

MINUTES REGULAR MEETING OF UPLAND BOROUGH COUNCIL

DATE April 10, 2018

TIME 7:00 P.M.

PLACE Upland Municipal Building, 224 Castle Avenue, Upland PA

CALL TO ORDER President Peterson called the Regular Meeting of the Upland Borough Council to order at 7:00 p.m.

ROLL CALL

Mrs. Peterson – Present; Ms. Crawford – Present, Mrs. Deldeo –Absent/Excused due to Work; Mr. McClintock – Present, Mr. Hunter – Present; Mrs. Bush – Present; Mr. Mitchell – Absent; Mayor Dennon – Present; Daniel Archdeacon, P.E., Catania Engineering – Present; Mr. Robert E. O’Connor, Esquire – Present; and Michael Ciach, Borough Manager/Secretary/Treasurer - Present.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

President Peterson led the Pledge of Allegiance and a moment of silence.

GUESTS/RESIDENTS IN ATTENDANCE

Chief Michael Irely, Upland Borough Police Department, Chief Daniel Smith, Upland Borough Fire Company & Upland Fire Marshall, Ken Stark, Reporter, and approximately five (5) residents/guests were also in attendance.

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Out of the Normal Order of Business 7:03 p.m.

Out of Normal Order of Business

Motion to Hire Two (2) New Part-Time Police Officers

Ms. Crawford made a motion to hire (2) two new part time police officers, Brent Roller and Kai Roller-Greene. Mrs. Bush seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Abstain. Motion carries.

Swearing In of Part-Time Police Officers:

- Kai Cannady-Greene
- Brent Roller

Mayor Dennon performed the swearing in of both part time police officers, Kai Cannady-Greene and Brent Roller. After each officer was sworn-in, Council and the audience provided a round of applause and photographs were taken.

President Peterson stated that those individuals that wish to leave may be excused. The individuals that came to support Officer Cannady-Greene and Officer Roller left the meeting.

President Peterson stated we were back into the normal order of business at 7:12 p.m.

President Peterson also mentioned that after the Caucus Meeting and Council Meeting, Vice-President Crawford conducted an Executive Session on a personnel matter. President Peterson was excused at this executive session.

5. Public Comments on Agenda Items Only

No one approached Council.

6. Approval of Previous Meeting Minutes

A-1 Council Meeting Minutes – March 13, 2018

Ms. Crawford made a motion to approve the Council Meeting Minutes from March 13, 2018. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

A-2 Bid Meeting Minutes – April 10, 2018; *8th Street Paving Area*

Ms. Crawford made a motion to approve the Bid Meeting Minutes from April 10, 2018 for the 8th street Paving Area. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

7. Treasurer's Report

A-1 Treasurer's Report – March 2018

Ms. Crawford made a motion to accept the March 2018 Treasurer's Report as presented. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Motion carries. Copy included.

A-2 Income Statements – March 2018

Ms. Crawford made a motion to accept the March 2018 Income Statements as presented. Mr. McClintock seconded the motion. Roll call was taken: Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Copy included.

A-3 Manager's Report – March 2018

Ms. Crawford made a motion to accept the March 2018 Manager's Report as presented. Mr. McClintock seconded the motion. Verbally, all Council voted Aye. Motion carries. Copy included.

8. Auburn Village Report

President Peterson reported progress on behalf of Mr. McClintock.

9. Public Safety Report – Richard McClintock

A -1 Fire Marshal's Report

Mr. McClintock read the Fire Marshal's Report of March 2018 into record. Copy included with minutes.

A-2 Fire Company's Report

Fire Chief Dan Smith read the March 2018 Fire Company's Report into record. Copy included with the minutes.

10. Code Officer's Report - Leland Hunter

Mr. Hunter read the March 2018 into record. Copy included with the minutes.

11. Building & Grounds Report – Judith Bush

Mrs. Bush reported that the Port-A-Potties were delivered. Mrs. Bush requested the stalls be anchored down. The DiamondTex was delivered for the Bristol Lord Field and the Highway Department will spread the dirt on the infield. All the permits were issued and the softball teams are ready to begin their season this weekend.

12. Finance & Insurance Report – Moira Crawford

- A-1 Approval of General Fund Bills
 - March 13, 2018 through April 5, 2018 for \$ **170,139.18**

Ms. Crawford made a motion to approve the General Fund Bills for the period of March 13, 2018 through April 5, 2018 in the amount of \$ **170,139.18**. Mrs. Bush seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Copies included with minutes.

- A-2 Approval of Auburn Village Bills
 - March 14, 2018 through April 10, 2018 for \$ **20,585.58**

Ms. Crawford made a motion to approve the Auburn Village Bills for the period of March 14, 2018 through April 10, 2018 in the amount of \$ **20,585.58**. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Copies included with minutes.

13. Ordinances & Resolutions Report – Richard McClintock

A-1 Motion to Pass and Adopt Resolution No. 6 of 2018
- *Young Lungs at Play*

Mr. McClintock made a motion to adopt and approve Resolution No. 6 of 2018, *Young Lungs at Play*. Ms. Crawford seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye.

A-2 Motion to Pass and Adopt Resolution No. 7 of 2018
- *Police Department Grant*

Mr. McClintock made a motion to adopt and approve Resolution No. 7 of 2018, *Police Department Grants*. Ms. Crawford seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye.

14. Research & Development – Moira Crawford

Ms. Crawford reported the website for March 2018 had 6,488 page views with an average of 209 per day, and there were 1,484 visitors, with an average of 48 per day. Photos were added to the website of the Easter Egg Hunt and the Breakfast with the Easter Bunny.

15. Streets & Equipment – Judith Bush

A-1 Motion to Hire Full-Time Maintenance Employee

Ms. Crawford made a motion to hire a full time maintenance employee, who has his current CDL, at the rate of \$18.00 per hour. Mrs. Bush seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Nay (***later changed to Abstain; under #17***).

A-2 Motion to Hire Office Employee

Ms. Crawford made a motion to hire a part time office employee, maximum hours per week of 20, at the rate of \$14.00 per hour. Mrs. Bush seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye.

16. Community Affairs – Moira Crawford

Ms. Crawford stated the Easter Egg Hunt and the Breakfast with the Easter Bunny was held at on Saturday, March 31, 2018. It was a beautiful day with a great turnout. Ms. Crawford thanked all the volunteers. All the children were excited and seemed to have a good time.

The Sesquicentennial Celebration Committee, Upland's 150th Anniversary, has declared a winner of the logo contest. From 3 entries, the winner is native Uplander, Vincenzo (Vinnie) Caroselli, who is currently in his sophomore year attending Juanita College studying graphic design. There are a few minor recommendations for the logo.

17. Use & Occupancy Report – Michael J. Ciach

Mr. Ciach read into record the Use and Occupancy Report for the month of March 2018. Copy included with minutes.

President Peterson wanted to correct her past Nay on a vote for the full time maintenance employee. She abstains from the voting, she did not mean to say Nay. Once again, she wanted the record to reflect she abstained from the vote.

18. Mayor's Report – William Dennon

Mayor Dennon read the March 2018 Mayor's Report. Copy included with minutes.

Mayor Dennon wanted to thank Chief Michael Irej for his efforts of securing a grant for up to \$ 10,000.00 for Mobile ID Device, for the Police Department, for free. Chief Irej will train his officers in the use of the device. Council and audience offered a round of applause.

19. Solicitor's Report - Robert O'Connor

Mr. O'Connor read his report for March 2018 into record. Copy included with minutes.

20. Engineer's Report – Daniel Archdeacon for Elizabeth Catania

Mr. Archdeacon read the report for March 2018 into record. Copy included with minutes. Catania recommended John McPhillips & Sons, Havertown, PA with the bid amount of \$ 56,755.50 for the project of 8th Street Parking Area.

A-1 Motion to Award the Project of the 8th Street Parking Area

Ms. Crawford made a motion to award the project to John McPhillips & Sons, Havertown, PA with the bid amount of \$ 56,755.50. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye.

A-2 Motion to Authorize the Borough Solicitor to Draw up Contracts
– 8th Street Parking Area

Ms. Crawford made a motion to authorize the Borough Solicitor to draw up the necessary contracts for John McPhillips & Sons for the 8th Street Parking Area. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye.

A-3 Motion to Authorize the Borough Engineer to Advertise for Demolition bids for
3702 6th Street

Ms. Crawford made a motion to authorize the Borough Engineer to advertise for the demolition of 3702 6th Street. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye.

A-4 Motion to Authorize the Borough Solicitor to Draw up Contracts
– Demolition of #2, 4 and 6 Hill Street

Ms. Crawford made a motion to authorize the Borough Solicitor to draw up the necessary contracts for John McPhillips & Sons for the 8th Street Parking Area. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye.

President Peterson also mentioned about the road work from PennDot. She noted to pay particular attention to minimizing the traffic congestion at that area, Main Street, for the project.

21. Future Projects – Sandra Deldeo

Progress

22. Old Business

A-1 Authorize Yearly Donation to the Delaware County Detachment Marine Corps League, Upland

Ms. Crawford made a motion to authorize the yearly donation in the amount of \$ 2,500.00 to the Delaware County Detachment Marine Corps League, Upland. Mr. McClintock seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye.

23. New Business

A-1 Motion to Cancel Second Meeting of the Month – April 24, 2018

Ms. Crawford made a motion to cancel the second meeting of the month, April 24, 2018. Mrs. Bush seconded the motion. Verbally, all Council voted Aye. Motion carries. Copy included.

A-2 Authorize Corporal Detective Anthony Deluise to attend FBI school

Mr. McClintock made a motion to authorize Corporal Detective Deluise to attend FBI School with a cost of training of approximately \$1,400.00. Ms. Crawford seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye.

A-3 Authorize Purchase of Seven (7) Event Tickets for the Benefit for Fallen Police Officer Cunningham from Newtown Township, PA

Mr. McClintock made a motion to authorize the purchase of seven (7) event tickets, \$40.00 each ticket, for Council and Corporals to attend an event honoring the memory of recent fallen officer Sergeant

Clinton Cunningham. Ms. Crawford seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye.

A-4 Authorize Donation to Joan’s Dance Studio for their Participation at Walt Disney World

Ms. Crawford read a letter from Cheryl Filbert, Joan’s Dance Studio. Ms. Crawford made a motion to authorize a donation to Joan’s Dance Studio in the amount of \$ 1,500.00. Mrs. Bush seconded the motion. President Peterson mentioned she highly supports any activity that keeps our children off the corners. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye. Copy included with minutes.

A-5 Authorize the Borough Engineer to Assess the Reese Center for the Police Athletic League (PAL Program)

Ms. Crawford made a motion to approve the Borough Engineer to go to the Reese Center to draw up the scope of work to be needed for the PAL program. Mrs. Bush seconded the motion. Roll call was taken: Mr. McClintock – Aye; Mr. Hunter – Aye; Mrs. Bush – Aye; Ms. Crawford – Aye; Mrs. Peterson – Aye.

24. Floor Open to Public

W. 21st Street resident approached Council. The gentleman complained about a pothole near 437 W. 21st Street, the apron to the alleyway. Also, the resident also complained that the sidewalk is caving in near 360 W. 21st Street. Resident just wanted to bring up, to save the Borough any possible issues. President Peterson replied she appreciated his information. Mr. Hunter stated that the Borough is not responsible for the areas of concern. President Peterson advised the resident to contact the Borough Manager, so he can help resolve the issues. Also, the resident mentioned about some vehicles bearing Delaware tags for a long period of time. President Peterson suggested the resident speak to the Chief of Police.

Mr. Gemborys, 2nd Street resident, approached Council. He wanted to commend Officer Nichol; Officer Nicholl responded to a police call involving his wife, in a matter of minutes. Mr. Gemborys asked where he could get a copy of the bylaws; particularly the permit information. His question was if Building permits cover all repairs; particularly a foundation. The person has a permit for foundation but also other jobs are being done. Mr. Gemborys asked why a permit for a foundation would be approved when people are still living there. Borough Manager replied and stated that a permit was pulled and we would look into what repairs are listed on the permit application. Mr. Gemborys also asked about the quiet time in the Borough. President Peterson also mentioned that the Borough Code is listed on the website for any information he may wish to have and to contact the Borough Manager and the Chief of Police regarding his concerns.

Ms. Pell, 2nd Street resident, spoke about concerns of a neighbor parking over the line of a handicap space, causing her to park and block the driveway. After much discussion, President Peterson advised Ms. Pell to contact the Borough Manager regarding her concerns of possible code violations. Ms. Pell also mentioned her concern of a resident on Front Street placing her trash cans on the side of the street, on 2nd Street, causing a nuisance for those that drive down the street. President Peterson stated that the resident cannot place her trash cans in the street. She can place elsewhere, except in the street and they cannot block the flow of traffic.

Mr. Oronzio, Woodside Avenue resident, approached Council. He asked if Council would consider waiving permit fees for residents over 65 years old. President Peterson stated that she wanted this topic on next month's agenda.

25. Adjournment

Ms. Crawford made a motion to adjourn. Mr. McClintock seconded the motion. Verbally, all Council voted Aye. Motion carries.

The meeting adjourned at 8:02 p.m.; April 10, 2018.

Respectfully submitted,

Michael J. Ciach
Borough Manager/Secretary/Treasurer

Shannon Strigle
Recording Secretary