

MINUTES REGULAR MEETING OF UPLAND BOROUGH COUNCIL

DATE APRIL 12, 2016

TIME 7:00 P.M.

PLACE Upland Municipal Building, 224 Castle Avenue

CALL TO ORDER President Peterson called the Regular Meeting of the Upland Borough Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson led the Pledge of Allegiance and a moment of silence.

ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present, Mr. Dennon – Present; Mr. Hunter – Present; Mrs. Miazza – Excused; Mr. Mitchell – Present; Mayor Ciach – Present; Daniel Archdeacon, P.E., Catania Engineering – Present; and Mr. Robert E. O’Connor, Esquire – Present.

GUESTS/RESIDENTS IN ATTENDANCE

Officers of the Upland Police Department, Fire Chief Dan Smith, Mr. Ken Stark, Reporter, Ms. Leslie Krowchenko, Daily Times Reporter, and approximately (18) eighteen residents/guests were also in attendance.

Out of Normal Order of Business

- Accept Resignation of Councilman Harold R. Peden

Ms. Crawford made a motion to accept, with regrets, the resignation of Councilman Harold R. Peden. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Hunter – Aye; Mr. Mitchell – Accept with regrets; Ms. Crawford – Aye; Mrs. Peterson - Aye. Motion carries.

- Fill Vacant Seat on Council

Ms. Crawford made a motion to fill the vacant seat on Council with Richard McClintock, on the recommendation from the Vacancy Board. Mr. Mitchell seconded the motion. Mr. Dennon – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

Mayor Ciach performed the swearing in of Mr. McClintock. After a round of applause and pictures, Mr. McClintock took his seat at Council. Mr. McClintock stated he had previously served a lot of time in the Borough of Upland and he looks forward to being back. He wanted to thank everyone involved.

President Peterson called a brief Executive Session at 7:05 p.m. Executive Session ended at 7:08 p.m.

Personnel Matters

Ms. Crawford stated that at this time I would like to make a motion to follow the advice of our legal team for an evaluation; “I make a motion.” Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Mr. McClintock – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

Ms. Crawford made another motion to authorize an entry into a settlement and release agreement with Nelson Ocasio as discussed in Executive Session. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Abstained. Motion carries.

Motion to Hire Part-Time Police Officer: John Zebley

Ms. Crawford made a motion to hire part time police officer, John Zebley. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Abstained. Motion carries.

Council and audience offered a round of applause and congratulatory remarks. Mayor Ciach performed the swearing in of Officer Zebley.

Back in the normal order of business at 7:13 p.m.

5. Public Comments on Agenda Items Only

No one responded.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes – March 8, 2016

Mr. Mitchell made a motion to accept the Council Meeting Minutes of March 8, 2016 as presented. Mr. Hunter seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Abstain; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. Motion carries. Copies included with minutes.

7. Treasurer’s Report

A-1 Treasurer’s Report

Ms. Crawford made a motion to accept the Treasurer’s Report of March 2016 as presented. Mr. Dennon seconded the motion. Verbally, all Council voted Aye. Motion carries. Copies included with minutes.

A-2 Income Statements

Mr. Mitchell made a motion to accept the Income Statements of March 2016 as presented and Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Abstain; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson - Aye. Motion carries. Copies included with minutes.

8. Auburn Village Report/ Streets & Equipment – Moira Crawford for Sandra Miazza

A-1 Motion to Hire Part Time Auburn Village Maintenance Worker

Ms. Crawford made a motion to hire a part time Auburn Village Maintenance Worker at \$15.00 an hour and \$1.00 additional after the 90- day probationary period; with the requirement of a CDL. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

9. Public Safety Report – William Dennon

A -1 Fire Marshall's Report

Mr. Dennon read the Fire Marshal's Report of March 2016 into record. Copy included with minutes.

A-2 Fire Company's Report

Fire Chief Dan Smith will send the March 2016 Fire Company Report to the office.

10. Code Officer's Report - Leland Hunter

Mr. Hunter read the March 2016 into record. Copy included with the minutes.

11. Building & Grounds Report – Sandra Miazza

Reports progress.

12. Finance & Insurance Report – Moira Crawford

A-1 Approval of General Fund Bills - **\$ 123,205.77**

Ms. Crawford made a motion to accept the General Fund Bills for the month of March 2016 in the amount of \$ 123,205.77. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – abstained; Mr. Hunter – Aye; Mr. Mitchell – abstained from check number 34247 and Aye on the rest; Ms. Crawford – abstained from check numbers 34301, 34281 and 34290 and Aye on the rest; Mrs. Peterson – abstained from check numbers 34252 and 34263 and aye on the rest. Motion carries. Report included with minutes.

A-2 Approval of Auburn Village Bills - **\$ 103,561.35**

Ms. Crawford made a motion to accept the Auburn Village Bills for the month of March 2016 in the amount of \$ 103,561.35. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Abstained; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Report included with minutes.

13. Ordinances & Resolutions Report – Gregory Grillone

Mrs. Peterson reported progress.

14. Research & Development – Moira Crawford

Ms. Crawford reported for the month of March 2016, the Borough website had 4,836 page views with an average of 156 views per day; there were 2,534 visitors with an average of 82 per day. Ms. Crawford announced that we have again surpassed February's all-time daily high of 196 visitors. On March 8, 2016 we had 208 visitors for that day.

Photos were added from the Free Senior's Ham and Cabbage Luncheon, the Easter Egg Hunt as well as the Easter Breakfast with the Easter Bunny.

Ms. Crawford made a motion to approve an increase in storage for the website and email accounts, for an additional \$ 135.00 a year for an additional 25 gigabytes of storage. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

15. Streets & Equipment – Leland Hunter

Mr. Hunter reported there is a lot of concrete work done by a Highway worker Pete; 12 pads put in rear yards so far. The Highway Department is now in the process of cutting grass; a lot of work ahead of them for that.

Mr. Hunter made a motion to hire a full time Highway worker at \$15 an hour. Ms. Crawford seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

16. Community Affairs – Moira Crawford for Sandra Miazza

Ms. Crawford stated the annual carnival will be held Wednesday, May 25th through Saturday, May 28th. Family ride specials are scheduled for Wednesday and Thursday evenings. This will be posted in the newsletter. The schedule for the carnival is changed as we previously opened the carnival on Tuesday.

17. Use & Occupancy Report – Gregory Grillone

Mr. Grillone read into record the Use and Occupancy Report for the month of March 2016. Copy included with minutes.

18. Mayor's Report - Michael Ciach

Mayor Ciach read the March 2016 report into record. Copy included with minutes.

19. Solicitor's Report - Robert O'Connor

Mr. O'Connor read his report for March 2016 into record. Copy included with minutes.

20. Engineer's Report - Daniel Archdeacon, P.E. for Catania Engineering

Mr. Daniel Archdeacon provided a report. Copy included with the minutes.

21. Chester Upland School Board Representative

There was no one present from the school board.

22. Old Business

A-1 8th Street Beautification Project
- Pileggi Property on Kerlin Street Purchase for \$ 15,000.00

Mr. Mitchell made a motion to accept as presented. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Abstained; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-2 Discussion on Alternatives to Brandywine SPCA

Mrs. Peterson stated that Council discussed the situation regarding the Brandywine SPCA. Mr. Grillone will handle this matter. Mr. Grillone confirmed he will handle.

Mr. Grillone asked to revisit the Engineer's Report. Mr. Grillone asked if a motion was needed to authorize them to prepare specifications for bid for the Road Program; at least get the authorization now so we did not have to wait a month.

Ms. Crawford made a motion to authorize the Borough Engineer to prepare and bid out the Road Program for 2016. Mr. Dennon seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

Mr. Mitchell revisited the previous motion for the 8th Street Beautification Project. He explained the \$ 15,000.00 is Kerlin Street project; entrance way into the Borough from Kerlin Street Bridge. We bought the property; is 40 feet deep; from the bridge to around the curve (towards Upland Avenue on the right).. We wish to clean up the area; as it has been an eyesore; as part of the restoration.

Mr. Mitchell explained that this project is a continuation to what has already started. We leveled the old Chicken Coup on 8th Street and there are a few properties on Hill Street that are ready for bid; hopefully we can acquire those properties so we can clean up that area at the bottom of 8th Street.

The monies spent will beautify this area as it has been an eyesore for a very long time.

23. New Business

A-1 Motion to Approve Upland Fire Company Request for Tag Days

Mr. Dennon made a motion to approve the Upland Fire Company request for Tag Days. Ms. Crawford seconded the motion. Verbally, all Council voted Aye. Motion carries.

A-2 Motion to Donate Monies to Upland Athletic Club for Easter Egg Hunt

Mr. Dennon made a motion to approve a yearly donation to the Upland Athletic Club of \$250.00 for the Easter Egg Hunt. Ms. Crawford seconded the motion. Roll call was taken: Mr. Dennon – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mr. Mitchell – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-3 Motion to Cancel Second Meeting of the Month – Monday, April 25, 2016

Ms. Crawford made a motion to cancel the second meeting of the month for April 25, 2016. Mr. Mitchell seconded the motion. Verbally, all Council voted Aye. Motion carries.

24. Floor Open to Public

Mr. Richardson, Mulberry Street resident, approached Council. Mr. Richardson asked if there was a list of expenditures available for public view. President Peterson explained there is a listing of bills for approval. She suggested Mr. Richardson come into the office and fill out a Right-To-Know form.

Mr. Richardson asked a series of questions regarding the security check.

Mr. Richardson: What was the reason for the security check?

President Peterson: At this time Mr. Richardson, I'm sorry. I can't comment on that.

Mr. Richardson: Has the security check been done?

President Peterson: I'm sorry, I can't comment.

Mr. Richardson: Will there be a written report?...or the public?

President Peterson: When a public comment can be made, Yes.

Mr. Richardson: If it is a criminal offense, will the person responsible be prosecuted? Will they be made to pay for the \$8,000.00 it cost to do the security check?

President Peterson: No comment

Mr. Richardson: Okay, there are a lot of no comments. Did Council authorize that? Did they find bugs in here? Did Council authorize the placement of these in here?

President Peterson: No comments.

Mr. Richardson: Did the Eastern US Attorney's office place the bugs in here or did the District Attorney office place the bugs in here? That's all, since I am not getting any answers.

President Peterson: No comment.

Mr. Richardson: Thank you.

Mr. Mitchell replied "Just ask us something about the school." Mr. Richardson mentioned that they moved to Chester High School from Melrose Avenue. The food service is doing well. President Peterson thanked Mr. Richardson.

25. Adjournment

Ms. Crawford made a motion to adjourn. Mr. Mitchell seconded the motion. Verbally, all Council voted Aye. Motion carries.

The meeting adjourned at 7:35 p.m.

Respectfully submitted,

Gregory Grillone
Borough Manager/Secretary/Treasurer

Shannon Strigle
Recording Secretary