2014 for the 2014 Road Program and Mrs. Miazza seconded the motion. Council unanimously voted Aye on the motion.

7. Treasurer's Report

A-1 Treasurer's Report

Ms. Crawford made a motion to accept the Treasurer's Report as presented and Mrs. Miazza seconded the motion. Council unanimously voted Aye on the motion.

A-2 Income Statement

Ms. Crawford made a motion to accept the Income Statement as presented and Mrs. Miazza seconded the motion. Council unanimously voted Aye on the motion.

8. Auburn Village Report - Christine Peterson

Mrs. Peterson stated that she was happy to say that we are down to two units now that have to be finished and we will be back up to full capacity. We had a run there now, as we had about 12 or 13 empty units at one time. We are moving along. The guys are doing a good job.

9. Public Safety Report - Daniel Smith for Harold R. Peden

A -1 Fire Marshall's Report

Mr. Smith read the Fire Marshall's Report for March 2014 Report into record.

A-2 Fire Company's Report

Mr. Daniel Smith read the March 2014 report into record.

The Fire Company had 2 fire incident, 21 non-fire incidents, 23 mutual aid; for a total incidence of 46; with 2 drills for a total activity for the month of 50. They had 20 assists for fire, 3 cover assignments, 1 motor vehicle accident, 1 ambulance-assist, 1 fuel spill, 2 gas leak, 2 wires calls, 1 c/o structure, 1 appliance, 8 fire alarms, 2 malicious pulled-fire alarms, 2 good intents, and 2 brush fires. We had 29.2 service hours for the month; 20 day time and 30 night time with an average runners were 8.

Mr. Smith stated that they recent received their rating back from the audit from earlier this year. "We got our Insurance Service Organization returned to us. The Borough had gone from a rating of 5 to a rating of 4; which is good. The lower the value the better. That is due to updated documents, training and equipment

they we have been pursuing.” So, with that it enables the Borough residents that are homeowners that have homeowners insurance to contact their homeowners insurance and ask to be evaluated for a rate. When they look at the ISO rating, they will see that that rating was lowered and it should help the homeowners out with a deduction rate in their policy.

Mr. Mitchell asked if Mr. Smith will work with our Communication Coordinator and get that on the website.

10. Safety / Code Committee - Daniel Smith

A-1 Code Officials Report

Mr. Smith read the March 2014 report into record.

11. Building & Grounds Report - Sandy Miazza

Mrs. Miazza informed everyone that the War Memorial had a facelift, and is still in progress. The door behind the stage was finally fixed last week. The port-a-potties and picnic tables were in place for the summer.

12. Finance & Insurance Report - Moira Crawford

A-1 Approval of General Fund Bills

Ms. Crawford made a motion to approve the General Fund Bills for the month of March 2014 in the amount of \$ 237,324.56. Mrs. Miazza seconded the motion. Mr. Smith abstained from check numbers 30978 and 31004 and Aye on the remainder. Mrs. Peterson abstained from check numbers 31006, 31040 and 31075 and Aye on the rest. Mr. Mitchell abstained from check number 30961 and Aye for the rest. All other Council voted Aye on the motion.

A-2 Approval of Auburn Village Bills

Ms. Crawford made a motion to approve the Auburn Village Bills for the month of March 2014 in the amount of \$ 27,897.34. Mrs. Miazza seconded the motion. All Council members voted Aye on the motion.

13. Ordinances and Resolutions Report - Daniel Smith for Harold Peden

A-1 Resolution No. 2 of 2014
- Appointment of William Kirby as Borough Health Inspector

Mr. Smith made a motion for Council to pass and adopt Resolution No. 2 of 2014. Ms. Crawford seconded the motion. All Council members voted Aye on the motion.

Mr. Mitchell asked Mr. O'Connor if we should have included salary on the resolution even though it is a stipend. Mr. O'Connor stated it doesn't matter.

A-2 Resolution No. 3 of 2014

- Application to the County of Delaware for an Allocation of County Liquid Fuels Tax Funds in the Amount of \$ 4,050.00

Mr. Smith made a motion for Council to pass and adopt Resolution No. 3 of 2014. Ms. Crawford seconded the motion. All Council members voted Aye on the motion.

A-3 Resolution No. 4 of 2014

- Ratification of the Delaware County Municipal Solid Waste Management Plan, Substantial Revision, 2013

Mr. Smith made a motion for Council to pass and adopt Resolution No. 4 of 2014. Mrs. Peterson seconded the motion.

Mr. Mitchell confirmed with Mr. O'Connor that he could change the date on the ordinance by striking it, indicating the revision and initialing with today's date. Mr. Smith made a motion for Council to pass and adopt Resolution No. 4 of 2014.

Mr. Mitchell asked for a roll call. All Council members voted Aye on the motion.

14. Research & Development - Moira Crawford

Ms. Crawford reported the website for the month of March 2014 had 3,856 page views, with 1,358 visitors; with an approximate of 44 visitors per day. Ms. Crawford stated we added photos from the Saint Paddy's Day Luncheon for the Seniors and they were courtesy of Lawrence Chase from Park Row as Mr. Stark was ill that day. We also added photos from the Easter Egg Hunt and Breakfast with the Easter Bunny and they were provided by Mr. Stark.

Ms. Crawford stated that she may revise the website a little; she will work on it. We get so many hours we get under our contract with Pennsylvania State Association of Borough, so I might try to change the format.

Mr. Mitchell had a question for Council. He had been watching and nurturing our communication experts count each month. If we can get Ken to write us a nice

appeal to the public's good nature and their wanting to support a good program, like the PAL program, if we can get Ken to write us something nice, short and sweet to those people, hopefully we can generate some donations. Most of those people that are looking at the website, they were kids in our town. Those that had moved away for other reasons, but they are still coming back each month looking at the website seeing how Upland is doing and what we are doing. If Council and the Mayor have no problem with that, he would like for Ken to reach out and touch base with the guys for the PAL program. Mr. Stark asked who he should contact. Mr. Mitchell stated it should be Mick (Curran).

Mayor Ciach mentioned that our website got the attention at the final day at the Pennsylvania Association of Borough's conference. They made a point to single out some boroughs, those that put a face to the public, and we were one of the boroughs they singled-out as Mr. Mitchell's picture is on the homepage of the website. Some boroughs do not put their municipal government faces up on their website. The presenter made a point to state how well our website is. Mr. Mitchell stated that he had to attribute Moira because she dumped just about everything into that program. Some were already looking into the minute books, when she already had it in the computer. That says a lot for what Ray and everybody is contributing.

15. Street & Equipment - Christine Peterson

Mrs. Peterson mentioned that after a long, long winter, as it was a pretty rough winter and even though our budget for salt did go over, our mishaps were at a minimum. The Highway guys did really well. They did a tremendous job this year. If anyone had a chance to notice on Eighth Street, the Highway Department has done the curb and the inlet there. It looks good and they did a really good job on that. Things are starting to show; the improvements are starting to show.

Mrs. Peterson stated she also ordered twenty more big banners for the Holiday season.

16. Community Affairs - Sandra Miazza

Mrs. Miazza reported on April 19, 2014 at 9:00 a.m. we had the Easter Egg Hunt at Bristol Lord Field followed by Easter Bunny Breakfast at MacQueen Hall. We had a huge crowd; we really had a good turnout.

The carnival begins on Tuesday, May 20, 2014 and it runs through Saturday, May 24, 2014 at Bristol Lord Field. She is getting everything set up for that.

The Annual Memorial Day Parade and Family Picnic is Monday, May 26, 2014 at the Bristol Lord Field.

On June 14, 2014, we will have the Senior's Flea Market and along with that, we will have the wrist bands available for the Fourth of July signups. Residents must show identification. Mrs. Miazza stated that we did that last year.

On the Fourth of July, the picnic in the ball park is from 11 a.m. to 2 p.m.

17. Use & Occupancy Report - Shirley Purcival (Miss Strigle)

In Mrs. Purcival absence, Ms. Strigle read into record the Use and Occupancy Report for the month of March 2014.

Mr. Mitchell asked if anyone had any questions. No one responded.

18. Mayor's Report - Michael Ciach

Mayor Ciach wanted to bring attention to the new format of the Mayor's report. He wanted to credit the Police Secretary and the Deputy Chief for revising the format to include "Stage 1 Crimes".

Mayor Ciach reported for the month of March 2014, a total of 69 citations were issued; total amount of citation fines \$ 9,363.50; we received \$ 5,157.51 from the District Justice Court. Year to date citations totals 219. We had 41 parking tickets issued, 23 sent to the District Court, Tow Releases, a new item, was a total of \$510.00, 7 motor vehicle accidents, 2 accident reports copied, and total of 312 answered calls for the month with 47 assists. Stage 1 Crime included 1 strong arm robbery, 4 reports of suicides, 1 bomb threat, and 21 reports of domestic abuse.

Mayor Ciach continued with the last part of the report. It notes how times have changed in the last 10 years; comparing last year to year 2003. The total calls for year ending 2003 were 1,146, and total calls in year 2013 were 2,243. Also, Mayor Ciach mentioned that so far this year of 2014, in just 3 months, we had total calls to date at 803. If this is any indication, the summer is going to be extremely busy and we can only imagine where we will be at the end of the year.

Mayor Ciach mentioned he submitted a supplemental report that would deal with those items listed in the New Business section of the agenda; new copier lease and the ID Badge System. Mr. Mitchell asked if anyone had any questions for the Mayor. With no questions, Mr. Mitchell moved on.

19. Solicitor's Report - Robert O'Connor

Mr. O'Connor read the Solicitor's Report for March 2014 into record.

Mr. O'Connor asked Mr. Smith to update him on the Collection of Unpaid Debt to the Upland Borough Fire Department. Mr. Smith stated that they reached out to the collection agency that we deal with for the PAFRS about what procedure would be best for us to collect these debts. The last, where we left off, you felt that it should be left at a Borough level because there is more power at the Borough level to do the citations then at the Fire House level. Mr. O'Connor asked if Mr. Smith needed anything from him at this time. Mr. Smith they had not gone any further than that. Mr. Smith will keep Mr. O'Connor posted on anything new.

20. Engineer's Report - Charles Catania

A-1 Recommendation from Borough Engineer for 2014 Road Program

Mr. Catania stated that they established the 2014 Road Program and took bids on April 8, 2014. The low bidder was A.F. Damon Co. The low bid of \$ 64,342.00.

Mr. Catania recommended the contract be awarded to A.F. Damon.

Mrs. Peterson made a motion to award the contract to A.F. Damon in the amount of \$ 64,342.00 for the 2014 Road Program. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

A-2 Motion for Approval of Payment for Fire House Addition -
Contract #1, General Construction for Columbus Construction,
LLC; Fourth Installment of \$ 19,147.00

Mr. Catania noted the progress being made on the Upland Fire House renovations. There is a certificate of payment due to the general contractor.

Mrs. Peterson made a motion to approve of payment for Fire House Addition - Contract #1, General Construction for Columbus Construction, LLC, fourth installment of \$ 19,147.00. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

21. Old Business

Mr. Mitchell asked if there was any old business. No one responded.

22. New Business

A-1 Upland Fire Company
- Motion to Authorize Tag Days

Ms. Crawford made a motion to approve the Upland Fire Company #1 Tag Days on May 2nd and May 9th from 3:30 p.m. to 7 p.m., rain dates will be the next following Friday and/or Saturday, and on September 5th and September 12th from 3:30 p.m. to 7 p.m., rain dates will be the next following Friday and/or Saturday. Mrs. Miazza seconded the motion. All Council voted Aye on the motion verbally.

A-2 New Copier Leases - Mayor Ciach
- Office and Police Department

Mrs. Peterson made a motion to approve \$ 286.00 per month to Tri-State Office Solution for two copiers, with a 16 month lease, for the office and the Police Department. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

A-3 Identification System Purchase

Mrs. Peterson made a motion to approve up to \$ 1,600.00 for the purchase of an identification system that will be used for numerous tasks including the Police Department, PAL Program and community events. Ms. Crawford seconded the motion. Council unanimously voted Aye on the motion.

23. Floor Open to Public

Mr. Mitchell stated the floor is now open to the public. There was no participation.

24. Adjournment

Ms. Crawford made a motion to adjourn. Mrs. Peterson seconded the motion. All Council voted Aye on the motion verbally.

The meeting adjourned at 8:19 p.m.

Respectfully submitted,

Shannon Strigle
Recording Secretary