



*Swearing In of Fire Marshall:*

Daniel Smith

Mayor William Dennon sworn in the newly appointed Fire Marshal, Daniel Smith. Much applause and congratulatory remarks offered by Council as well as the audience. Many pictures were taken by Mr. Stark as well as family members.

President Peterson entertained a motion to hire the full time officers. Ms. Crawford made a motion to hire Officers Andrew Nicholl and Joshua Van Horn as full time officers. Mrs. Bush seconded a motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush; Ms. Crawford – Aye; Mrs. Peterson – Abstained. Motion carries.

President Peterson entertained a motion to hire the Corporals. Ms. Crawford made a motion to hire Officers Michael Curran, Detective Anthony Deluise, William Meyer, as Corporals. Mrs. Bush seconded a motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush; Ms. Crawford – Aye; Mrs. Peterson – Abstained. Motion carries.

President Peterson entertained a motion to appoint Daniel Smith as Fire Marshal. Ms. Crawford made a motion to appoint Daniel Smith as Fire Marshal. Mrs. Bush seconded a motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

2018 Community Development Block Grant Public Hearing

- Council Input on CDBG Funds for Year 2018
- Public (Input) Comments on CDBG Funds for Year 2018
- Motion to Pass and Adopt Resolution No. 5 of 2018  
(*revision to Resolution No. 16 of 2017*)  
- Application to Participate in the Community Development Block Grant Program (CDBG)

Ms. Crawford read Resolution No. 5 of 2018, Application to participate in the Community Development Block Grant Program. Ms. Crawford made a motion to pass and adopt Resolution No. 5 of 2018. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

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*Back into normal order of business at 7:23 p.m.*

5. Public Comments on Agenda Items Only

No one approached Council.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes – December 12, 2017

Ms. Crawford a motion to approve the Council Meeting Minutes from December 12, 2017.

Mr. McClintock seconded the motion. Verbally, all Council voted Aye, no Nays. Motion carries. Copy included.

A-2 Re-Organization Meeting Minutes – January 2, 2018

Ms. Crawford a motion to approve the Reorganization Meeting Minutes from January 2, 2018. Mr. McClintock seconded the motion. Verbally, all Council voted Aye, no Nays. Motion carries. Copy included.

A-3 Bid Meeting Minutes (AV Homes Roof Rehabilitation) – January 9, 2018

Ms. Crawford a motion to approve the Bid Meeting Minutes from January 9, 2018. Mr. McClintock seconded the motion. Verbally, all Council voted Aye, no Nays. Motion carries. Copy included. President Peterson stated that the Engineer will review the bids.

7. Treasurer's Report

A-1 Treasurer's Report – December 2017

Ms. Crawford made a motion to accept the December 2017 Treasurer's Report as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-2 Income Statements – December 2017

Ms. Crawford made a motion to accept the December 2017 Income Statements as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

A-3 Manager's Report – December 2017

Ms. Crawford made a motion to accept the December 2017 Manager's Report as presented. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

8. Auburn Village Report

Mr. McClintock reported that the Borough Manager, Mr. Ciach, and his self are working on those tenants that are in arrears with their rent.

9. Public Safety Report – Richard McClintock

A -1 Fire Marshall's Report

Mr. McClintock read the Fire Marshall's Report of December 2017 into record. Copy included with minutes. Mr. McClintock made a motion to approve the Fire Marshall report of December 2017. Ms.

Crawford seconded the report. Verbally, all Council voted Aye, no Nays. Motion carries. Copy included.

#### A-2 Fire Company's Report

Chief Smith read the December 2017 report Fire Company's Report into record. Chief Smith also read the year-end totals into record. Copy included with the minutes.

#### 10. Code Officer's Report - Leland Hunter

Mr. Hunter read the December 2017 into record. Copy included with the minutes.

#### 11. Building & Grounds Report – Judith Bush

Mrs. Bush reported progress.

#### 12. Finance & Insurance Report – Moira Crawford

- A-1 Approval of General Fund Bills
  - December 11, 2017 through January 5, 2018 for \$ **125,164.31**

Ms. Crawford made a motion to approve the General Fund Bills for the period of December 11, 2017 through January 5, 2018 in the amount of \$125,164.31. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copies included with minutes.

- A-2 Approval of Auburn Village Bills
  - December 8, 2017 through January 5, 2018 – \$ **13,083.12**

Ms. Crawford made a motion to approve the Auburn Village Bills for the period of December 8, 2017 through January 5, 2018 in the amount of \$ 13,083.12. Mr. McClintock seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copies included with minutes.

#### 13. Ordinances & Resolutions Report – Richard McClintock

Reports progress.

#### 14. Research & Development – Moira Crawford

Ms. Crawford reported the website for November 2017 had 3,239 page views with an average of 108 per day with 1,319 visitors, with an average of 44 per day. For December 2017, the website had 4,122 page views with an average of 133 per day; there were 1,315 visitors with an average of 42 per day. Most recent photos added were for the Tree Lighting Ceremony with the Visit with Santa, the Senior Citizen's

Christmas Luncheon and the visit by Santa and the Upland Fire Company through the Borough on the fire trucks.

15. Streets & Equipment – Judith Bush

Mrs. Bush wanted to mention that the Highway Department and Maintenance men did a great job clearing the streets of the borough during the most recent wave of inclement weather. Mrs. Bush stated that not only did the residents appreciate it, but those traveling through the Borough, appreciated it.

16. Community Affairs – Moira Crawford

Ms. Crawford reported the next Community Affairs event will be the Soup and Salad Dinner on Saturday, February 17<sup>th</sup> from 4:00 p.m. to 6:00 p.m. This is a paying event; an all-you-can-eat; one of the few events that are offered by the Community Affairs Committee that help fund the other free events held throughout the year. The cost is \$ 10 for adults, \$ 7 Senior Citizens and \$ 5 for child under 12. Tickets are available in the Borough Offices.

The Sesquicentennial of Upland Borough will be celebrated in May 2019. It is the 150<sup>th</sup> anniversary of the 1869 incorporation of the Borough. There is a logo contest which began in January 2018 and will complete at the end of March 2018. All entries must include a signed waiver so the Borough can use the graphic for their unlimited use. There will be a \$ 250.00 to the winner of the logo contest.

President Peterson provided update on the Hometown Heroes Flags. The cut off for submission of names for the project will be March 1, 2018. The cost of the flag to the resident will be \$50 per flag. The Borough will pay the remainder. A scanned picture needs to be emailed to the Borough or dropped off so the office can scan the photo. This information will be published in the next newsletter.

17. Future Projects – Sandra Deldeo

A-1 Authorize Borough Manager to Advertise for Bids on Demolition Project  
for Properties at 2, 4, and 6 Hill Street

President Peterson stated she was very excited for this project as it was a long time coming. Mrs. Deldeo made a motion to authorize the Borough Manager to advertise for bids on the demolition project for the properties at 2, 4 and 6 Hill Street. Ms. Crawford seconded the motion. Roll call was taken: Mrs. Deldeo – Aye; Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries.

18. Use & Occupancy Report – Michael J. Ciach

Mr. Ciach read into record the Use and Occupancy Report for the month of December 2017. Copy included with minutes.

19. Mayor's Report – William Dennon

Mayor Dennon read the December 2017 Mayor's Report with year-end totals into record. Copy included with minutes.

20. Solicitor's Report - Robert O'Connor

Mr. O'Connor read his report for December 2017 into record. Copy included with minutes. Mr. O'Connor also wanted to wish Mr. McClintock a Happy 68<sup>th</sup> Wedding Anniversary.

21. Engineer's Report – Daniel Archdeacon for Elizabeth Catania

Mr. Archdeacon read the report for December 2017 into record. Copy included with the minutes.

22. Old Business

President Peterson asked if there was any old business to discuss. There was no reply.

23. New Business

There was no new business. There is a matter of the idea of new street signs, but President Peterson asked the Borough Manager to get prices on the project then it will be discussed.

24. Floor Open to Public

Mr. Oronzio offered kudos to the men for the snow removal, especially on Woodside Avenue. Mr. Oronzio also inquired as to the area that links Woodside Avenue to Scott Avenue, wondering if in an emergency if this path could be used. Through some discussion, as the property is owned by someone other than the Borough, President Peterson stated it will be looked into.

25. Adjournment

Ms. Crawford made a motion to adjourn. Mrs. Bush seconded the motion. Verbally, all Council voted Aye. Motion carries.

The meeting adjourned at 7:45 p.m.; January 9, 2018.

Respectfully submitted,

Michael J. Ciach  
Borough Manager/Secretary/Treasurer

Shannon Strigle  
Recording Secretary